



PORTLAND COMMUNITY COLLEGE BOARD OF DIRECTORS

Business Meeting



November 20, 2025



The Board of Directors meetings are held in accordance with open meeting laws and accessibility requirements. If a person with a disability needs assistance in order to attend or participate in a meeting, please notify the Board of Director's Office at least 48 hours in advance by calling (971) 722-7268 or by email at boardmember@pcc.edu, please use ACCESSIBILITY in the subject line.

Portland Community College
BOARD OF DIRECTORS
PO BOX 19000, Portland, Oregon 97280

November 20, 2025

[Sylvania Campus](#)
12000 SW 49th Avenue, Portland, OR 97219, CC Building, Rooms 233 A/B

Streaming Links:

WORK SESSION: <https://portlandcc.zoom.us/j/99940415699>

Or Telephone: +1 253 215 8782 OR +1 669 444 9171 US

Webinar ID: 999 4041 5699

BUSINESS SESSION: <https://portlandcc.zoom.us/j/99031607857>

Or Telephone: +1 253 215 8782 OR +1 253 205 0468 US

Webinar ID: 990 3160 7857

AGENDA

5:00 PM **EXECUTIVE SESSION** in accordance with ORS 192.660 (2) (d) labor negotiations, (f) consider information or records exempt by law from public inspection, (h) litigation.

Media Requests to join the Executive Session can be phoned in to 971.722.7268 or emailed to boardmember@pcc.edu by noon of the meeting date. Please use MEDIA REQUEST in the subject line.

6:15 PM **BOARD DINNER** (*invite only*)

6:30 PM **WORK SESSION** Oak/Elm Rooms

- [NWCCU Accreditation & Governance](#) - Salena Grace, NWCCU
- President's Workplan; [Shared Governance](#) – Dr. Adrien L. Bennings, President
- ASPCC MOU - Fareeha Nayebar, Student Trustee

8:00 PM **BUSINESS SESSION** Rooms 233A/B
Call to Order

- Approval of Agenda — November 20, 2025
- Approval of Minutes — October 16, 2025

8:05 PM **PUBLIC COMMENT ON AGENDA ITEMS**

Persons wishing to make public comment on agenda items can request a time slot by using this [link](#). Details and directions can be found at the link. Deadline for signups: Wednesday, November 19 at 5:00 pm.

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- 8:20 PM **PUBLIC COMMENT ON NON-AGENDA ITEMS**
 Persons wishing to make public comment on agenda items
 can request a time slot by using this [link](#). Details and directions can be
 found at the link. Deadline for signups: Wednesday, November 19 at
 5:00 pm.
- 8:35 PM **REPORTS**
- ASPCC Senate President & Student Trustee – Fareeha Nayebare
 - PCC Federation of Faculty and Academic Professionals (AFT Local 2277) – Ben Cushing, President
 - PCC Federation of Classified Employees (AFT Local 3922) - Jeff Grider, President
 - Board Members
- 8:50 PM **PRESIDENT’S UPDATES**
- President’s Reports and College Updates
 - [Student Success Metrics](#)
- 9:00 PM **INFORMATION SESSIONS**
 OPERATIONAL EXCELLENCE: Efficiency, Effectiveness, and Fiscal Sustainability
- [Veterans Services Annual Update](#) – Walter Gbant, Student Belonging & Wellbeing Manager
 - [Procurement Report](#) – Mike Mathews, interim AVP of Finance, John MacLean, P&CC Finance/Procurement Manager
- 9:30 PM **CONSENT AGENDA:** (All items will be approved by consent agenda unless an item is withdrawn by request of a member of the Board. A separate motion will then be required to act on the item in question.)

PERSONNEL

- 26-028 Commendation for Retiring Employees052
- 26-029 Retroactive Continuous Appointment:
 Academic Professional.....053

CONTRACTS

- 26-030 Contract Approval for Sylvania Communications
 Technology Building Renovation and Site
 Improvements Design Services Through
 Completion to Bric Architecture Inc.....054
- 26-031 Contract Approval for Rock Creek Building Two
 Renovation and Construction of New Career
 Technical Education Building(s) Design Services
 to Bora Architecture and Interiors056
- 26-032 Contract Approval for Rock Creek Building Two
 Renovation and Construction of New
 Career Technical Education Building(s)
 Construction Services to Fortis Construction058
- 26-033 Contract Approval for Sylvania Communications
 Technology Building Renovation and Site
 Improvements Phase 1 Guaranteed Maximum
 Price to Lease Crutcher Lewis.060

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BOARD

26-034	Update and Affirm the Memorandum of Understanding (MOU) for the Student Trustee Role Per Board Policy 2105.....	062
26-035	Appointment of Citizen Member to The Board Audit Committee	066
26-036	Appointment of Delegates to Attend the Association of Community College Trustees (ACCT) 2026 National Legislative Summit in Washington, DC, February 8 – 11, 2026.....	067

NON-CONSENT AGENDA

26-037	Approval of Portland Community College FY 2026 President's Workplan	068
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9:40 PM **ADJOURNMENT**

Portland Community College
PO BOX 19000, Portland, Oregon 97280

October 16, 2025

BOARD MEETING MINUTES

ATTENDANCE

Laurie Cremona Wagner, Tiffani Penson, Kien Truong, Brandy Penner, Dan Saltzman, Greg McKelvey, Gina Sanchez Roletto (remote)

EXECUTIVE SESSION

The PCC Board of Directors met in accordance with ORS 192.660 to discuss (f) consider information or records exempt by law from public inspection, (h) litigation.

WORK SESSION

The Board of Directors met in Work Session to discuss the draft Working Agreements and received presentations around [President's Work Plan Update, First Quarter, Workday Update](#) and [Strategic Plan Annual Review Process](#)

BUSINESS SESSION

Chair Penson called the Business Meeting to order at 7:43 pm.

The October 16, 2025 agenda was approved as published. Saltzman/Cremona Wagner

Cremona Wagner – Yes

Penson – Yes

Truong – Yes

Penner – Yes

Saltzman – Yes

McKelvey – Yes

Sanchez Roletto – Yes

The September 18, 2025 minutes were approved as published. McKelvey/Saltzman

Cremona Wagner – Yes

Penson – Yes

Truong – Yes

Penner – Yes

Saltzman – Yes

McKelvey – Yes

Sanchez Roletto – Yes

PUBLIC COMMENT ON AGENDA ITEMS

NONE.

PUBLIC COMMENT ON NON-AGENDA ITEMS

Alicia Drumond; Cutting Music & Sonic Arts; In-person

Yvette Rosales; Cuts to Programs; In-person

Rachel Brashear; Stop the Cuts; In-person

Jesse Mejia; Data Clarification re: Music & Sonic Arts; In-person

Andrew Johnson; Music & Sonic Arts Cuts; In-person

Michael Sonnleitner; Building Community; Remote

REPORTS

Reports were provided by ASPCC Senate President/Student Trustee, Fareeha Nayebara, Jeff Grider, PCC Federation of Classified Employees (AFT Local 3922); Ben Cushing (AFT Local 2277); Board Members Penner, Truong, Saltzman, Penson

PRESIDENT'S REPORTS & UPDATES

President Bennings shared information regarding [Enrollment & Student Demographics](#) and answered questions brought forward by the Board. Dr. Howard Croom presented the most recent [Personnel Action Report \(PAR\)](#).

INFORMATION SESSION

OPERATIONAL EXCELLENCE: Efficiency, Effectiveness, and Fiscal Sustainability
[PCC KPIs and the HECC Financial Sustainability Report 2025](#) – Dina Farrell, VP of Finance & CFO, Jim Crofts, General Accounting Director

COMMUNITY ENGAGEMENT: Workforce, Education, and Industry Alignment
[Legislative Update, First Quarter](#) – Sage Learn, Executive Director, College Relations

CONSENT AGENDA

Chair Penson proposed approval of Resolutions 26-024 through 26-027
Saltzman/Penson

Cremona Wagner – Yes

Penner – Yes

Sanchez Roletto – Absent

Penson – Yes

Saltzman – Yes

Truong – Yes

McKelvey – Yes

ADJOURNMENT

There being no further business, the meeting adjourned at 9:24 pm.

Tiffani Penson, Chair

Dr. Adrien L. Bennings, President

Prepared by:

Jennifer Hamlin, Board Coordinator
Minutes approved on November 20, 2025

November 20, 2025

26-028

COMMENDATION FOR RETIRING EMPLOYEES

PREPARED BY: Julie Kinney, Director, People Data & Systems

APPROVED BY: Dr. Howard Croom, Associate Vice President, People Strategy,
Equity & Culture
Dr. Adrien L. Bennings, President

STRATEGIC THEME: Shared Values: People, Connectedness, and Empowerment

REPORT: The President RECOMMENDS that the following employees be
recognized for their service:

<u>Retirees</u>	<u>Job Title</u>	<u>Years of Service</u>
Daniel Clark	Business Instructor	1
Steve Emerson	Transit Service Operator	3
Mike Guthrie	Physical Ed Instructor	26
Nancy Howard	Business Instructor	4
Massi Hunaid	Accountant II	26
Gail Martin	Business Instructor	20

RECOMMENDATION: That the Board commend these employees for their service to
Portland Community College and wish them well in their
retirement years.

November 20, 2025

26-029

RETROACTIVE CONTINUOUS APPOINTMENT: ACADEMIC PROFESSIONAL

PREPARED BY: Juliette Anderson, People Partner, People Strategy Equity & Culture

APPROVED BY: Dr. Howard Croom, Associate Vice President, People Strategy Equity & Culture
Dr. Adrien L. Bennings, President

STRATEGIC THEME: Shared Values: People, Connectedness, and Empowerment

REPORT: The President RECOMMENDS that the following Academic Professionals, having fulfilled the required probationary period, be granted continuous appointment, effective September 1, 2024

RECOMMENDATION:	<u>Continuous Appointment</u>	<u>Job Title</u>
	Ben Garcia	Coord/STEM & Design Ctr

November 20, 2025

26-030

CONTRACT APPROVAL FOR SYLVANIA COMMUNICATIONS
TECHNOLOGY BUILDING RENOVATION AND SITE
IMPROVEMENTS DESIGN SERVICES THROUGH
COMPLETION TO BRIC ARCHITECTURE INC.

PREPARED BY: John MacLean, Finance & Procurement Manager, Planning & Capital Construction

FINANCIAL
RESPONSIBILITY: Rebecca Ocken, Director, Planning & Capital Construction

APPROVED BY: Josh Peters McBride, Associate VP College Operations
Dina Farrell, Vice President, Business & Finance/Chief Financial Officer
Dr. Katy Ho, Executive Vice President
Dr. Adrien L. Bennings, President

STRATEGIC THEME: Delivery: Redefine time, place, and systems of educational delivery to create a more learner-centric ecosystem; Enterprise: Cultivate a long-term sustainable college enterprise

REPORT: The 2022 Bond Program includes funding for the renovation of the Communications Technology (CT) building on the Sylvania Campus. The CT building was one of the original campus buildings opened in 1972. In addition to classrooms and offices, it contains the Little Theater, the Writing Center, and the North View Art Gallery. The building requires a complete renovation to update all building systems and meet current programmatic needs. There will also be a need to identify and prepare swing space for programs housed in the CT Building to relocate during construction. The project will require upgrades to the Sylvania Campus grounds including improvements to PAC plaza and the entryway from SW 49th Avenue.

At the February 2024 meeting the board, through BR 24-093, approved the award of the design contract to BRIC Architecture for services through the programming phase. At the November 21, 2024 meeting the board, through BR 25-027 approved moving forward with the Schematic Design Phase for a total not-to-exceed fee of \$4,738,971. At the June 19, 2025 meeting the

board, through BR 25-85 approved moving forward with the Design Development Phase for a total not-to-exceed fee of \$1,718,530. That work has now been completed and BRIC has provided a further proposal for services through to completion of the project. The proposed fee is \$5,289,845 which has been reviewed by PCC staff who recommend acceptance. This will bring the approved design fees to \$11,447,346.

BRIC has engaged 10 COBID certified sub-consultants and the expected expenditures with them through competition of the current phase are \$7,352,862 which represents 64.2% of the total fee. The breakdown is shown below (some firms have multiple certifications).

WBE (7 firms)	\$5,040,088	44.0%
MBE (3 firms)	\$1,233,510	10.8%
ESB (6 firms)	\$1,414,150	12.4%
DBE (2 firms)	\$540,214	4.7%

RECOMMENDATION: That the Board of Directors authorize PCC to amend the contract with BRIC Architecture Inc. for the Sylvania Campus CT Building Renovation to extend through the completion of the project. The new approved contract amount will be \$12,922,081 which includes 10% contingency. Funding will be from the 2022 Bond. This amount is within the project budget.

November 20, 2025

26-031

CONTRACT APPROVAL FOR ROCK CREEK BUILDING TWO
RENOVATION AND CONSTRUCTION OF NEW CAREER
TECHNICAL EDUCATION BUILDING(S) DESIGN SERVICES
TO BORA ARCHITECTURE AND INTERIORS

PREPARED BY: John MacLean, Finance & Procurement Manager, Planning & Capital Construction

FINANCIAL RESPONSIBILITY: Rebecca Ocken, Director, Planning & Capital Construction

APPROVED BY: Josh Peters McBride, Associate VP College Operations
Dina Farrell, Vice President, Business & Finance/Chief Financial Officer
Dr. Katy Ho, Executive Vice President
Dr. Adrien L. Bennings, President

STRATEGIC THEME: Delivery: Redefine time, place, and systems of educational delivery to create a more learner-centric ecosystem; Enterprise: Cultivate a long-term sustainable college enterprise

REPORT: The 2022 Bond Program includes funding for the redevelopment of Building 2, which includes new Career Technical Education spaces at the Rock Creek Campus. The project encompasses the creation of a new building to accommodate the Building Construction Technology program and swing space for current occupants of Building 2. After those programs are moved out of the existing Building 2 and into their new spaces, Building 2 will be redeveloped to meet current and future program needs. The overall project also includes all necessary swing space and site improvement projects. This project has been allocated \$8M in State of Oregon XI-G bonds.

At the January 2025 meeting the board, through BR 25-038, approved the award of the design contract to Bora Architecture & Interiors for services through the Pre-Design phase for a total fee of \$1,912,917. That work has now been completed and Bora has provided a further proposal for services through to completion of the project. The proposed fee is \$16,333,094

which has been reviewed by PCC staff who recommend acceptance.

This will bring the approved design fees to \$18,246,011.

COBID participation at this stage is \$9,512,758 (52.1% of contract value) over 15 firms. The breakout and number of firms in each category is shown below. As firms may have multiple certifications the total does not match the number above.

WBE (11 firms)	\$7,042,411	38.6%
MBE (4 firms)	\$5,995,586	32.9%
ESB (8 firms)	\$2,053,896	11.3%
DBE (4 firms)	\$5,911,971	32.4%

RECOMMENDATION: That the Board of Directors authorize PCC to amend the contract with Bora Architecture & Design for the Rock Creek Campus Building 2 Project through the end of the project. The new approved contract amount will be \$20,070,612 which includes 10% contingency. Funding will be from the 2022 Bond and State of Oregon XI-G bonds. This amount is within the project budget.

November 20, 2025

26-032

CONTRACT APPROVAL FOR ROCK CREEK BUILDING TWO
RENOVATION AND CONSTRUCTION OF NEW CAREER
TECHNICAL EDUCATION BUILDING(S) CONSTRUCTION
SERVICES TO FORTIS CONSTRUCTION

PREPARED BY: John MacLean, Finance & Procurement Manager, Planning & Capital Construction

FINANCIAL
RESPONSIBILITY: Rebecca Ocken, Director, Planning & Capital Construction

APPROVED BY: Josh Peters McBride, Associate VP College Operations
Dina Farrell, Vice President, Business & Finance/Chief Financial Officer
Dr. Katy Ho, Executive Vice President
Dr. Adrien L. Bennings, President

STRATEGIC THEME: Delivery: Redefine time, place, and systems of educational delivery to create a more learner-centric ecosystem; Enterprise: Cultivate a long-term sustainable college enterprise

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At its July 20, 2023 meeting, the Board, through BR 24-002, approved an exemption from competitive bidding and authorized the use of the Construction Manager/General Contractor (CM/GC) alternative contracting method for this project.

On December 5, 2023, the Request for Proposals (RFP) was advertised in the Daily Journal of Commerce, State of Oregon

(OregonBuys), BidLocker, Portland Observer, and the Portland Business Tribune. In addition, P&CC staff reached out to all identified COBID registered firms who could provide these services. A total of twenty-five (25) firms attended the mandatory pre-proposal meeting. At the proposal closing time of 2:00 p.m. February 22, 2024, ten (10) proposals were received. No proposals were received from COBID registered firms.

Proposals were reviewed and scored by a selection committee and finalists were invited to interview. The highest scoring proposal was from Fortis Construction. Due to the complexity of the project, PCC and Fortis entered into a preliminary contract to allow the development of a full pre-construction fee. This contract was for \$51,814. The project schedule and design have now reached a point where Fortis is able to provide a full proposal for pre-construction services in the amount of \$855,000 which includes the previously authorized amount. The Guaranteed Maximum Price for each phase of the work will be brought to the Board for approval when it is finalized. As part of the RFP process, PCC requested that the prime contractor enter into one or more teaming agreements with smaller construction firms. The aim of these agreements is to increase access and growth opportunities for smaller firms. Fortis has teamed with Berrian Concrete (DBE/MBE/ESB), Williams 3T Contracting (DBE/MBE/ESB), and RJ Ramos (DBE/MBE). Further subcontracting opportunities will be available as the project progresses to the GMP.

RECOMMENDATION: That the Board of Directors authorize PCC to increase the contract with Fortis Construction for the Rock Creek Campus Building 2 Renovation Project for up to \$940,500 which includes a 10% contingency. Funding will be from the 2022 Bond.

November 20, 2025

26-033

CONTRACT APPROVAL FOR SYLVANIA COMMUNICATIONS
TECHNOLOGY BUILDING RENOVATION AND SITE
IMPROVEMENTS PHASE 1 GUARANTEED MAXIMUM PRICE
TO LEASE CRUTCHER LEWIS

PREPARED BY: John MacLean, Finance & Procurement Manager, Planning & Capital Construction

FINANCIAL
RESPONSIBILITY: Rebecca Ocken, Director, Planning & Capital Construction

APPROVED BY: Josh Peters McBride, Associate VP College Operations
Dina Farrell, Vice President, Business & Finance/Chief Financial Officer
Dr. Katy Ho, Executive Vice President
Dr. Adrien L. Bennings, President

STRATEGIC THEME: Delivery: Redefine time, place, and systems of educational delivery to create a more learner-centric ecosystem; Enterprise: Cultivate a long-term sustainable college enterprise

REPORT: The 2022 Bond Program includes funding for the renovation of the Communications Technology (CT) building on the Sylvania Campus. The CT building was one of the original campus buildings opened in 1968 and in addition to classrooms and offices, contains the Little Theater, the Writing Center, and the North View Gallery. The building requires a complete renovation to update all building systems and meet current programmatic needs. There will also be a need for identifying and preparing swing space for programs housed in the CT Building. The project will require upgrades to the Sylvania Campus grounds including improvements to the entryway from SW 49th Avenue.

At the January 18, 2024 meeting the board, through BR 24-079, approved the award of the General Contractor/Construction Manager (CM/GC) contract to Lease Crutcher Lewis (LCL) for pre-construction services in the amount of \$180,000.

LCL has now provided the Guaranteed Maximum Price (GMP) for the first phase of the project. In this phase spaces are being

remodeled in the Technology Classroom Building (TCB) and South Classroom Building (SCB) to accommodate programs being permanently moved from the CT Building. The Proposed GMP is \$2,065,022, which PCC staff have reviewed and recommend acceptance.

As part of the RFP process PCC requested that the prime contractor enter into one or more teaming agreements with smaller construction firms. The aim of these agreements is to increase access and growth opportunities for smaller firms. LCL has teamed with Buildscape LLC (ESB) and Zana Construction Company (DBE/WBE/MBE). This phase of the work will primarily be performed by Zana Construction and the expected expenditures with them through completion of the current phase are \$1,729,850 which represents 83.7% of the total fee.

RECOMMENDATION: That the Board of Directors authorize PCC to execute a contract with Lease Crutcher Lewis (LCL) for the Sylvania Campus CT Building Renovation Project Phase 1 Guaranteed Maximum Price for up to \$2,469,524 which includes a 10% contingency. Funding will be from the 2022 Bond.

November 20, 2025

26-034

UPDATE AND AFFIRM THE MEMORANDUM OF
UNDERSTANDING FOR THE STUDENT TRUSTEE ROLE
PER BOARD POLICY 2105

PREPARED BY: Vicky López Sánchez, Vice President, Student Affairs

FINANCIAL
RESPONSIBILITY: Associated Students of Portland Community College (ASPCC);
Lauren Smith, Associate Vice President, Student Wellbeing,
Engagement, and Belonging
Vicky López Sánchez, Vice President, Student Affairs

APPROVED BY: Dr. Adrien L. Bennings, President

STRATEGIC THEME: Shared Values, Holistic Student Support, Operational
Excellence

REPORT: Previous Student Trustee, Josh Hutchinson, provided
recommendations to strengthen the MOU during the Spring
2025 term. Over the summer, those recommendations were
carefully considered and incorporated into this updated version
of the MOU.

The revisions expand several sections to provide greater clarity
and expectations for future students serving in the role of
Student Trustee. Each edit was made with the intent of
enhancing the structure of the advisory relationship between the
Student Trustee and the Board of Directors, in their capacity as
a non-voting member. Additional updates include explicit
language regarding the terms of service, particularly
emphasizing confidentiality expectations and professional
responsibilities associated with the role.

RECOMMENDATION: The Board of Directors approve the updated Memorandum of
Understanding (Exhibit A) regarding the Student Trustee as
presented by the ASPCC Senate.

Memorandum of Understanding

between

**Portland Community College, Associated Students of Portland Community College
(ASPCC)**

and

Board of Directors for Portland Community College

This Memorandum of Understanding (MOU) sets forth the terms and understanding between the ASPCC and the PCC Board of Directors to include the ASPCC President as an ex-officio student member of the PCC Board.

Background

A Student Trustee, acting as an advisory, non-voting member of the PCC board of Directors will help to enhance communication and trust between the administration and the student body and fulfill PCC's commitment to meaningful student participation in shared governance.

Purpose

Student membership on the PCC Board of Directors will provide an institutional channel for elevating student voices on important College issues, especially those that significantly impact PCC students. Student representation on the Board will also enable ongoing dialogue and effective interdepartmental communication that is inclusive, reciprocal, and representative of students as key stakeholders in college decision-making. The purpose of this relationship is to cultivate a comprehensive and accurate understanding of PCC students' interests, issues, and perspectives within the institution, and this goal is achieved by including students within PCC's shared governance framework.

Outcomes for Student Representative:

- **Professional development** through facilitated experiences and training; preparedness for future leadership roles.
- **Exposure to shared governance** and the processes of engaging stakeholders when making decisions.
- **Service to the PCC student body** through engagement, advocacy, and meaningful representation.
- **Cultivating a student presence** within PCC's shared governance framework and decision-making bodies.

Funding

ASPCC and the College will be financially obligated to cover necessary expenses for the Student Trustee; funds may not be used to cover personal expenses.

Selection

The ASPCC and a cohort of stakeholder representatives will facilitate selecting the Student Trustee during the spring term of each academic year. The process will involve students in alignment with the ASPCC's selection process for all student leadership positions, but other non-student stakeholders may be consulted as needed. A recommendation will be forwarded to the President and Board Chair (or designee) for affirmation and endorsement by the end of the spring term for service beginning the summer of the next academic year.

Training

The ASPCC will partner with the Executive Coordinator for the PCC Board of Directors to support the success of the Student Trustee position. The ASPCC will provide an orientation and ongoing support in alignment with the procedures employed by the ASPCC for all incoming student employees. Training and orientation related to membership on the PCC Board of Directors will be provided by Board staff during training and retreats. To support the purpose of this agreement, the Student Trustee should have the opportunity to meet with Board Directors individually throughout their term of service for the purpose of mentorship.

Terms

The student shall serve as the Student Trustee on the Board of Directors and otherwise comply with the qualifications and requirements for student representation outlined in Board Policies [2105](#) and [2175](#). The Student Trustee shall be accountable for compliance with all Legislative and governing policies and procedures applicable to service on the PCC Board of Directors.

Furthermore, the Student Trustee will comply with all PCC standards of confidentiality within their role, in addition to the [Student Rights and Responsibilities](#) and any other agreements established for ASPCC members. Violations of these terms may result in removal from the position, per the ASPCC Constitution. If a student is removed, the ASPCC Senate retains the right to appoint an alternate for the duration of the term.

Annual Review of MOU

This MOU will be reviewed annually - in January - by the Student Representative, ASPCC Coordinator, Program Dean of Student Leadership & Development, Associate Vice President of Student Wellbeing, Engagement & Belonging and Vice President of Student Affairs. The ASPCC Senate and the PCC Board of Directors will be invited to provide feedback. If the review results in proposed changes, Board and Senate protocols will be followed with revisions affirmed by both parties.

Contact Information:

Portland Community College
Board of Directors
Tiffani Penson
Board Chair
PO Box 19000

Portland Community College
Office of the President
Dr. Adrien Bennings
College President
PO Box 19000

Portland Community College
ASPCC
Fareeha Nayebare
President / Student Trustee
PCC Sylvania, CC 221K

26-034
Exhibit A

Portland, OR 97280
971.722.7268

Portland, OR 97280

Portland, OR 97280

Signed:

Tiffani Penson, Chair, PCC Board of Directors

Signed:

Dr. Adrien L. Bennings, College President, PCC

Signed:

Fareeha Nayebare, President, ASPCC

Date:

Contact Information

Portland Community College
Board of Directors
Tiffani Penson
Board Chair
PO Box 19000
Portland, OR 97280
971.722.7268

Portland Community College
Office of the President
Dr. Adrien Bennings

ASPCC Senate, President
Fareeha Nayebare
PO Box 19000
Portland, OR 97280

Signed: _____

Signed: _____

Signed: _____

Date: _____

November 20, 2025

26-035

APPOINTMENT OF CITIZEN MEMBER TO THE BOARD
AUDIT COMMITTEE

PREPARED BY: Jennifer Hamlin, Board Coordinator, Office of the President

FINANCIAL
RESPONSIBILITY: Dr. Adrien L. Bennings, President

APPROVED BY: Dr. Adrien L. Bennings, President
Tiffani Penson, Chair, PCC Board of Directors

STRATEGIC THEME: Operational Excellence: Efficiency, Effectiveness, and Fiscal Sustainability; Shared Values: People, Connectedness, and Empowerment; Technological Transformation: Agility, Innovation, and Readiness; Holistic Student Support: Integrated, Affordable, and Accessible; Academic Excellence: Student Success, Delivery, and Programming; Community Engagement: Workforce, Education, and Industry Alignment

REPORT: The Board established an Audit Committee of the Board and approved its charter by Resolution 10-065. Technical corrections were made to the Audit Committee charter on May 20, 2010 by Resolution 10- 099, on June 21, 2012 by Resolution 12-133, and on June 27, 2019 by Resolution 19-132. According to the Audit Committee Charter, the Audit Committee shall be comprised of not less than two members. At least one member is a member of the Board of Directors. At least one member is a resident in the College District.

Director Saltzman and PCC Vice President of Finance and CFO, Dina Farrell, conducted interviews with two candidates after the solicitation period for applications was closed.

RECOMMENDATION: That Zachary Hamilla be appointed to a term of four years as a community member of the Board Audit Committee in accordance with the Audit Committee Charter.

November 20, 2025

26-036

APPOINTMENT OF DELEGATES TO ATTEND THE
ASSOCIATION OF COMMUNITY COLLEGE TRUSTEES
(ACCT) 2026 NATIONAL LEGISLATIVE SUMMIT IN
WASHINGTON, DC, FEBRUARY 8 – 11, 2026

PREPARED BY: Jennifer Hamlin, Board Coordinator, Office of the President

FINANCIAL
RESPONSIBILITY: Dr. Adrien L. Bennings, President

APPROVED BY: Dr. Adrien L. Bennings, President
Tiffani Penson, Chair, PCC Board of Directors

STRATEGIC THEME: Operational Excellence: Efficiency, Effectiveness, and Fiscal Sustainability; Shared Values: People, Connectedness, and Empowerment; Technological Transformation: Agility, Innovation, and Readiness; Holistic Student Support: Integrated, Affordable, and Accessible; Academic Excellence: Student Success, Delivery, and Programming; Community Engagement: Workforce, Education, and Industry Alignment

REPORT: In accordance with Board Policy BP 2735, the Board of Directors recognizes the benefits derived by the College through membership in various educational organizations and from attendance of directors at state and national meetings which deal with community college issues. The Chair and Vice Chair have considered a slate of delegates to attend the 2026 ACCT National Legislative Summit, Washington, DC, February 8 – 11, 2026.

RECOMMENDATION: That the Board of Directors approves Directors Greg McKelvey and Brandy Penner to attend the 2026 ACCT National Legislative Summit.

November 20, 2025

26-037

APPROVAL OF PORTLAND COMMUNITY COLLEGE FY
2026 PRESIDENT'S WORKPLAN

PREPARED BY: Jennifer Hamlin, Board Coordinator, Office of the President

APPROVED BY: Dr. Adrien L. Bennings, President
Tiffani Penson, Board Chair

STRATEGIC THEME: Operational Excellence, Shared Values, Technological Transformation, Holistic Student Support, Academic Excellence, Community Engagement:

REPORT: In accordance with Section 11 of the President's contract, which states the following:

On or after July 1 of each fiscal year, the Board will establish professional goals for the PRESIDENT and goals for the COLLEGE. The PRESIDENT will submit her recommended goals to the Board, and the Board and the PRESIDENT will confer about them before final adoption by the Board. The goals will be established by resolution at a public meeting. Members of the Board will be given opportunity to comment on proposed goals prior to adoption by the Board.

The FY 2026 Workplan reflects the college's commitment to continuous improvement and strategic alignment with institutional goals.

Below is a summary of the FY 26 Workplan (July 2025 - June 2026) strategic priorities:

- **STUDENT SUCCESS:** Our critical priority continues to be the success and well-being of our students. We will focus on enhancing wraparound services, expanding access to resources, and implementing innovative strategies to achieve student success outcomes.
 - Launch SEMC (**COMPLETE**)
 - Strategic Enrollment Management (**ONGOING**)
 - Guided Pathways (**ONGOING**)
 - Holistic student Support (**ONGOING**)
 - Hispanic Serving Institution Task Force (**ONGOING**)
 - Student Success Framework (**ONGOING**)

- Non-Credit Integration (**ONGOING**)
 - TIRE Task Force (**ONGOING** - to be updated as “Drive to Thrive”)
 - Affordable Housing (**ONGOING**)
 - Basic Needs (**ONGOING**)
 - Seal of Excelencia (**ONGOING**)
 - K-12 Alignment & Collaboration (**ONGOING**)
- **OPERATIONAL EXCELLENCE:** To ensure the efficient functioning of the college, we will concentrate on continuous improvement by optimizing our operations, streamlining processes, and embracing technology solutions.
 - Budget & Fiscal Sustainability (**ONGOING**)
 - Comprehensive HR Study (**ONGOING**)
 - Workday Transition and Implementation (**ONGOING**)
 - 2025-2028 Strategic Plan (**ONGOING**)
- **CULTURE:** Building a positive and inclusive college culture is paramount. Initiatives related to professional development, employee engagement, marketing and communication strategies, and campus climate will be at the forefront.
 - Governance: Shared Governance (**ONGOING**)
 - Governance: Data Governance (**ONGOING**)
 - Governance: Policy Governance (**ONGOING**)
 - Governance: Accreditation (**ONGOING**)
 - Inclusive Excellence (**ONGOING**)
 - PCC Values (**ONGOING**)
 - New Board Members 12 Month Onboarding (**NEW**)
- **COMMUNITY ENGAGEMENT:** Strengthening our relationships with various stakeholders, including local communities, businesses, and educational partners is vital. We will work on enhancing our reputation, workforce development and training, communication strategies, and collaborative efforts to ensure the college's positive impact.
 - 2025 Carnegie Classification for Community Engagement (**COMPLETE**)
 - Advocacy – 2026 Legislative Priorities (**ONGOING - 2025 COMPLETE**)
 - PCC Donor Relations (**ONGOING**)
 - Naming Policy & Philanthropic Procedures (**NEW**)
 - Workforce Strategy & Alignment (**NEW**)
- All items marked “COMPLETE” in the previous fiscal year will be removed from the workplan.

RECOMMENDATION: That the Board of Directors approve the FY 26 President’s Workplan as presented.

It is against the College's policy for any manager, supervisor, faculty member, staff member, or student to engage in prohibited harassment or discrimination of any member of the College community. PCC adheres to all federal, state, and local civil rights laws and regulations prohibiting discrimination in public institutions of higher education, including applicable provisions of the Civil Rights Act of 1964 (as amended); related Executive Orders 11246 and 11375; Title IX of the Education Amendments Act of 1972; Section 504 of the Rehabilitation Act of 1973; Titles I and II of the Americans with Disabilities Act of 1990 (as amended); the Age Discrimination in Employment Act, the Uniformed Service Employment and Reemployment Rights Act, and all applicable federal, state, and local civil rights laws. PCC does not discriminate against any employee, applicant for employment, student, or applicant for admission on the race, color, religion, national origin, sex, marital status, disability, veteran status, age, sexual orientation, or any other status protected by federal, state, or local law including protections for those opposing discrimination or participating in any resolution process on campus, with the Equal Employment Opportunity Commission or other human rights agencies. This policy covers nondiscrimination in both employment and access to educational opportunities. Therefore, any member of the PCC community who acts to deny, deprive, or limit the educational or employment and/or social access, benefits, and/or opportunities of any member of the PCC community, guest, or visitor on the basis of their actual or perceived membership in the protected classes listed above is in violation of PCC's policy on nondiscrimination.