

September 17, 2026

27-030

7.001 Immigration Enforcement Notifications

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APPROVED BY: Josh Peters-McBride, Associate Vice President, College Operations
Dr. Katy Ho, Interim President

STRATEGIC THEME: Operational Excellence: Efficiency, Effectiveness, and Fiscal Sustainability; Shared Values: People, Connectedness, and Empowerment

REPORT: This proposed Board Policy establishes Portland Community College's governance framework for responding to confirmed federal immigration enforcement activity on PCC campuses and centers in compliance with Oregon House Bill 4079. The policy affirms the College's commitment to maintaining a safe, welcoming, and inclusive learning and working environment while providing timely notification to students and employees and supporting compliance with applicable state and federal law.

Oregon House Bill 4079 requires governing boards of public higher education institutions to establish policies addressing notification when federal immigration enforcement activity is confirmed on campus. The proposed policy establishes Board-level expectations and delegates authority to the President to develop and maintain the administrative procedures necessary to implement the policy.

The policy also reflects PCC's commitment to shared governance by providing that administrative procedures will be informed through the College's established governance processes and consultation with appropriate stakeholders. Following Board approval, the College will develop the accompanying Administrative Procedure addressing operational responsibilities, confirmation of immigration enforcement activity, notification protocols, communication requirements, and related implementation and training needs. The policy must be in place by September 30, 2026.

Impacted: This policy impacts all Portland Community College students, employees, and visitors and establishes responsibilities for College officials and departments involved in responding to confirmed federal immigration enforcement activity on College property identified as campus for purposes of House Bill 4079.

Implementation: Following Board approval, the President will establish and maintain the administrative procedures necessary to implement this policy. The procedures will identify College property considered campus for purposes of House Bill 4079, designate responsible College officials, establish processes for confirming federal immigration enforcement activity, provide for notification to students and employees, and address related communication, training, and operational requirements. Implementation will involve coordination among appropriate College departments and subject matter experts, including Public Safety, General Counsel, PSEC, Student Affairs, Communications, and other stakeholders as appropriate. The administrative procedures will be developed through the College's established operational policy and shared governance processes prior to implementation.

RECOMMENDATION: That the Portland Community College Board of Directors approve and adopt Board Policy 7.001, Immigration Enforcement Notifications (Oregon HB 4079), as presented, and authorize the President to establish and maintain administrative procedures necessary to implement the policy in accordance with applicable law.



7.001 Immigration Enforcement Notifications (Oregon HB 4079)

PURPOSE

Portland Community College is committed to fostering a safe, welcoming, and inclusive learning and working environment for all students, employees, and visitors. This policy establishes the Board's governance framework for responding to confirmed federal immigration enforcement on College property in a manner that complies with Oregon law, protects the rights and wellbeing of members of the College community, and promotes timely, accurate, and transparent communication.

Consistent with Oregon House Bill 4079, the Board directs the College to provide timely notification to students and employees when federal immigration enforcement is confirmed on College property and delegates authority to the President to establish and maintain administrative procedures necessary to implement this policy in accordance with applicable law.

RACI:

- **Responsible:** Associate Vice President, College Operations
- **Accountable:** College President
- **Consulted:** Risk, PSEC, Communications, Government Relations, Student Affairs, Emergency Preparedness, Public Safety
- **Informed:** Board of Directors, President's Cabinet, College Community

POLICY

A. Scope

This policy applies to all College-owned or College-controlled property designated by the College as campus and center property and applies to all employees acting within the scope of their employment.

B. General Policy

The Board of Directors is committed to maintaining a safe, welcoming, and inclusive learning and working environment for all students, employees, and visitors. In accordance with Oregon House Bill 4079 and applicable state and federal law, the President shall establish, implement, and maintain administrative procedures governing the College's response to confirmed federal immigration enforcement on College property.

The administrative procedures shall:



1. identify at least one administrator or College official(s) designee responsible for confirming that a federal immigration authority has entered onto College property for immigration enforcement and for providing required notice under this policy;
2. establish notification procedures for informing students and employees of confirmed federal immigration enforcement. At a minimum, the notice must state the general location of the federal immigration authority and whether classes or campus operations are affected by its presence. The notice may not disclose personally identifiable information or other information that may not be legally disclosed, or information when the disclosure may threaten the health or safety of students or employees or is prohibited by a court order. The notice must be delivered as expediently as possible using the institution's existing methods for electronic communications;
3. establish procedures requiring reasonable efforts to notify a student when the College has provided information related to the student to a federal immigration authority, unless otherwise prohibited by law or court order;
4. be consistent with the Oregon Attorney General's Model Immigration Policies and applicable law;
5. include a training requirement for the Designated Official. At a minimum, the training must address the requirements of this policy, applicable law, and the Oregon Attorney General's Model Immigration Policies. The Designated Official must receive initial training, followed by subsequent training at least once every two years.
6. be publicly available on the College's website in languages regularly used by the College to communicate effectively with students and at other locations where the College provides information about immigration or emergencies; and
7. address any additional operational requirements necessary to implement this policy.

The President shall ensure that administrative procedures developed under this policy are informed through the College's established shared governance processes, including consultation with appropriate employee groups, student representatives, recognized shared governance councils, subject matter experts, and operational stakeholders, while maintaining compliance with applicable law.

C. Definitions

For the purposes of this policy and related policy documents, the following definitions apply:



1. **Campus and Center:** Real property owned or controlled by Portland Community College that is regularly accessed by students, as identified through administrative procedure consistent with Oregon law.
2. **Federal Immigration Authority:** The United States Department of Homeland Security, Immigration and Customs Enforcement (ICE), Customs and Border Protection (CBP), United States Citizenship and Immigration Services (USCIS), or any successor agency or official responsible for enforcing federal immigration laws.
3. **Immigration Enforcement:** Any activity that has as a purpose the apprehension or identification of an individual in order to:
 - Subject the individual to civil immigration arrest, civil immigration detention, removal or deportation proceedings or removal or deportation from the United States; or
 - Criminally prosecute the individual for offenses related to federal laws regarding immigration status.
4. **Confirmed:** Verified by the College official(s) designated through administrative procedure as having occurred on College property.
5. **Notification:** Official communication issued by the College to students and employees regarding confirmed federal immigration enforcement on College property, in accordance with administrative procedure and applicable law.
6. **Designated Official:** A College employee authorized by the President through administrative procedure to verify federal immigration enforcement and carry out responsibilities established under this policy.

D. Roles and Responsibilities

1. **Board of Directors** - Establishes policy and delegates authority.
2. **President** - Ensures institutional compliance with this policy and applicable laws; delegates authority for implementation to appropriate College officials.
3. **President's Cabinet** - Provides executive oversight; reviews proposed policy updates and forwards recommendations to the President.
4. **Associate Vice President of Operations** - Serves as Policy Administrator and oversees implementation and periodic review of procedures.
5. **Legal Counsel** - Provides legal guidance regarding compliance with applicable laws.
6. **Public Safety** - Coordinates operational response and notification procedures established under administrative procedure.
7. **People Strategy, Equity & Culture (PSEC)** - Supports employee communication and training.



8. **Student Wellbeing, Engagement & Belonging (SWEB)** - Supports student communication and coordination of student services.

E. Authoritative References

1. [Oregon House Bill 4079 \(2026\)](#)
2. [Oregon Attorney General Model Immigration Policies](#)

F. Administrative Details and Document Governance

1. Policy Advisor: Tamatha Hoyez, College Operations
2. Related Policy:
 - a. [PCC Student Rights and Responsibilities](#)
 - b. [BP 2410 - Board Policies and Administrative Procedures](#)
 - c. Comprehensive Emergency Management Policy (Draft not yet available)
 - d. [Public Safety Policies](#)
 - e. Applicable Operation Procedure: 70.001 Immigration Enforcement Notifications (to be developed)
3. Review: This Board Policy will be reviewed every three years by the Associate Vice President of Operations and Director of Public Safety, in consultation with the Office of Legal Counsel and PSEC with revisions forwarded to the Office of the President through the President's Cabinet.
4. Latest Approval Date: Not Applicable
5. Past Revision: Not Applicable; this is the initial adoption to implement Oregon House Bill 4079 (2026)