

June 18, 2026

26-093

CONTRACT APPROVAL FOR COLLEGE PRIMARY WIDE
AREA NETWORK (WAN) CONTRACT WITH COMCAST
BUSINESS SOLUTIONS LLC

PREPARED BY: John MacLean, Finance & Procurement Manager, Office of
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FINANCIAL
RESPONSIBILITY: Rebecca Ocken, Director, Office of Planning and Construction

APPROVED BY: Josh Peters McBride, Associate VP College Operations
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STRATEGIC THEME: Operational Excellence: Efficiency, Effectiveness, and Fiscal
Sustainability

REPORT: The 2022 Bond Program includes funding for IT infrastructure
improvements across the district. The College identified a need
to improve dependability of the wide area network (WAN) by
replacing elements of the existing single-vendor redundant WAN
with new, vendor-diverse and path-diverse network elements.
This will reduce the reliance on a single vendor's provision of
multiple network elements whose actual redundancy is currently
opaque to the College and improve the College's flexibility in
provisioning network elements in the future.

A two-stage procurement process was used where firms were
invited to submit a technical proposal and then those firms that
passed that stage were invited to submit pricing.

On January 13, 2026, the Request for Proposals (RFP) was
advertised in the Daily Journal of Commerce, State of Oregon
(OregonBuys), BidLocker, Portland Observer, and the Portland
Business Tribune. A total of four (4) firms attended the
mandatory pre-proposal meeting. At the technical proposal
closing time of 2:00 p.m. February 11, 2025, three (3) proposals
were received. No proposals were received from COBID
registered firms.

The technical proposers were reviewed by College staff and all three (3) firms were invited to provide pricing.

Two (2) firms provided pricing proposals and were invited to interview. The highest scoring firm based on a combination of technical proposal and pricing was Comcast Business Communications, LLC and College staff recommend they be awarded the primary contract. The initial cost of the required hardware and three years service is \$595,643. If the contract for services is extended beyond the initial period the IT General Fund budget will be responsible for the costs.

No COBID firms are able to provide the required services.

RECOMMENDATION: That the Board of Directors authorize the College to enter into a contract with Comcast Business Communication, LLC as the primary provider of Wide Area Network Services for up to \$655,207 which includes a 10% contingency. Funding will be from the 2022 Bond. This is within the project budget.