

September 17, 2026

27-023

RATIFICATION TO INCREASE CONTRACT WITH BGSF
PROFESSIONAL FOR WORKDAY CONSULTANT

PREPARED BY: Michael Mathews, Executive Director, Strategic Procurement & Contracting

FINANCIAL
RESPONSIBILITY: Brandon Gatke, Chief Information Officer, Information Technology

APPROVED BY: Dr. Katy Ho, Interim College President

STRATEGIC THEME: Operational Excellence: Efficiency, Effectiveness, and Fiscal Sustainability; Technological Transformation: Agility, Innovation, and Readiness; Academic Excellence: Student Success, Delivery, and Programming

REPORT: Portland Community College relies on the consulting services of BGSF Professional LLC for Workday financial integration development. BGSF provides a consultant who specializes in integration services for the college. On November 13, 2025, the college executed an agreement with BGSF Professional LLC for this critical integration work. To fulfill the scope of work detailed in the Statement of Work, the college executed an amendment to allocate an additional \$33,700.00 in consulting hours.

Currently, no firms registered with Oregon COBID offer Workday Implementation Services.

RECOMMENDATION: The Board of Directors ratifies the contract with BGSF Professionals LLC, increasing the total contract value to \$283,900. The funding source is the College Workday ERP Implementation Fund.