

Portland Community College Board of Directors  
PO BOX 19000, Portland, Oregon 97280

May 21, 2020  
Via remote access

**BOARD MEETING MINUTES**

**ATTENDANCE**

Hannah Alzgal, Mohamed Alyajouri, Denise Frisbee, Jim Harper, Tiffani Penson, Dan Saltzman, Michael Sonnleitner, Alex Díaz Rios

**WORK SESSION**

The board met in work session and received updates about policy and budget.

**EXECUTIVE SESSION**

The board met in accordance with ORS 192.660 (2), (a) employment of a public official (k) school safety.

**CALL TO ORDER**

Chair Harper called the Business Meeting to order at 5:46 pm.

**APPROVAL OF THE AGENDA**

The May 21, 2020 agenda was approved as published. Penson/Frisbee

Alyajouri – Yes	Harper - Yes	Sonnleitner – No
Díaz Rios - Yes	Penson – Yes	
Frisbee - Yes	Saltzman – Yes	

The April 16, 2020 meeting minutes were approved as published. Harper/Frisbee

Alyajouri – Yes	Harper - Yes	Sonnleitner – Yes
Díaz Rios - Yes	Penson – Yes	
Frisbee - Yes	Saltzman – Yes	

**INFORMATION SESSIONS**

COVID-19 Update – Mark Mitsui, President

Portland Community College continues remote operations while the President’s Cabinet, and the Office of Internal Audit, continue to gather peer reviewed research from epidemiologists and other experts in their field.

Work Plan Review – Mark Mitsui, President

President Mitsui reviewed his 2018-2021 work plan.

Educational Advisory Council (EAC) Update – Josephine Pino, Chair

The Board received an update on EACs membership, activities, standing committees and their chairs, including: Advancement of Educators Chair Ari Petrides, Academic Policies & Standards Chair Blake Hausman, Curriculum Chair Ann Cary, Degrees and

Certificates Chair Eriks Puris - incoming Stacie Williams, Membership Chair Marlene Eid, Student Development Chair William Butler-Paisley, and Membership Structure Task Force with Co-chairs Wendy Palmer and Heiko Spoddeck. Standing committees and EAC represent deep and diverse participation, knowledge, and perspective. Continuing work to improve processes of EAC, toward being even more participatory, inclusive, responsive and ready to adapt to change. Current conversations with student leaders about COVID impacts on education. Ongoing work to distinguish between policy and procedure at PCC.

Accreditation Update – Dr. Katy Ho, Vice President, Academic Affairs  
Northwest Commission of Colleges and Universities (NWCCU) is PCC’s accrediting body. NWCCU includes 7 states: Alaska, Washington, Oregon, Idaho, Montana, Nevada, and Utah. Ensures that an institution’s academic programs meet acceptable levels of quality. Accreditation qualifies institutions and enrolled students for access to Title IV federal funds (Financial Aid). PCC is in its 6-year evaluation cycle and will be evaluated for Policies, Regulations, and Financial Review (PRFR) in Spring 2021. The focus of the PRFR is Standard Two – Governance, Resources, and Capacity. Review of the report is conducted off-site by a panel of peer reviewers with relevant expertise in the areas of policies, regulations, and financial sustainability. Report must address: mission fulfillment, eligibility requirements, each component under Standard Two (governance, academic freedom, policies and procedures, institutional integrity, financial resources, human resources, student support resources, library and information resources, and physical and technology infrastructure) moving forward, and address any prior recommendations from NWCCU.

**PUBLIC COMMENT ON AGENDA ITEMS**

None

**BUSINESS SESSION**

Chair Harper proposed approval of Resolutions 20-134 to 20-151 Frisbee/Sonnleitner

Alyajouri – Yes	Harper - Yes	Sonnleitner – Yes
Díaz Rios - Yes	Penson – Yes	
Frisbee - Yes	Saltzman – Yes	

**PUBLIC COMMENT ON NON AGENDA ITEMS**

None

**ADJOURN BUSINESS MEETING AND CONVENE AS LOCAL CONTRACT REVIEW BOARD**

Roll call vote on 20-152 to adopt findings - Grant an Exemption from Competitive Bidding - Authorize Use of the Construction Manager/General Contractor (CM/GC) Alternative Contracting Method for Cascade Campus Public Safety Building and Public Service Education Building. Diaz Rios/Sonnleitner

Alyajouri – Yes	Harper - Yes	Sonnleitner –Yes
Díaz Rios - Yes	Penson – Yes	
Frisbee - Yes	Saltzman – Yes	

Roll call vote on 20-153 to accept proposed changes to the Community College Rules of Procurement (Second Reading). Sonnleitner/Frisbee

Alyajouri – Yes

Harper - Yes

Sonnleitner – Yes

Díaz Ríos - Yes

Penson – Yes

Frisbee - Yes

Saltzman – Yes

**ADJOURNMENT**

There being no further business, the meeting adjourned at 7:35 pm.

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Jim Harper, Chair

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Mark Mitsui, College President

Prepared by:

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Jeannie Moton, Executive Coordinator

Minutes approved on June 18, 2020.