

July 16, 2026

27-009

AUTHORIZATION TO CONTRACT WITH BGSF FOR WORKDAY SUPPORT

PREPARED BY: Mike Mathews, Executive Director, Strategic Procurement & Contracting

FINANCIAL RESPONSIBILITY: Brandon Gatke, Chief Information Officer, Information Technology

APPROVED BY: Dr. Katy Ho, Acting President

STRATEGIC THEME: Operational Excellence: Efficiency, Effectiveness, and Fiscal Sustainability; Technological Transformation: Agility, Innovation, and Readiness

REPORT: This contract covers comprehensive, planned post-go-live support for the Workday Budget, Finance, and Payroll implementations. A contract was entered into with the Workday-certified consultant firm BGSF on January 21, 2026, using a Cooperative contract through the HGACBuy Program, Contract number TS06-25. The contract end date was June 30, 2026. The expected spend in fiscal year 27 is for a not-to-exceed amount of \$250,000. This amendment would extend the contract to June 30, 2027, and increase the total contract amount to a not-to-exceed amount of \$500,000.

Cost Breakdown: FY26 - \$250,000
FY27 - \$250,000

ORS 279A.200-225 and the Community College Rules of Procurement CCR.205 permit the College to utilize this cooperative contract.

Currently, no firms registered with Oregon COBID offer Workday-certified consultants who are able to support this contract.

RECOMMENDATION: The Board of Directors authorizes the College to amend the contract with BGSF for a not to exceed amount of \$500,000, through June 30, 2027. This contract will be funded from the General Fund.