

October 16, 2025

26-024

CONTRACT APPROVAL FOR SYLVANIA CAMPUS HEALTH
TECHNOLOGY WEST AUDIO/VISUAL UPGRADES TO
COCHRAN INC

PREPARED BY: John MacLean, Finance & Procurement Manager, Planning & Capital Construction

FINANCIAL

RESPONSIBILITY: Rebecca Ocken, Director, Planning & Capital Construction

APPROVED BY: Josh Peters McBride, Associate VP College Operations
Dina Farrell, Vice President, Business & Finance/Chief Financial Officer
Dr. Katy Ho, Executive Vice President
Dr. Adrien L. Bennings, President

STRATEGIC THEME: Operational Excellence: Efficiency, Effectiveness, and Fiscal Sustainability; Technological Transformation: Agility, Innovation, and Readiness

REPORT: The 2022 Bond Program includes funding for information technology across the district. As part of this the College has identified the need to upgrade the aging podium hardware and audio/visual system at Sylvania Campus HT West that will include twelve rooms. The existing system is no longer adequate for college needs and requires replacement. The upgrades are necessary to replace aging podium hardware that is no longer supported by the manufacturer. The scope includes cabling, installation and integration of new audio/visual hardware.

On August 14, 2024, the Request for Proposal (RFP) was advertised in the Daily Journal of Commerce, State of Oregon (OregonBuys), BidLocker, Portland Observer, and the Portland Business Tribune. In addition, P&CC staff reached out to all identified COBID registered firms who could provide these services. At the closing time of 2:00 p.m. September 18, 2024, five (5) proposals were received. One (1) proposal was received from a COBID registered firm. After review of the proposal and interviews one firm, Cochran Inc was selected for the price agreement.

For the Sylvania Campus Health Technology project Cochran Inc. was asked to provide a proposal. The proposal received was for \$317,585.00 which PCC Staff have reviewed and recommends acceptance.

RECOMMENDATION: That the Board of Directors authorize PCC to execute a contract with Cochran Inc. for the upgrade of classroom podiums and audio/visual upgrades for up to \$349,343.50 which includes a 10% contingency. Funding will be from the 2022 Bond. This is within the project budget allocated from the 2022 Bond proceeds.