

April 16, 2026

26-071

ARCHIVAL OF B 401: STUDENT POLICIES, RIGHTS AND RESPONSIBILITIES

PREPARED BY: Jeannie Winn, Manager, Policy

APPROVED BY: Vicky Lopez Sanchez, Vice President, Student Affairs
Dr. Katy Ho, Executive Vice President
Dr. Adrien L. Bennings, President

STRATEGIC THEME: Holistic Student Support: Integrated, Affordable, and Accessible;
Academic Excellence: Student Success, Delivery, and Programming

REPORT: Board Policy B 401 Student Policies, Rights and Responsibilities was originally approved on March 18, 2004, via Resolution 04-121. Upon recent administrative review, it has been determined that B 401 no longer functions as a standalone Board Policy. Instead, the content is a consolidated list of items already fully incorporated into the College's broader Student Rights & Responsibilities handbook (<https://www.pcc.edu/policy/student-rights/>) and operational procedures.

The full policy states:

Student Policies, Rights and Responsibilities – B 401
Student policies, rights and responsibilities shall be easily accessible to students. The information shall include those policies and procedures required by state or federal law, and shall include the following:

- *Student/College Responsibilities*
- *Student Evaluation*
- *Student Records*
- *Student Organizations*
- *Student Fund Raising*
- *Right of Access to College Facilities*
- *Code of Student Conduct*
- *Student Grievance Procedure*
- *Accessible Ed & Disability Resources*
- *Non-harassment*
- *Credit by Exam*
- *Class Attendance*

(March 2004)

The College is moving toward a more streamlined policy framework to reduce duplication and ensure that student-facing documents are clear and accessible. Under the guidance of the Vice President of Student Affairs and Associate Vice President of Student Care and Conduct, this archival action reflects:

- **Legislative Alignment:** Ensuring compliance with updated state and federal regulatory language regarding student conduct.
- **Operational Efficiency:** Removing redundant Board-level entries that are better managed through internal operational policy.
- **Current Operations:** “Exhibit A” summarizes the transition of B 401 mandates into current operational frameworks. This mapping ensures that while the Board-level policy is archived, the underlying student protections and institutional responsibilities remain fully active and managed by the appropriate College departments.

As this policy is duplicative and no longer relevant to current Board-level governance, it is recommended for formal archival.

RECOMMENDATION: That the Board of Directors approve the archival of Board Policy B 401 in accordance with OP 10.001 Policy Governance and Administration Standards.