

July 17, 2025

26-008

AUTHORIZATION TO CONTRACT WITH HUNT PAINTING  
CO. INC. FOR SYLVANIA PACTEC STEELE PAINTING

PREPARED BY: Michael Mathews, Interim Associate Vice President, Financial Operations and Compliance Department

FINANCIAL  
RESPONSIBILITY: Brad Ortman, Director, Facilities Management Services Department

APPROVED BY: Katy W. Ho, Ph.D, Executive Vice President  
Dr. Adrien L. Bennings, President

STRATEGIC THEME: Operational Excellence: Efficiency, Effectiveness, and Fiscal Sustainability; Shared Values: People, Connectedness, and Empowerment; Holistic Student Support: Integrated, Affordable, and Accessible; Academic Excellence: Student Success, Delivery, and Programming; Community Engagement: Workforce, Education, and Industry Alignment

REPORT: Portland Community College is undertaking an exterior restoration project for key facilities at its Sylvania Campus as part of ongoing infrastructure maintenance and improvement efforts. The project encompasses preparation, priming, and repainting of the exterior metal façades of the Library and Performing Arts Center buildings.

To facilitate this work, the college issued an Invitation to Bid PCS25-002ITB in accordance with ORS 279C and the Community College Rules of Procurement. Following a competitive bidding process, bids were publicly opened on April 15, 2025.

Based on the evaluation of all submissions, the college has identified Hunt Painting Co. Inc. as the lowest responsive and responsible bidder, having met all statutory and contractual requirements. The resulting construction contract will not exceed \$257,000 and requires Board approval. The project schedule requires substantial completion by September 15, 2025, with final completion by October 15, 2025.

Hunt Painting Co. Inc. is not a COBID-certified firm. Although two COBID-certified firms submitted bids, Hunt Painting Co. Inc.

was selected as the lowest responsive and responsible bidder meeting all project requirements.

RECOMMENDATION: The Board of Directors authorizes the college to enter into a public improvement contract with Hunt Painting Co. Inc. for the work described in PCS25-002ITB for a not-to-exceed amount of \$257,000. Payment for these services will be made from the General Fund.