



PORTLAND COMMUNITY COLLEGE BOARD OF DIRECTORS

Business Meeting



August 20, 2026



The Board of Directors meetings are held in accordance with open meeting laws and accessibility requirements. If a person with a disability needs assistance in order to attend or participate in a meeting, please notify the Board of Director's Office at least 48 hours in advance by calling (971) 722-7268 or by email at boardmember@pcc.edu, please use ACCESSIBILITY in the subject line.

Portland Community College

Board of Directors

PO BOX 19000, Portland, Oregon 97280

August 20, 2026

[Sylvania Campus](#)

12000 SW 49th Avenue, Portland, OR 97219, CC Building, Rooms 233 A/B

Streaming Links:

WORK SESSION: <https://portlandcc.zoom.us/j/93224584895>

Or Telephone: +1 253 215 8782 OR +1 669 444 9171 US

Webinar ID: 932 2458 4895

BUSINESS SESSION: <https://portlandcc.zoom.us/j/92292803175>

Or Telephone: +1 669 444 9171 OR +1 719 359 4580 US

Webinar ID: 922 9280 3175

AGENDA

5:00 PM Executive Session

In accordance with ORS 192.660 (2) (d) labor negotiations.

Media Requests to join the Executive Session can be phoned in to 971.722.7268 or emailed to boardmember@pcc.edu by noon of the meeting date. Please use MEDIA REQUEST in the subject line.

5:30 PM Board Dinner *(invite only)*

6:00 PM Work Session

Oak/Elm Rooms

- Board Roles for FY 2026-2027
- HB 4079 Policy (first reading)
- HB 4138 Policy (first reading)
- Proposed Updates to Board Agendas
- Fall Term Agenda Topics
- Workday Update

7:40 PM Business Session Call to Order

Rooms 233A/B

- Approval of Agenda — August 20, 2026
- Approval of Minutes — July 16, 2026
- Approval of Minutes — August 11, 2026

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7:45 PM Swearing In

- Swearing in of Student Board Trustee: Afia Mboup

7:50PM Convene as Local Contract Review Board

- Public Hearing to Authorize Use of the Design-Build Alternative Contracting Method for the Sylvania Campus Automotive Metals Building Renovation Project Public Comment
 - Persons wishing to make public comment on agenda items can [request a time slot](#). Details and directions can be found at the link. Deadline for signups: Wednesday, August 19 at 5:00 pm.
- 27-010 Adopt Findings - Grant an Exemption from Competitive Bidding - Authorize Use of the Design-Build Alternative Contracting Method for the Sylvania Campus Automotive Metals Building Renovation Project.....028

8:00PM Adjourn Local Contract Review Board

8:00 PM Public Comment on Agenda Items

Persons wishing to make public comment on agenda items
Persons wishing to make public comment on agenda items
can [request a time slot](#). Details and directions can be found at the link.
Deadline for signups: Wednesday, August 19 at 5:00 pm.

8:15 PM Public Comment on Non-Agenda Items

Persons wishing to make public comment on agenda items
Persons wishing to make public comment on agenda items
can [request a time slot](#). Details and directions can be found at the link.
Deadline for signups: Wednesday, August 19 at 5:00 pm.

8:30 PM Reports

- ASPCC Senate President & Student Trustee – Afia Mboup
- PCC Federation of Faculty and Academic Professionals (AFT Local 2277) – Laura Wadlin, President
- PCC Federation of Classified Employees (AFT Local 3922) – Aenghus Taylor, President
- Board Members

8:50 PM President's Reports and College Updates

- President's Reports
- College Updates
 - PAR Report

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9:05 PM Information Sessions

Operational Excellence: Efficiency, Effectiveness, and Fiscal Sustainability

- **FY 26 Q4 Budget Update** – Michelle Cowing, Chris Kinsley

Holistic Student Support: Integrated, Affordable, and Accessible

- **Future Connect + First Year Experience Program Recognition** – Josh Laurie, Suzanne Hesse, Jana Daugherty

9:35 PM Consent Agenda: (All items will be approved by consent agenda unless an item is withdrawn by request of a member of the Board. A separate motion will then be required to act on the item in question.)

Personnel

27-011	Commendation of Retiring Employees	037
27-012	Continuous Appointment: Academic Professional	038
27-013	Continuous Appointment: Administration	039
27-014	Continuous Appointment: Faculty	040

Contracts

27-015	Authorization to Amend Contract with Kognitiv Inc. for Workday Student Implementation Services.....	041
27-016	Authorization to Amend Contract with Caseworthy Inc. for Step Statewide Website Portal Access	042

9:40 PM Adjournment

July 16, 2026

Board Meeting Minutes

Attendance

Tiffani Penson, Kien Truong, Brandy Penner (remote), Dan Saltzman, Greg McKelvey, Sanchez Roletto (remote)

Executive Session

The PCC Board of Directors met in accordance with ORS 192.660 to discuss (f) To consider information or records that are exempt by law from public inspection.

Work Session

The Board met in Work Session to learn about and discuss the following topics:

- Board Roles for FYI 2026-2027
- [Policy Procedure Update](#)
- [B 401 Archival](#) (Second Reading)
- Cash and Investment Program Policy (Second Reading)
- Financial Shortfall Declaration Policy (Second Reading)

Business Session

Chair Penson called the Meeting to order at 7:49 pm.

The July 16, 2026 agenda was approved as published. Saltzman/McKelvey

- Cremona Wagner – Absent
- Penson – Yes
- Truong – Yes
- Penner – Yes
- Saltzman – Yes
- McKelvey – Yes
- Sanchez Roletto – Yes

The June 18, 2026 minutes were approved as published. McKelvey/Saltzman

- Cremona Wagner – Absent
- Penson – Yes
- Truong – Yes
- Penner – Yes

- Saltzman – Yes
- McKelvey – Yes
- Sanchez Roletto – Yes

Board Action

The Chair provided a reminder that the Board appointed Dr. Ho as the Acting President on May 14, 2026. At the June Board meeting, the Board delegated the Chair and Vice Chair authority to work with Dr. Ho and legal counsel on a formal contract appointing Dr. Ho as our Interim President. The Board reviewed the proposed contract in executive session with legal counsel. The contract for the Interim President position will go through December 31, 2026 and then go to month-to-month, which will give the college the needed flexibility to conduct the presidential search process.

Chair Penson called for a motion to approve the Interim President contract with Dr. Ho. McKelvey/Saltzman

- Cremona Wagner – Absent
- Penson – Yes
- Truong – Yes
- Penner – Yes
- Saltzman – Yes
- McKelvey – Yes
- Sanchez Roletto – Yes

Elections and Swearing In

Chair Penson called for a motion to elect a Vice Chair for 2026-2027. Directors McKelvey and Penner expressed an interest and willingness to act as Vice Chair for the coming year. Board members stated their votes:

- Cremona Wagner – Absent
- Penson – McKelvey
- Truong – McKelvey
- Penner – Penner
- Saltzman – McKelvey
- McKelvey – McKelvey
- Sanchez Roletto – Penner

Dr. Ho conducted the swearing in of Vice Chair McKelvey for 2026-2027.

Director Saltzman expressed an interest and willingness to act as Chair for the coming year. Chair Penson called for a motion to elect Director Saltzman as Chair for 2026-2027. McKelvey/Penner

- Cremona Wagner – Absent
- Penson – Yes
- Truong – Yes
- Penner – Yes

- Saltzman – Yes
- McKelvey – Yes
- Sanchez Roletto – Yes

Dr. Ho conducted the swearing in of Chair Saltzman for 2026-2027.

Public Comment on Agenda Items

- Shawnta Creech; Shortfall Declaration Policy; Remote

Public Comment on Non-Agenda Items

- Shawnta Creech; Program Cuts, Leadership Accountability; Remote
- Blanca Coma Rosello; Contract; In-person

Reports

Reports were provided by Aenghus Taylor, PCC Federation of Classified Employees (AFT Local 3922) (remote); Board Members McKelvey, Penson, Truong

President's Reports & Updates

Interim President, Dr. Katy Ho, ...

Policy

Chair Saltzman called for a motion to approve 27-001 – Archival of B 401. Penson/McKelvey

- Cremona Wagner – Absent
- Penson – Yes
- Truong – Yes
- Penner – Absent
- Saltzman – Yes
- McKelvey – Yes
- Sanchez Roletto – Yes

Chair Saltzman called for a motion to approve 27-002 – Approval of Cash & Investment Program Policy. McKelvey/Penson

- Cremona Wagner – Absent
- Penson – Yes
- Truong – Yes
- Penner – Absent
- Saltzman – Yes
- McKelvey – Yes
- Sanchez Roletto – Yes

Chair Saltzman called for a motion to approve 27-003 – Approval of the Financial Shortfall Declaration Policy. McKelvey/Penson

- Cremona Wagner – Absent

- Penson – Yes
- Truong – Yes
- Penner – Absent
- Saltzman – Yes
- McKelvey – Yes
- Sanchez Roletto – Yes

Consent Agenda

Chair Penson proposed approval of Resolutions 27-004 through 27-009.

McKelvey/Saltzman

- Cremona Wagner – Absent
- Penson – Yes
- Truong – Yes
- Penner – Absent
- Saltzman – Yes
- McKelvey – Yes
- Sanchez Roletto – Yes

Adjournment

There being no further business, the meeting adjourned at 8:46 pm.

Dan Saltzman, Chair

Dr. Katy Ho, Interim President

Prepared by:

Jennifer Hamlin, Board Coordinator
Minutes approved on August 20, 2026

Portland Community College
PO BOX 19000, Portland, Oregon 97280

August 11, 2026

Special Session Meeting Minutes

Attendance (remote)

Laurie Cremona Wagner, Tiffani Penson, Kien Truong, Brandy Penner, Dan Saltzman, Greg McKelvey, Sanchez Roletto, Afia Mboup

Special Session

Chair Saltzman called the Meeting to order at 5:04 pm and introductions were made. The board received a brief update regarding the planning process for a presidential search.

With the desire to keep things moving forward through the summer, anticipated next steps and basic ideas around timeline were provided followed by feedback and discussion from board members.

There will be opportunities for the college community and external stakeholders to provide the board with input to help guide the process.

Another public meeting will likely be scheduled sometime in September so the board can continue discussion and decisions around process.

Adjournment

There being no further business, the meeting adjourned at 6:02 pm.

Dan Saltzman, Chair

Dr. Katy Ho, Interim President

Prepared by:

Jennifer Hamlin, Board Coordinator
Minutes approved on August 20, 2026

August 20, 2026

27-010

ADOPT FINDINGS - GRANT AN EXEMPTION FROM
COMPETITIVE BIDDING - AUTHORIZE USE OF THE
DESIGN-BUILD ALTERNATIVE CONTRACTING METHOD
FOR THE SYLVANIA CAMPUS AUTOMOTIVE METALS
BUILDING RENOVATION PROJECT

PREPARED BY: John MacLean, Finance & Procurement Manager, Office of Planning & Construction

FINANCIAL
RESPONSIBILITY: Rebecca Ocken, Director, Office of Planning & Construction

APPROVED BY: Josh Peters McBride, Associate VP College Operations
Dr. Katy Ho, Interim President

STRATEGIC THEME: Operational Excellence: Efficiency, Effectiveness, and Fiscal Sustainability; Academic Excellence: Student Success, Delivery, and Programming; Community Engagement: Workforce, Education, and Industry Alignment

REPORT: The voter-approved 2022 Bond Program includes funding for deferred maintenance and updating technology, facilities and equipment throughout the district. The Automotive Metals (AM) building on the Sylvania Campus was the first building constructed on the Sylvania Campus. During its lifetime it has undergone a series of renovations and improvements most recently in the 2017 PCC Bond Program. That renovation was of a limited scope and major deferred maintenance items remain, primarily replacement of the building roof. In addition the project will make the required updates to support the partnership between PCC and Honda - Honda PACT.

Because of the complexity of this project and the accelerated schedule, Staff recommends that the Design-Build(D-B) process be utilized. The D-B alternative contracting process is authorized for procurement of construction services under ORS 279C.337 provided that the Local Contract Review Board (the Board of Directors for PCC under ORS 297A.060) approves an exemption from competitive bidding. Under the D-B contracting method:

- Prospective contractors are solicited through a competitive request for proposals ("RFP") process where factors such as experience, expertise, team of designer and contractor, and a demonstrated record of performance can be considered. The contractor is the lead and partners with an architectural firm as part of the team during the design phase, assisting in design development, constructability review, value engineering, scheduling, and estimating. Through this process a guaranteed maximum price is developed. The Design/Builder is the general contractor during the construction phase and will manage the project from the start to finish.
- The contractor/architect team works with the owner during the design phase to develop the final design with the goals of improved constructability and value engineering, which results in fewer change orders and the ability to expedite the construction schedule. It also enables the contractor to be involved in development of the construction program, including implementation of the College's inclusivity goals. (Under the standard design/bid/build method, the design is completed before the project is bid, award is based upon low bid, and the contractor comes on board at that point.)
- At the end of the design phase, the owner and contractor negotiate and agree on a guaranteed maximum price ("GMP") and the construction schedule for the construction phase of the project. Execution of the GMP Amendment starts the construction phase of the project.

The D-B alternative contracting method is commonly used by public contracting agencies for complex projects or where there is a need for an accelerated project schedule projects such as the Sylvania AM Building Renovation Project.

The Design-Build (D/B) form of contracting is a competitive request for a proposal process that requires the contractors to provide detailed information and examples from past projects that demonstrate how they are able to meet the criteria the college sets forth. One of the criteria is the utilization of certified

small business contractors and subcontractors. They have to demonstrate their commitment, prepare an outreach plan, share utilization from past projects, and their engagement has to be above and beyond the minimum of phone calls and emails. Using a D-B process allows for higher small business and apprenticeship training percentages. Without the D-B contracting process the College will have little to no input into the selection criteria of the subcontractors as the decision would be made solely on price. In addition to the use of certified contractors, the D-B contracting method allows the College to look at a contractor's history of promoting a diverse workforce and including respectful workplace programs on the jobsite.

There are also numerous other goals for inclusivity for various College and community stakeholders. Pre-apprenticeship participation and mentorship programs for small general contractors are all desired outcomes.

FINDINGS:

ORS 279C.335(2), implementing ORS 279C.330, requires the Board to make certain findings in order to grant an exemption, as follows:

" (a) The exemption is unlikely to encourage favoritism in awarding public improvement contracts or substantially diminish competition for public improvement contracts."

Finding: The requested exemption will not encourage favoritism or substantially diminish competition. The College will utilize a competitive RFP process to select the D-B firm. The procurement will be formally advertised with public notice. Full competition will be encouraged and all qualified contractors will be invited to submit a proposal. The award will be based upon an objective review and scoring of proposals by a qualified College review committee based on identified selection criteria. Once selected, the Design Builder will select subcontractors via competitive process in accordance with PCC Contracting Rules and as required by ORS 297C.337(3). This competitive process will include outreach to and solicitation of certified small business pursuant to the College's goals.

The D-B process should increase competition by maximizing the opportunity for all interested contractors to participate in the project.

"(b) Awarding a public improvement contract under the exemption will likely result in substantial cost savings and other substantial benefits to the contracting agency that seeks the exemption. In approving a finding under this paragraph, the local contract review board shall consider the type, cost and amount of the contract and, to the extent applicable to the particular public improvement contract or class of public improvement contracts, the following:

(A) How many persons are available to bid;"

Finding: Based on previous PCC Design-Build contracting processes, the College expects that a substantial number of contractors will be interested in the Sylvania AM Renovation project, and that there will be vigorous competition during the RFP process.

"(B) The construction budget and the projected operating costs for the completed public improvement;"

Finding: The estimated project budget is \$5,000,000. The College has not conducted a detailed analysis of the operating costs, but expects that the improved design resulting from the Design-Builder's early participation during the design phase will substantially reduce long- term operating costs.

"(C) Public benefits that may result from granting the exemption;"

Finding: Bringing the Design-Builder on as the lead of the project and at the beginning of the design phase promotes an early team approach that leads to continuous value engineering and improved constructability review, resulting in an improved final design. This will reduce change orders and limit delays during the construction phase. This benefits the public through cost savings, provides "guaranteed" costs, and is more likely to result in timely delivery of the project.

The Design-Build process will also enable PCC to work with the contractor to maximize opportunities for participation by certified small businesses for subcontracting work. This will increase competition among subcontractors. The College's experience with past Design-Build contracts demonstrates that the College achieves higher small business utilization and subcontractor participation than it does through traditional contracting methods.

Overall, the public benefits of the Design-Build process include cost savings, better achievement of College community goals, and more timely delivery of the project due to fewer changes and disruptions.

"(D) Whether value engineering techniques may decrease the cost of the public improvement:"

Finding: Value engineering is a routine practice in public improvement projects regardless of procurement method. The Design/Build delivery method allows for the general contractor and subcontractors with specialized expertise and common project goals to lead the value engineering process during the design phase, resulting in a more effective and efficient process as compared to value engineering by change order to a completed design. The inherent flexibility and openness of the Design/Build process allows the College to more easily change the design and scope of work as necessary to meet the project budget before the final design is fixed. This is not something that the traditional bid process offers.

"(E) The cost and availability of specialized expertise that is necessary for the public improvement:"

Finding: The RFP process allows for review of contractor expertise not afforded in traditional procurement.

"(F) Any likely increases in public safety:"

Finding: The Design-Build process will enhance public safety because PCC will be able to consider the safety record of the contractors selected and because the contractor will be integral to planning the construction schedule and safety measures during the design phase.

"(G) Whether granting the exemption may reduce risks to the contracting agency . . . or the public that are related to the public improvement;"

Finding: Utilizing a Design-Build contract allows for the College to engage in early work agreements that give more insight and site verification of unforeseen conditions to the Architects, Contractors and District, as well as expediting the construction schedule by starting early work during the design phase.

"(H) Whether granting the exemption will affect the sources of funding for the public improvement:"

Finding: This project will be funded by the 2022 Bond Program. There will be no impact on this funding source due to the Design-Build process.

"(I) Whether granting the exemption will better enable the contracting agency to control the impact that market conditions may have on the cost of and time necessary to complete the public improvement:"

Finding: Because the Design/Build process appoints the contractor at the beginning of the design, the College is able to take advantage of market prices by facilitating early purchase of certain project elements, if needed. The essential added value of the Design/Build process is the real time market job costing from projects around the Portland market and the West Coast. This knowledge allows the contractor and architect time to discuss the approach to less costly complementary or alternative items. For example, the contractor may provide early input that it is less expensive but equally advantageous. If the College bid this contract traditionally, after design completion, the College may not receive this timely cost saving input and would have to make an adjustment in the field, which would cost time and maybe only save a percentage of funds.

"(J) Whether granting the exemption will better enable the contracting agency to address the size and technical complexity of the public improvement;"

Finding: The Design-Build process will help deliver a successful Sylvania AM Renovation project. One of the biggest advantages of the Design-Build method is the ability to coordinate all technical work before construction. Being able to apply best practices with the Design team, College and the Contractor will make for a better product within the budget constraints.

As already described above, the areas of technical complexity include:

1. Multiple components of the project happening at one time.
2. Minimize the impact to other building users during the project.
3. Performing the work on a busy campus during the school year.
4. Budget constraints
5. Ability to meet Board goals for small business contracting and apprentice utilization

"(K) Whether the public improvement involves new construction or renovates or remodels an existing structure;"

Finding: This is renovation of an existing building which must remain operational during the renovation.

"(L) Whether the public improvement will be occupied or unoccupied during construction;"

Finding: The AM Building will remain in use and there is desire to minimize the impact on building occupants.

"(M) Whether the public improvement will require a single phase of construction work or multiple phases of construction work to address specific project conditions;"

Finding: During the design phase the contractor and the College will develop a project schedule which may include multiple phases of construction.

"(N) Whether the contracting agency or state agency has, or has retained under contract, and will use contracting agency or state agency personnel, consultants and legal counsel that have necessary expertise and substantial experience in alternative contracting methods to assist in developing the alternative

contracting method that the contracting agency or state agency will use to award the public improvement contract and to help negotiate, administer and enforce the terms of the public improvement contract."

Finding: The College's Office of Planning & Capital Construction has extensive experience in implementing successful Design-Build contracting processes, including the successful projects from the 2008 & 2017 Bond Programs and the current projects funded by the 2022 Bond Program. The District's outside legal counsel, Miller Nash LLP, has extensive experience with the Design-Build alternative contracting methods and has represented other public agencies on multiple Design-Build projects.

Ultimate Finding: For these reasons, use of the Design-Build Alternative Contracting Method for the AM Building Project is likely to result in substantial cost savings and deliver other significant public benefits as compared to use of the standard/bid/build process within the meaning of ORS 279C.335(2)(b).

Notice was published in at least one trade newspaper of general statewide circulation a minimum of 14 days prior to the hearing. A copy of that notice is attached hereto as Exhibit "A" and incorporated by this reference.

The Findings above have been considered by the Board and are adopted and approved.

Based upon the approved Findings, and the use of the Design-Build process as the manner of selecting the construction contractor for the project, it is unlikely that an exemption of the construction contract from the competitive bidding requirements of the public contracting statutes will encourage favoritism in the awarding of a public contract for the Project, or substantially diminish competition for public contracts of like nature.

Based upon the approved Findings, the awarding of the construction contract for this Project using the alternative method of Design-Build pursuant to an exemption under ORS 279C.335(2) will likely result in substantial cost savings and other substantial benefits to the College.

The College is granted an exemption under ORS 279C.335(2) from the competitive bidding requirements of ORS 279C.335(1) for the construction contract for the Project, and directs that the College may utilize the Design-Build method as the alternative contract method, provided the College also remains permitted, at the College's discretion, to use traditional bidding for any aspect of the Project pursuant to ORS 279C.335(1).

For any contract utilizing the Design-Build method of procurement, the procurement shall be in accordance with the Attorney General Model Rules adopted under ORS 179A.065

RECOMMENDATION: That the Board of Directors, acting as the Local Contract Review Board for the College, after consideration of the above factors, adopt findings (a) and (b) above and grant an exemption from competitive bidding for the Sylvania AM Building Renovation Project construction contract to authorize the use of a Design-Build alternative contracting method for the project. Funding for this project will be from the 2022 Bond Program.

August 20, 2026

27-011

COMMENDATION FOR RETIRING EMPLOYEES

PREPARED BY: Julie Kinney, Director, People Data & Systems

APPROVED BY: Dr. Howard Croom, Associate Vice President, People Strategy,
Equity & Culture
Dr. Katy Ho, Interim President

STRATEGIC THEME: Shared Values: People, Connectedness, and Empowerment

REPORT: The President RECOMMENDS that the following employees be
recognized for their service:

<u>Retirees</u>	<u>Job Title</u>	<u>Years of Service</u>
Michael Annus	Video Producer	25
Donald Erickson	Instr/Electrical Trades	11
Shally Hartman	Media Services Lead	36
Lisa Regan-Vienop	Program Dean/Health & Emergency	16
Jim Schneider	Instr/Chem	27
Cynthia Thornburgh	Instr/ESOL	34
Janice Volinski	Coord/Perkins	27

RECOMMENDATION: That the Board commend these employees for their service to
Portland Community College and wish them well in their
retirement years.

August 20, 2026

27-012

CONTINUOUS APPOINTMENT: ACADEMIC PROFESSIONAL

PREPARED BY: Juliette Anderson, People Partner, People Strategy, Equity, & Culture

APPROVED BY: Dr. Howard Croom, Associate Vice President, People Strategy, Equity, & Culture
Dr. Katy Ho, Interim President

STRATEGIC THEME: Shared Values: People, Connectedness, and Empowerment

REPORT: The President RECOMMENDS that the following Academic Professionals, having fulfilled the required probationary period, be granted continuous appointment, effective September 1, 2026:

RECOMMENDATION:	<u>Continuous Appointment</u>	<u>Job Title</u>
	Catherine Green	AP Lab Coordinator GIS
	Sarah Price	Coord/Alternate Media

August 20, 2026

27-013

CONTINUOUS APPOINTMENT: ADMINISTRATION

PREPARED BY: Juliette Anderson, People Partner, People Strategy, Equity, & Culture

APPROVED BY: Dr. Howard Croom, Associate Vice President, People Strategy, Equity, & Culture
Dr. Katy Ho, Interim President

STRATEGIC THEME: Shared Values: People, Connectedness, and Empowerment

REPORT: The President RECOMMENDS that the following Academic Professionals, having fulfilled the required probationary period, be granted continuous appointment, effective July 1, 2026:

RECOMMENDATION:	<u>Continuous Appointment</u>	<u>Job Title</u>
	Valerie Duback	Mgr/Assoc Bond Project
	Julie Rhodes	Mgr/Project II
	Maggie Songer	Mgr/Auxiliary Services

August 20, 2026

27-014

CONTINUOUS APPOINTMENT: FACULTY

PREPARED BY: Juliette Anderson, People Partner, People Strategy, Equity, & Culture

APPROVED BY: Dr. Howard Croom, Associate Vice President, People Strategy, Equity, & Culture
Dr. Katy Ho, Interim President

STRATEGIC THEME: Shared Values: People, Connectedness, and Empowerment

REPORT: The President RECOMMENDS that the following Faculty, having fulfilled the required probationary period, be granted continuous appointment, effective September 1, 2026:

RECOMMENDATION:	<u>Continuous Appointment</u>	<u>Job Title</u>
	Clarissa Littler	Instr/Comp Sci
	Hazel Yamada	Instr/Comp Info Sys

August 20, 2026

27-015

AUTHORIZATION TO AMEND THE CONTRACT WITH
KOGNITIV, INC. FOR WORKDAY STUDENT
IMPLEMENTATION SERVICES

PREPARED BY: Michael Mathews, Executive Director, Strategic Procurement & Contracting

FINANCIAL
RESPONSIBILITY: Brandon Gatke, Chief Information Officer, Information Technology

APPROVED BY: Dr. Katy Ho, Interim College President

STRATEGIC THEME: Operational Excellence: Efficiency, Effectiveness, and Fiscal Sustainability; Technological Transformation: Agility, Innovation, and Readiness; Academic Excellence: Student Success, Delivery, and Programming

REPORT: Portland Community College relies on Workday Student to support core student information functions, including admissions, financial aid, registration, and academic records. Kognitiv, Inc. provides specialized implementation services for the college. The college entered into an agreement with Kognitiv, Inc. on June 30, 2025, to provide Workday Student Implementation services as previously approved pursuant to Board Resolution 25-089. Due to a clerical error in the calculation, the previous board resolution (BA#26-086) understated the contract value by \$100,000.

Currently, no firms registered with Oregon COBID offer Workday Student Implementation Services.

RECOMMENDATION: That the Board of Directors authorizes the contract amendment with Kognitiv Inc., increasing the total contract value to \$581,000.00 through June 30, 2028. The funding source is the College Workday ERP Implementation Fund.

August 20, 2026

27-016

AUTHORIZATION TO AMEND CONTRACT WITH
CASEWORTHY INC. FOR STEP STATEWIDE WEBSITE
PORTAL ACCESS

PREPARED BY: Michael Mathews, Executive Director of Strategic Procurement and Contracting

FINANCIAL
RESPONSIBILITY: Jaime Clarke, Program Dean, Pathways to Opportunity
Dr. Karen Paez, Associate Vice President, Academic & Career Pathways

APPROVED BY: Dr. Katy Ho, Interim College President
Vicky Lopez Sanchez, Vice President of Student Affairs

STRATEGIC THEME: Operational Excellence: Efficiency, Effectiveness, and Fiscal Sustainability; Technological Transformation: Agility, Innovation, and Readiness; Academic Excellence: Student Success, Delivery, and Programming; Community Engagement: Workforce, Education, and Industry Alignment

REPORT: CaseWorthy Inc. currently provides website portal access to the State of Oregon SNAP Training and Employment Program (STEP) Consortium. After obtaining competitive quotes, the college entered into a \$154,500 contract with CaseWorthy Inc., funded by a grant from the Higher Education Coordination Commission (HECC). The Board of Directors previously authorized an amendment extending the contract through June 30, 2026 (BA 25-076).

The college proposes to extend the contract, effective July 1, 2026, through June 30, 2027. This final contract amendment will increase the total contract amount by \$135,109, bringing the total not-to-exceed amount to \$417,568.

Currently, no firms registered with Oregon COBID offer these website portal services.

RECOMMENDATION: The Board of Directors authorizes the college to amend the contract with CaseWorthy Inc. to a not-to-exceed total of

\$417,568. Expenditures will be covered by the HECC Administration Grant.

It is against the College's policy for any manager, supervisor, faculty member, staff member, or student to engage in prohibited harassment or discrimination of any member of the College community. PCC adheres to all federal, state, and local civil rights laws and regulations prohibiting discrimination in public institutions of higher education, including applicable provisions of the Civil Rights Act of 1964 (as amended); related Executive Orders 11246 and 11375; Title IX of the Education Amendments Act of 1972; Section 504 of the Rehabilitation Act of 1973; Titles I and II of the Americans with Disabilities Act of 1990 (as amended); the Age Discrimination in Employment Act, the Uniformed Service Employment and Reemployment Rights Act, and all applicable federal, state, and local civil rights laws. PCC does not discriminate against any employee, applicant for employment, student, or applicant for admission on the race, color, religion, national origin, sex, marital status, disability, veteran status, age, sexual orientation, or any other status protected by federal, state, or local law including protections for those opposing discrimination or participating in any resolution process on campus, with the Equal Employment Opportunity Commission or other human rights agencies. This policy covers nondiscrimination in both employment and access to educational opportunities. Therefore, any member of the PCC community who acts to deny, deprive, or limit the educational or employment and/or social access, benefits, and/or opportunities of any member of the PCC community, guest, or visitor on the basis of their actual or perceived membership in the protected classes listed above is in violation of PCC's policy on nondiscrimination.