

October 16, 2025

26-026

CONTRACT APPROVAL FOR DESIGN SERVICES FOR THE  
ROCK CREEK BUILDING 7 MODERNIZATION TO BASSETTI  
ARCHITECTS

PREPARED BY: John MacLean, Finance & Procurement Manager, Planning & Capital Construction

FINANCIAL  
RESPONSIBILITY: Rebecca Ocken, Director, Planning & Capital Construction

APPROVED BY: Josh Peters McBride, Associate VP College Operations  
Dina Farrell, Vice President, Business & Finance/Chief Financial Officer  
Dr. Katy Ho, Executive Vice President  
Dr. Adrien L. Bennings, President

STRATEGIC THEME: Operational Excellence: Efficiency, Effectiveness, and Fiscal Sustainability; Technological Transformation: Agility, Innovation, and Readiness

REPORT: The 2022 Bond Program includes funding for the upgrade of teaching spaces to provide modern higher education and job training spaces. The program also includes funding to address deferred maintenance issues across the district.

The chemistry laboratories in Building 7 at Rock Creek will be modernized along with replacement of the aging chiller that serves the space. The work will incorporate a complete renovation of Chemistry Labs 223 and 225, with limited scope in adjacent lab space, Prep 217 and Support Room 221A.

As part of this project, there is a need to contract with a design and architectural services firm to support the engineering and construction teams.

On May 10, 2023, the Request for Proposals (RFP) to create a list of firms on a price agreement for design and architectural services was advertised in the Daily Journal of Commerce, State of Oregon (OregonBuys), BidLocker, Portland Observer, and the Portland Business Tribune. In addition, P&CC staff

reached out to all identified COBID registered firms who could provide these services. At the proposal closing time of 2:00 PM June 13, 2023, twenty-six (26) responsive proposals were received. Sixteen (16) were from COBID registered firms. After review of the proposals and interviews, four (4) firms were selected for the price agreement.

For the Rock Creek Building 7 project Bassetti Architects was asked to provide a proposal. The proposal received was for \$247,139.00 which PCC staff have reviewed and recommend acceptance.

**RECOMMENDATION:** That the Board of Directors authorize PCC to enter into a contract with Bassetti Architects for the Rock Creek Building 7 Modernization project. The initial contract value will be for up to \$271,852.90 which includes a 10% contingency. Funding will be from the 2022 Bond. This amount is within the project budget.