



PORTLAND COMMUNITY COLLEGE BOARD OF DIRECTORS

Business Meeting



December 18, 2025



The Board of Directors meetings are held in accordance with open meeting laws and accessibility requirements. If a person with a disability needs assistance in order to attend or participate in a meeting, please notify the Board of Director's Office at least 48 hours in advance by calling (971) 722-7268 or by email at boardmember@pcc.edu, please use ACCESSIBILITY in the subject line.

Portland Community College
BOARD OF DIRECTORS
PO BOX 19000, Portland, Oregon 97280

December 18, 2025

REMOTE MEETING

Streaming Link: <https://portlandcc.zoom.us/j/93670981679>

Or Telephone: +1 719 359 4580 or +1 253 215 8782 US

Webinar ID: 996 9144 4279

AGENDA

5:00 PM **SPECIAL SESSION**

- Call to Order
- Welcome and Introductions
- Approval of Agenda
- President's Update

5:05 PM **CONSENT AGENDA:** (All items will be approved by consent agenda unless an item is withdrawn by request of a member of the Board. A separate motion will then be required to act on the item in question.)

BOARD

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| 26-038 | Apply to the Higher Education
Coordinating Commission for Approval of
The Fire/Paramedic Associate of Applied
Science Degree for Portland Community College | 070 |
| 26-039 | Apply to the Higher Education
Coordinating Commission for Approval of
The Entrepreneurship & Small Business
Development Certificate for Portland
Community College | 071 |
| 26-040 | Apply to the Higher Education
Coordinating Commission for Approval of
The Accounting Certificate for
Portland Community College | 072 |
| 26-041 | Apply to the Higher Education
Coordinating Commission for Approval of
The Healthcare Pathways Certificate for
Portland Community College | 073 |
| 26-042 | Apply to the Higher Education
Coordinating Commission for Approval of
The Emergency Medical Services - Paramedic for
Portland Community College | 074 |
| 26-043 | Authorization to Amend Contract with Sova
Solutions, LLC. for Shared Governance
Implementation | 075 |

5:10 PM **ADJOURNMENT**

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December 18, 2025

26-038

APPLY TO THE HIGHER EDUCATION COORDINATING
COMMISSION FOR APPROVAL OF THE FIRE/PARAMEDIC
ASSOCIATE OF APPLIED SCIENCE DEGREE FOR
PORTLAND COMMUNITY COLLEGE

PREPARED BY: Katelyn Goslin, Curriculum Development Specialist, Teaching, Learning, & Curricular Innovation

FINANCIAL
RESPONSIBILITY: Janeen Hull, Dean for Healthcare & Emergency Professions

APPROVED BY: Dr. Jennifer Ernst, Vice President of Academic Affairs
Dr. Adrien L. Bennings, President

STRATEGIC THEME: Academic Excellence: Student Success, Delivery, and Programming
Community Engagement: Workforce, Education, and Industry Alignment

REPORT: The proposed 105 credit Fire/Paramedic AAS degree is designed to prepare students for entry-level work in the fire and paramedic services field. This program is the result of extensive listening sessions, surveys, employment data, and interviews with industry leaders across the Portland-Metro area.

RECOMMENDATION: That the College be authorized to submit an application to the Higher Education Coordinating Commission for the Fire/Paramedic AAS degree for Portland Community College.

December 18, 2025

26-039

APPLY TO THE HIGHER EDUCATION COORDINATING
COMMISSION FOR APPROVAL OF THE
ENTREPRENEURSHIP & SMALL BUSINESS DEVELOPMENT
CERTIFICATE FOR PORTLAND COMMUNITY COLLEGE

PREPARED BY: Katelyn Goslin, Curriculum Development Specialist, Teaching, Learning, & Curricular Innovation

FINANCIAL
RESPONSIBILITY: Jen Piper, Dean for Business, Community, & Workforce Development

APPROVED BY: Dr. Jennifer Ernst, Vice President of Academic Affairs
Dr. Adrien L. Bennings, President

STRATEGIC THEME: Academic Excellence: Student Success, Delivery, and Programming; Community Engagement: Workforce, Education, and Industry Alignment

REPORT: The proposed 45 credit Entrepreneurship and Small Business Development certificate is designed for those interested in entrepreneurship, intrapreneurship and business development. The need for this certificate was identified after extensive research and input from our advisory board. Students will graduate with a wide range of skills, including accounting, leadership, law, and knowledge of available funding and support resources.

RECOMMENDATION: That the College be authorized to submit an application to the Higher Education Coordinating Commission for the Entrepreneurship and Small Business Development certificate for Portland Community College.

December 18, 2025

26-040

APPLY TO THE HIGHER EDUCATION COORDINATING
COMMISSION FOR APPROVAL OF THE ACCOUNTING
CERTIFICATE FOR PORTLAND COMMUNITY COLLEGE

PREPARED BY: Katelyn Goslin, Curriculum Development Specialist, Teaching, Learning, & Curricular Innovation

FINANCIAL
RESPONSIBILITY: Jen Piper, Dean for Business, Community, & Workforce Development

APPROVED BY: Dr. Jennifer Ernst, Vice President of Academic Affairs
Dr. Adrien L. Bennings, President

STRATEGIC THEME: Academic Excellence: Student Success, Delivery, and Programming; Community Engagement: Workforce, Education, and Industry Alignment

REPORT: The current Accounting certificate is being replaced with this 49 credit Accounting certificate. This program redesign is the result of extensive listening sessions, surveys, employment data, and interviews with industry leaders across the Portland-Metro area.

RECOMMENDATION: That the College be authorized to submit an application to the Higher Education Coordinating Commission for the Accounting certificate for Portland Community College.

December 18, 2025

26-041

APPLY TO THE HIGHER EDUCATION COORDINATING
COMMISSION FOR APPROVAL OF THE HEALTHCARE
PATHWAYS CERTIFICATE FOR PORTLAND COMMUNITY
COLLEGE

PREPARED BY: Katelyn Goslin, Curriculum Development Specialist, Teaching, Learning, & Curricular Innovation

FINANCIAL
RESPONSIBILITY: Janeen Hull, Dean for Healthcare & Emergency Professions

APPROVED BY: Dr. Jennifer Ernst, Vice President of Academic Affairs
Dr. Adrien L. Bennings, President

STRATEGIC THEME: Academic Excellence: Student Success, Delivery, and Programming; Community Engagement: Workforce, Education, and Industry Alignment

REPORT: The proposed 25 credit Healthcare Pathways certificate is designed to prepare students for entry-level work in the medical field and/or to apply for admissions into PCC's healthcare programs. This certificate is the result of extensive listening sessions, surveys, employment data, and interviews with industry leaders across the Portland-Metro area.

RECOMMENDATION: That the College be authorized to submit an application to the Higher Education Coordinating Commission for the Healthcare Pathways certificate for Portland Community College.

December 18, 2025

26-042

APPLY TO THE HIGHER EDUCATION COORDINATING
COMMISSION FOR APPROVAL OF THE EMERGENCY
MEDICAL SERVICES - PARAMEDIC FOR PORTLAND
COMMUNITY COLLEGE

PREPARED BY: Katelyn Goslin, Curriculum Development Specialist, Teaching, Learning, & Curricular Innovation

FINANCIAL
RESPONSIBILITY: Janeen Hull, Dean for Healthcare & Emergency Professions

APPROVED BY: Dr. Jennifer Ernst, Vice President of Academic Affairs
Dr. Adrien L. Bennings, President

STRATEGIC THEME: Academic Excellence: Student Success, Delivery, and Programming; Community Engagement: Workforce, Education, and Industry Alignment

REPORT: The proposed 57 credit Emergency Medical Services - Paramedic certificate is designed to prepare students for entry-level work in the EMS/paramedic field. This program is the result of extensive listening sessions, surveys, employment data, and interviews with industry leaders across the Portland-Metro area.

RECOMMENDATION: That the College be authorized to submit an application to the Higher Education Coordinating Commission for the Emergency Medical Services - Paramedic certificate for Portland Community College.

December 18, 2025

26-043

AUTHORIZATION TO AMEND CONTRACT WITH SOVA
SOLUTIONS, LLC. FOR SHARED GOVERNANCE
IMPLEMENTATION

PREPARED BY: Mike Mathews, Associate Vice President of Financial Operations
and Compliance

FINANCIAL
RESPONSIBILITY: Dr. Adrien L. Bennings, President

APPROVED BY: Katy W. Ho, Ph.D, Executive Vice President
Dr. Adrien L. Bennings, President

STRATEGIC THEME: Operational Excellence: Efficiency, Effectiveness, and Fiscal
Sustainability; Shared Values: People, Connectedness, and
Empowerment; Community Engagement: Workforce, Education,
and Industry Alignment

REPORT: Sova Solutions, LLC. provides the college with specialized
consultation for implementing its Shared Governance model,
including strategic guidance, leadership development, and
communications support to embed the new model into the
institutional culture.
The original contract supported the initial launch from August
2025 to January 2026. The college proposes amending the
contract to extend services through June 30, 2026, providing
sustained support through the first full year of implementation.
This amendment adds new workstreams for strategic
communication and leadership development and increases the
contract by \$174,950, bringing the total not-to-exceed amount to
\$324,950.
Currently, no firms registered with the Oregon COBID offer
these specialized shared governance implementation and
consultation services.

RECOMMENDATION: The Board of Directors authorizes an amendment with Sova
Solutions, LLC, for a new not-to-exceed amount of \$324,950
through June 30, 2026, to be funded by the General Fund.

It is against the College's policy for any manager, supervisor, faculty member, staff member, or student to engage in prohibited harassment or discrimination of any member of the College community. PCC adheres to all federal, state, and local civil rights laws and regulations prohibiting discrimination in public institutions of higher education, including applicable provisions of the Civil Rights Act of 1964 (as amended); related Executive Orders 11246 and 11375; Title IX of the Education Amendments Act of 1972; Section 504 of the Rehabilitation Act of 1973; Titles I and II of the Americans with Disabilities Act of 1990 (as amended); the Age Discrimination in Employment Act, the Uniformed Service Employment and Reemployment Rights Act, and all applicable federal, state, and local civil rights laws. PCC does not discriminate against any employee, applicant for employment, student, or applicant for admission on the race, color, religion, national origin, sex, marital status, disability, veteran status, age, sexual orientation, or any other status protected by federal, state, or local law including protections for those opposing discrimination or participating in any resolution process on campus, with the Equal Employment Opportunity Commission or other human rights agencies. This policy covers nondiscrimination in both employment and access to educational opportunities. Therefore, any member of the PCC community who acts to deny, deprive, or limit the educational or employment and/or social access, benefits, and/or opportunities of any member of the PCC community, guest, or visitor on the basis of their actual or perceived membership in the protected classes listed above is in violation of PCC's policy on nondiscrimination.