



PORTLAND COMMUNITY COLLEGE BOARD OF DIRECTORS

Business Meeting



June 18, 2025



The Board of Directors meetings are held in accordance with open meeting laws and accessibility requirements. If a person with a disability needs assistance in order to attend or participate in a meeting, please notify the Board of Director's Office at least 48 hours in advance by calling (971) 722-7268 or by email at boardmember@pcc.edu, please use ACCESSIBILITY in the subject line.

Board of Directors Goals 2024- 2025

Belonging

Strategic goal: Ensure that the Board of Directors and the President advance diversity, equity, and inclusion in measurable and strategic ways.

- Monitor the recruitment, hiring, and retention of employees of color by receiving and reviewing trend reports on a quarterly basis.
- Monitor the awarding of contracts to D/M/W/ESB/SDV companies.
- Integrate people and culture centered strategies into its policymaking processes and all board functions.
- Support the college to work towards being a designated Hispanic Serving Institution.

Enterprise

Strategic goal: Through the development of policy, a strong relationship with the college president, and effective public advocacy, ensure that Portland Community College is well-positioned to meet the current and future needs of the communities it serves.

- Support the ongoing success of the President in leading the college to ensure Operational Excellence, Academic Excellence, and Fiscal Sustainability.
- Provide holistic support to the President including mental health and wellbeing.
- Engage in strategic advocacy with city, county, regional, state, federal and tribal governments.
- Engage in Board development by participating in evaluations, professional development, board structure and training.
- Attend all board retreats, board meetings and participate in one conference, as available, per year.

Delivery

Strategic goal: The Board of Directors and the President holds itself accountable for improving equitable student success.

- Monitor semiannual performance on access, enrollment, retention, and completion rates for all students, and work with the President and Administration to reduce and eliminate disparities in these rates for low-income students and students of color.
- Utilize personal and professional networks to establish new strategic partnerships that bring new resources to the goal of improving outcomes for students, faculty and staff.

Workforce

Strategic goal: Advocate for workforce development.

- Advocate for and support private, local, state and federal policy and investments in community colleges to promote holistic workforce development strategies.
- Communicate the benefits of bond measures to community members, partners and stakeholders as it pertains to workforce development and equitable student success.

The PCC Board of Directors Working Agreement:

- | | |
|---|---|
| • Treat each other with respect | • Create a positive working environment |
| • Plan agenda thoughtfully/Conduct effective meetings | • Call in/Call out |
| • Listen with an empathetic mind and heart | • Be aware of impact as well as intent |
| • Be prepared | • Stay true to board goals |
| • Be honest, act with integrity | • Stay engaged |
| | • Enable/empower all voices |

Portland Community College
BOARD OF DIRECTORS
PO BOX 19000, Portland, Oregon 97280

June 18, 2025

REMOTE MEETING

Streaming Link: <https://portlandcc.zoom.us/j/96725182746>
Or Telephone: +1 253 205 0468 OR +1 253 215 8782 US
Webinar ID: 967 2518 2746

AGENDA

- 5:45 PM **WORK SESSION** Oak/Elm Rooms
- President Evaluation Process discussion
 - Board Roles for 2025-2026
 - [Workday Update](#)
- 7:00 PM **BUSINESS SESSION** Rooms 233A/B
- Call to Order**
- Land Acknowledgment
 - Approval of Agenda — June 18, 2025
 - Approval of Minutes — May 15, 2025
 - Approval of Minutes — May 22, 2025
- 7:15 PM **PUBLIC BUDGET HEARING: CONVENE AS COLLEGE BUDGET COMMITTEE IN ACCORDANCE WITH ORS 294.463-473**
- [Review of Supplemental Budget for the 2023-2025 Biennium](#) – Dina Farrell, Vice President of Finance and Business Services & CFO
 - **Public Comment**
 - Persons wishing to make public comment on agenda items can request a time slot by using this [link](#). Details and directions can be found at the link. Deadline for signups: **Tuesday**, June 17 at 5:00 pm.
 - **NON-CONSENT AGENDA:**
 - 25-079 Resolution Adopting the PCC Supplemental Budget for 2025-2027 Biennium, Authorizing Transfers between Appropriation Units, Categories and Funds; Use of Contingency Funds; and Changes in Total Budget Authority in Accordance with ORS 294.463-473152
- 7:35 PM **ADJOURN PUBLIC BUDGET HEARING**
- 7:40 PM **PUBLIC COMMENT ON AGENDA ITEMS**

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can request a time slot by using this [link](#). Details and directions can be
found at the link. Deadline for signups: **Tuesday**, June 17 at 5:00 pm.

7:55 PM **PUBLIC COMMENT ON NON-AGENDA ITEMS**

Persons wishing to make public comment on agenda items
can request a time slot by using this [link](#). Details and directions can be
found at the link. Deadline for signups: **Tuesday**, June 17 at 5:00 pm.

8:10 PM **REPORTS**

- ASPCC Senate President
- PCC Federation of Faculty and Academic Professionals (AFT Local 2277) – Ben Cushing, President
- PCC Federation of Classified Employees (AFT Local 3922) - Jeff Grider, President
- Board Members

8:30 PM **PRESIDENT’S UPDATES**

- President’s Reports and College Updates
 - 1TT1 Spotlight: [National Safety Month and Employee Recognition](#) – Josh Peters-McBride, Cheryl Arpan

8:50 PM **INFORMATION SESSIONS**

BELONGING: Transform our learning culture toward creating a sense of
belonging and well-being for every student

- [Educational Advisory Council \(EAC\) Update](#) – Stacie Williams

ENTERPRISE: Cultivate a long-term sustainable college enterprise

- [Investment Performance Update](#) – Dina Farrell

9:30 PM **CONSENT AGENDA:** (All items will be approved by consent agenda unless an item is
withdrawn by request of a member of the Board. A separate motion will then be
required to act on the item in question.)

PERSONNEL

25-080	Commendation for Retiring Employees	162
25-081	Continuous Appointment: Academic Professional	163
25-082	Continuous Appointment: Administration	164
25-083	Continuous Appointment: Faculty	165
25-084	Retroactive Continuous Appointment: Academic Professional	166

CONTRACTS

25-085	Contract Approval for Sylvania Communications Technology Building Renovation and Site Improvements Design Services Through Design Development to Bric Architecture Inc.	167
25-086	Contract Approval for Southeast Campus Student Commons Building Podium Upgrades to Cochran Inc.	169
25-087	Contract Approval for Swan Island Trades Center Classroom Podium Upgrades to Newjee, LLC (Db a Hyphen).....	171

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	25-088	Authorization to Amend the Contract with Ellucian Company LLC for Travel and Expense Management Cloud Software	173
	25-089	Authorization to Contract with Kognitiv Inc. for Workday Consulting for Financial Aid	174
9:40 PM	NON-CONSENT AGENDA:		
		<u>BOARD</u>	
	25-090	Approval of the Portland Community College Adopted Budget and The Property Tax Levies for the 2025-2027 Biennium	176
	25-091	Board Resolution for Management, Confidential, and Executive Salary and Benefit Adjustments for FY 2025-26 And FY 2026-27	184
9:45 PM	ADJOURNMENT		

Portland Community College
PO BOX 19000, Portland, Oregon 97280

May 15, 2025

BOARD MEETING MINUTES
Sylvania Campus

ATTENDANCE

Tiffani Penson, Kien Truong, Dan Saltzman, Greg McKelvey

PUBLIC BUDGET HEARING

The Multnomah County Tax Supervising Conservation Commission (TSCC) in accordance with ORS 294.428 held a Public Budget Hearing on the 2025-27 Biennium Budget. PCC Board Chair Penson and members of the President's Cabinet responded to questions from the Commission. There was no public comment. TSCC voted to approve the 2025-27 Biennium Budget for the period July 1, 2025 to June 30, 2027.

EXECUTIVE SESSION

The PCC Board of Directors met in accordance with ORS 192.660 to discuss (f) consider information or records that are exempt by law from public inspection.

WORK SESSION

The Board of Directors met in Work Session to hear updates regarding the [Rise to Teach](#) program. A brief update regarding Workday was also provided.

BUSINESS SESSION

Chair Penson called the Business Meeting to order at 7:50 pm and shared the Land Acknowledgement.

The May 15, 2025 agenda was approved as published. Saltzman/Penson

Cremona Wagner – Absent	Saltzman – Yes	Zone 7 - vacant
McKelvey – Yes	Truong – Yes	
Penson – Yes	Watanabe - Absent	

The April 17, 2025 minutes were approved as published. Saltzman/McKelvey

Cremona Wagner – Absent	Saltzman – Yes	Zone 7 - vacant
McKelvey – Yes	Truong – Yes	
Penson – Yes	Watanabe - Absent	

PUBLIC COMMENT ON AGENDA ITEMS

NONE.

PUBLIC COMMENT ON NON-AGENDA ITEMS

Simon Jaworsky; Hiring Practices; Remote

Rachel Brashear; Music and Sonic Arts Department Cuts; In Person
 Renee Muzquiz; Preserving the PCC Music & Sonic Arts Program; In Person
 Darcy Demers; Potential closure of the Music Sonic CTE program; In Person
 Scott Williams; There is no need for a "Self Study" in the EET program; In Person
 Sanda Williams; EET Self Study; In Person
 Benjamin Tyler; Cutting Music and Sonic Arts Department; In Person
 Michael Sonnleitner; Building Community; In Person
 Michele Marden; Self-Study; In Person
 Michael Gipson; Program Closure; Remote
 Setareh Seyed Mofidi; Decision to discontinue the MSA CTE degrees; In Person
 Aspen Eagle; Music and Sonic Arts program appeal; Remote
 Mary Kadderly; MUC Music & Sonic Arts Closure; In Person
 Lisa Bennett; Music and Sonic Arts; In Person
 Matthew Reges; Music and Sonic Arts Program; In Person
 Joy Damiani; Music and Sonic Arts program cut; In Person
 Yvette Rosales; Program Sustainability Process; In Person
 Wesley Walker; PCC Music & Sonic Arts cuts; In Person
 Jesse Mejia; Program Sustainability Process and Recommendations; In Person
 Mariana Mora; Program sustainability process and recommendations; In Person
 Miguel Herrera; Program Sustainability Process and Recommendations; In Person
 Joey Mohler; Music & Sonic Arts Program; In Person
 Jeffrey Brice; Potential Closure of Music and Sonic Arts Program; In Person
 Brian Hardie; Program sustainability process and recommendations; In Person
 Andrew Johnson; program sustainability process and recommendations; In Person
 Vanessa Lombardi; Budget & Community; In Person
 David Shultis; Program Closures; In Person
 Shelly Chamberlin; self-study; Remote
 Madeleine Lyu; PCC Sonic Arts Program; Remote

REPORTS

Reports were provided by Student Board Member Josh Hutchinson; Jeff Grider, PCC
 Federation of Classified Employees (AFT Local 3922); Ben Cushing (AFT Local 2277);
 Board Members Saltzman and McKelvey

INFORMATION SESSIONS

BELONGING: Transform our learning culture toward creating a sense of belonging and
 well-being for every student

[Veterans Services Update](#) – Walt Ghant, Peter Goss

ENTERPRISE: Cultivate a long-term sustainable college enterprise

[Program Sustainability Process and Recommendations](#) – Dr. Jennifer Ernst, Dr. Karen
 Paez. Dr. Karen Sanders

CONSENT AGENDA

Chair Penson proposed approval of Resolutions 25-072 through 25-078

Saltzman/Truong

Cremona Wagner – Absent	Saltzman – Yes	Zone 7 - vacant
McKelvey – Yes	Truong – Yes	
Penson – Yes	Watanabe - Absent	

ADJOURNMENT

There being no further business, the meeting adjourned at 9:57 pm.

Tiffani Penson, Chair

Dr. Adrien L. Bennings, President

Prepared by:

Jennifer Hamlin, Board Coordinator

Minutes approved on June 18, 2025

Portland Community College
PO BOX 19000, Portland, Oregon 97280

May 22, 2025

BOARD SPECIAL SESSION MEETING MINUTES
Sylvania Campus

ATTENDANCE

Tiffani Penson, Laurie Cremona Wagner, Kien Truong, Dan Saltzman, Greg McKelvey, Mari Watanabe

EXECUTIVE SESSION

The PCC Board of Directors met in accordance with ORS 192.660 to discuss (f) consider information or records that are exempt by law from public inspection.

BUSINESS SESSION

Chair Penson called the Special Business Meeting to order at 5:53 pm and provided an overview of the topic discussed during Executive Session prior to the following motions.

Chair Penson called for a motion to approve the President's Contract effective July 1, 2025. McKelvey/Watanabe

Cremona Wagner – Yes

Saltzman – Yes

Zone 7 - vacant

McKelvey – Yes

Truong – Yes

Penson – Yes

Watanabe - Yes

Chair Penson called for a motion to approve an amendment to the President's current contract. Cremona Wagner/Penson

Cremona Wagner – Yes

Saltzman – Yes

Zone 7 - vacant

McKelvey – Yes

Truong – Yes

Penson – Yes

Watanabe - Yes

ADJOURNMENT

There being no further business, the meeting adjourned at 5:58 pm.

Tiffani Penson, Chair

Dr. Adrien L. Bennings, President

Prepared by:

Jennifer Hamlin, Board Coordinator

Minutes approved on June 18, 2025

June 18, 2025

25-079

RESOLUTION ADOPTING THE PORTLAND COMMUNITY
COLLEGE SUPPLEMENTAL BUDGET FOR THE 2023-2025
BIENNIUM, AUTHORIZING TRANSFERS BETWEEN
APPROPRIATION UNITS, CATEGORIES AND FUNDS; USE
OF CONTINGENCY FUNDS; AND CHANGES IN TOTAL
BUDGET AUTHORITY IN ACCORDANCE WITH ORS 294.463-
473

PREPARED BY: Aaron Hill, Budget Director

APPROVED BY: Dina Farrell, Vice President & CFO, Finance & Business
Services
Michael Mathews, Interim Associate Vice President, Finance &
Business Services
Dr. Adrien L. Bennings, President

STRATEGIC THEME: Enterprise: Cultivate a long-term sustainable college enterprise

REPORT: In June 2023, the District adopted a biennial budget based on estimated fund balances and labor negotiation results. Staff now finds it necessary to present a supplemental budget to adjust the 2023-2025 Biennium Adopted Budget for changes related to labor negotiations, finalization of the annual audit, changes in State of Oregon community college funding allocations and other minor adjustments.

The changes presented are necessary to ensure compliance with the requirements of Sections 294.463 (Transfer of appropriations within fund or between funds) and 294.471/294.473 (Supplemental Budgets) of the Oregon Revised Statutes. This budget amendment will not require an additional tax levy.

RECOMMENDATION: Staff recommends that the Board of Directors, acting as the College Budget Committee, approve this Resolution to amend the 2023-2025 Biennium Budget as outlined in the attached Exhibit A.

BE IT THEREFORE RESOLVED that the budget for the Portland Community College District, as adopted for the 2023-2025 biennium commencing July 1, 2023, is hereby amended as outlined in Exhibit A.

ADOPTED BY THE GOVERNING BOARD OF THE
PORTLAND COMMUNITY COLLEGE DISTRICT THIS
18th DAY OF June, 2025.

ATTEST:

APPROVED:

Dr. Adrien L. Bennings
President

Tiffani Penson
Chair, Board of Directors

Exhibit A

	2023-25 Biennium ADOPTED BUDGET	2023-25 Biennium #1 Supplemental BUDGET	2023-25 Biennium #2 Supplemental Budget	2023-25 Biennium ADJUSTED BUDGET
GENERAL FUND				
REVENUES:				
From local sources				
Property Tax - current year	\$88,874,142	\$0	\$0	\$88,874,142
Property Tax - prior year	2,268,045	0	0	2,268,045
Tuition and fees	153,774,954	0	13,489,304	167,264,258
Interest from investments	1,700,000	0	4,010,696	5,710,696
Other local sources	3,619,000	0	0	3,619,000
From state sources	262,577,150	0	0	262,577,150
Operating transfers in:				
From Capital Projects Fund	0	1,500,000	4,450,000	5,950,000
From Contracts & Grants Fund	3,375,590	379,717	918,172	4,673,479
From CEU/CED Fund	200,188	0	325,000	525,188
From Bookstore Fund	230,405	0	0	230,405
From Auxiliary Fund	197,799	0	25,573	223,372
From Student Financial Aid Fund	258,734	0	0	258,734
From Print Center Fund	94,230	223,298	0	317,528
From Transportation & Parking Fund	214,825	185,175	0	400,000
From Food Services Fund	47,359	0	0	47,359
Total Operating Revenues	\$517,432,421	\$2,288,190	\$23,218,745	\$542,939,356
Beginning Fund Balance	95,496,056	10,316,867	0	105,812,923
TOTAL GENERAL FUND REVENUES	\$612,928,477	\$12,605,057	\$23,218,745	\$648,752,279
BY APPROPRIATION UNIT:				
Program Areas				
Office of the President	30,021,616	7,734,855	5,108,599	42,865,070
Finance & Administration	133,800,436	12,060,386	10,780,783	156,641,605
Academic Affairs	279,317,253	15,562,965	28,676,450	323,556,668
Student Affairs	70,189,076	4,888,298	(1,494,774)	73,582,600
Transfers	16,078,931	6,110,000	4,039,000	26,227,931
Contingency	59,971,029	(33,751,448)	(23,891,312)	2,328,269
Total Appropriation	\$589,378,341	\$12,605,057	\$23,218,745	\$625,202,143
Unappropriated Ending Fund Balance	23,550,136	0	0	23,550,136
TOTAL GENERAL FUND REQUIREMENTS	\$612,928,477	\$12,605,057	\$23,218,745	\$648,752,279

	2023-25 Biennium ADOPTED BUDGET	2023-25 Biennium #1 Supplemental BUDGET	2023-25 Biennium #2 Supplemental Budget	2023-25 Biennium ADJUSTED BUDGET
AUXILIARY FUND				
REVENUES:				
Facilities Usage	\$1,376,816	\$0	\$0	\$1,376,816
Campus Activities	1,527,200	(123,722)	0	1,403,478
Total Operating Revenues	\$2,904,016	(\$123,722)	\$0	\$2,780,294
Beginning Fund Balance	2,833,513	139,619	0	2,973,132
TOTAL AUXILIARY FUND REVENUES	\$5,737,529	\$15,897	\$0	\$5,753,426
EXPENDITURES AND OTHER REQUIREMENTS:				
Facilities Usage	\$1,693,539	\$1,176	\$481	\$1,695,196
Campus Activities	1,801,517	210	84	1,801,811
Sustainability Projects	200,000	0	0	200,000
Transfers	197,799	0	25,573	223,372
Contingency	400,000	14,511	(26,138)	388,373
Sub-total	\$4,292,855	\$15,897	\$0	\$4,308,752
Unappropriated Ending Fund Balance	1,444,674	0	0	1,444,674
TOTAL AUXILIARY FUND REQUIREMENTS	\$5,737,529	\$15,897	\$0	\$5,753,426

	2023-25 Biennium ADOPTED BUDGET	2023-25 Biennium #1 Supplemental BUDGET	2023-25 Biennium #2 Supplemental BUDGET	2023-25 Biennium ADJUSTED BUDGET
CEU/CED FUND				
REVENUES:				
CEU/CED Charges	\$9,112,260	\$0	\$0	\$9,112,260
Other local sources	1,195,000	0	0	1,195,000
Total Operating Revenues	\$10,307,260	\$0	\$0	\$10,307,260
Beginning Fund Balance	5,627,613	(229,081)	0	5,398,532
TOTAL REVENUES	\$15,934,873	(\$229,081)	\$0	\$15,705,792
EXPENDITURES AND OTHER REQUIREMENTS:				
Workforce/Community Ed	\$11,612,854	\$393,023	682,182	\$12,688,059
Cascade Campus	50,048	3,312	3,776	57,136
Transfers	200,188	0	325,000	525,188
Contingency	4,071,783	(625,416)	(1,010,958)	2,435,409
Sub-total	\$15,934,873	(\$229,081)	\$0	\$15,705,792
Unappropriated Ending Fund Balance	0	0	0	0
TOTAL FUND REQUIREMENTS	\$15,934,873	(\$229,081)	\$0	\$15,705,792

	2023-25 Biennium ADOPTED BUDGET	2023-25 Biennium #1 Supplemental BUDGET	2023-25 Biennium #2 Supplemental BUDGET	2023-25 Biennium ADJUSTED BUDGET
CONTRACTS AND GRANTS FUND				
REVENUES:				
Local Sources	\$12,315,600	\$1,256,643	\$2,650,477	\$16,222,720
State Sources	18,379,460	4,793,357	3,766,142	26,938,959
Federal Sources	30,419,290	(20,283)	6,776,648	37,175,655
Transfers	399,900	50,000	0	449,900
Total Operating Revenues	\$61,514,250	\$6,079,717	\$13,193,267	\$80,787,234
Beginning Fund Balance	0	2,882,323	0	2,882,323
TOTAL REVENUES	\$61,514,250	\$8,962,040	\$13,193,267	\$83,669,557
EXPENDITURES AND OTHER REQUIREMENTS:				
Local Contracts	\$13,878,055	\$500,000	\$4,211,545	\$18,589,600
State Grants	18,573,955	4,700,000	5,742,811	29,016,766
Federal Grants	22,163,730	2,500,000	6,725,982	31,389,712
Transfers	3,375,590	379,717	918,172	4,673,479
Contingency	3,522,920	882,323	(4,405,243)	0
Sub-total	\$61,514,250	\$8,962,040	\$13,193,267	\$83,669,557
Unappropriated Ending Fund Balance	0	0	0	0
TOTAL FUND REQUIREMENTS	\$61,514,250	\$8,962,040	\$13,193,267	\$83,669,557

	2023-25 Biennium ADOPTED BUDGET	2023-25 Biennium #1 Supplemental BUDGET	2023-25 Biennium #2 Supplemental BUDGET	2023-25 Biennium ADJUSTED BUDGET
STUDENT ACTIVITIES FUND				
REVENUES:				
Student Activities Fee	\$3,615,643	\$0	\$0	\$3,615,643
Other local sources	642,000	0	0	642,000
Interest Income	17,000	0	0	17,000
Total Operating Revenues	\$4,274,643	\$0	\$0	\$4,274,643
Beginning Fund Balance	3,102,351	(53,096)	0	3,049,255
TOTAL REVENUES	\$7,376,994	(53,096)	\$0	\$7,323,898
EXPENDITURES AND OTHER REQUIREMENTS:				
Civic Leadership Development	\$485,482	\$5,678	\$2,034	\$493,194
Student Engagement	1,489,128	23,896	8,561	1,521,585
Basic Needs & Sustainability Leadership	1,035,336	12,130	4,394	1,051,860
ASPPC Senate	520,566	2,924	1,048	524,538
Student Belonging & Wellbeing	1,239,760	24,068	8,624	1,272,452
Emergency Grants	289,926	0	0	289,926
Student Life & Leadership Initiatives	1,598,126	24,044	200,023	1,822,193
Contingency	718,670	(145,836)	(224,684)	348,150
Sub-total	\$7,376,994	(53,096)	\$0	\$7,323,898
Unappropriated Ending Fund Balance	0	0	0	0
TOTAL FUND REQUIREMENTS	\$7,376,994	(53,096)	\$0	\$7,323,898

	2023-25 Biennium ADOPTED BUDGET	2023-25 Biennium #1 Supplemental BUDGET	2023-25 Biennium #2 Supplemental BUDGET	2023-25 Biennium ADJUSTED BUDGET
STUDENT FINANCIAL AID FUND				
REVENUES:				
College Funded Sources	\$821,531	\$0	\$0	\$821,531
Federal Sources	145,587,553	0	0	145,587,553
State Sources	45,760,000	0	0	45,760,000
Interest from Investments	8,000	0	0	8,000
Transfers	0	0	0	0
Total Operating Revenues	\$192,177,084	\$0	\$0	\$192,177,084
Beginning Fund Balance	1,239,910	(17,973)	0	1,221,937
TOTAL REVENUES	\$193,416,994	(17,973)	\$0	\$193,399,021
EXPENDITURES AND OTHER REQUIREMENTS:				
College Funded Programs	\$103,300	\$665,048	\$0	\$768,348
Federal Programs	146,092,150	5,166	0	146,097,316
State Programs	45,760,000	0	0	45,760,000
Short Term Student Loans	20,300	0	0	20,300
Transfers	258,734	0	0	258,734
Contingency	1,182,510	(688,187)	0	494,323
Sub-total	\$193,416,994	(17,973)	\$0	\$193,399,021
Unappropriated Ending Fund Balance	0	0	0	0
TOTAL FUND REQUIREMENTS	\$193,416,994	(17,973)	\$0	\$193,399,021

	2023-25 Biennium ADOPTED BUDGET	2023-25 Biennium #1 Supplemental BUDGET	2023-25 Biennium #2 Supplemental BUDGET	2023-25 Biennium ADJUSTED BUDGET
CAPITAL PROJECTS FUND				
REVENUES:				
Other Sources	\$355,000	\$0	\$0	\$355,000
Interest	70,000	0	0	70,000
Transfers	10,800,000	6,000,000	4,000,000	20,800,000
Total Operating Revenues	\$11,225,000	\$6,000,000	\$4,000,000	\$21,225,000
Beginning Fund Balance	17,416,459	500,844	0	17,917,303
TOTAL REVENUES	\$28,641,459	\$6,500,844	\$4,000,000	\$39,142,303
EXPENDITURES AND OTHER REQUIREMENTS:				
Capital Outlay	\$9,645,000	\$5,000,000	\$1,122,303	\$15,767,303
Transfers	0	1,500,000	4,450,000	5,950,000
Contingency	1,571,459	844	(1,572,303)	0
Sub-total	\$11,216,459	\$6,500,844	\$4,000,000	\$21,717,303
Unappropriated Ending Fund Balance	17,425,000	0	0	17,425,000
TOTAL FUND REQUIREMENTS	\$28,641,459	\$6,500,844	\$4,000,000	\$39,142,303

	2023-25 Biennium ADOPTED BUDGET	2023-25 Biennium #1 Supplemental BUDGET	2023-25 Biennium #2 Supplemental BUDGET	2023-25 Biennium ADJUSTED BUDGET
CAPITAL CONSTRUCTION FUND				
REVENUES:				
Interest	\$7,321,073	\$0	\$0	\$7,321,073
Beginning Fund Balance	254,436,373	27,227,276	0	281,663,649
TOTAL REVENUES	\$261,757,446	\$27,227,276	\$0	\$288,984,722
EXPENDITURES AND OTHER REQUIREMENTS:				
Sylvania Campus	\$61,259,130	\$9,500,001	\$0	\$70,759,131
Rock Creek Campus	16,733,299	2,365,000	0	19,098,299
Cascade Campus	5,821,519	5,000,000	0	10,821,519
Southeast Campus	243,681	900,000	0	1,143,681
District-wide Projects	75,593,956	(5,561,508)	1,302,217	71,334,665
Transfers	0	0	0	0
Contingency	20,000,000	15,023,783	(1,302,217)	33,721,566
Sub-total	\$179,651,585	\$27,227,276	\$0	\$206,878,861
Unappropriated Ending Fund Balance	82,105,861	0	0	82,105,861
TOTAL FUND REQUIREMENTS	\$261,757,446	\$27,227,276	\$0	\$288,984,722

	2023-25 Biennium ADOPTED BUDGET	2023-25 Biennium #1 Supplemental BUDGET	2023-25 Biennium #2 Supplemental BUDGET	2023-25 Biennium ADJUSTED BUDGET
COLLEGE BOOKSTORE FUND				
<u>REVENUES:</u>				
Sale of Merchandise	\$8,411,467	\$0	\$0	\$8,411,467
Interest	115,634	0	0	115,634
Miscellaneous Income	356,024	0	0	356,024
Total Operating Revenues	\$8,883,125	\$0	\$0	\$8,883,125
Beginning Fund Balance	6,754,530	(391,812)	0	6,362,718
TOTAL RESOURCES	\$15,637,655	(\$391,812)	\$0	\$15,245,843
<u>EXPENDITURES AND OTHER REQUIREMENTS:</u>				
Bookstore Operations	\$12,658,393	\$24,017	\$346,517	\$13,028,927
Transfers	961,714	0	0	961,714
Contingency	2,017,548	(415,829)	(346,517)	1,255,202
Sub-total	\$15,637,655	(\$391,812)	\$0	\$15,245,843
Unappropriated Ending Fund Balance	0	0	0	0
TOTAL FUND REQUIREMENTS	\$15,637,655	(\$391,812)	\$0	\$15,245,843

	2023-25 Biennium ADOPTED BUDGET	2023-25 Biennium #1 Supplemental BUDGET	2023-25 Biennium #2 Supplemental BUDGET	2023-25 Biennium ADJUSTED BUDGET
FOOD SERVICES FUND				
<u>REVENUES:</u>				
Food Sales	\$4,735,844	\$0	\$0	\$4,735,844
Interest	10,000	0	0	10,000
Transfers	0	60,000	0	60,000
Total Operating Revenues	\$4,745,844	\$60,000	\$0	\$4,805,844
Beginning Fund Balance	3,824,064	315,893	0	4,139,957
TOTAL REVENUES	\$8,569,908	\$375,893	\$0	\$8,945,801
<u>EXPENDITURES AND OTHER REQUIREMENTS:</u>				
Food Service Operations	\$7,781,798	\$78,768	\$272,746	\$8,133,312
Transfers	47,359	0	0	47,359
Contingency	740,751	297,125	(272,746)	765,130
Sub-total	\$8,569,908	\$375,893	\$0	\$8,945,801
Unappropriated Ending Fund Balance	0	0	0	0
TOTAL FUND REQUIREMENTS	\$8,569,908	\$375,893	\$0	\$8,945,801

	2023-25 Biennium ADOPTED BUDGET	2023-25 Biennium #1 Supplemental BUDGET	2023-25 Biennium #2 Supplemental BUDGET	2023-25 Biennium ADJUSTED BUDGET
TRANSPORTATION & PARKING SERVICES FUND				
REVENUES:				
Parking Permits	\$1,846,751	\$0	\$0	\$1,846,751
Parking Fines	95,265	0	0	95,265
Misc. Revenue	195,139	0	0	195,139
Interest	35,451	0	0	35,451
Transfers	0	0	0	0
Total Operating Revenues	\$2,172,606	\$0	\$0	\$2,172,606
Beginning Fund Balance	6,354,544	2,148,559	0	8,503,103
TOTAL REVENUES	\$8,527,150	\$2,148,559	\$0	\$10,675,709

EXPENDITURES AND OTHER REQUIREMENTS:

Parking Operations	\$7,082,747	\$223,933	\$280,617	\$7,587,297
Transfers	214,825	185,175	0	400,000
Contingency	1,229,578	339,451	(280,617)	1,288,412
Sub-total	\$8,527,150	\$748,559	\$0	\$9,275,709
Unappropriated Ending Fund Balance	0	1,400,000	0	1,400,000
TOTAL FUND REQUIREMENTS	\$8,527,150	\$2,148,559	\$0	\$10,675,709

	2023-25 Biennium ADOPTED BUDGET	2023-25 Biennium #1 Supplemental BUDGET	2023-25 Biennium #2 Supplemental BUDGET	2023-25 Biennium ADJUSTED BUDGET
PRINT CENTER FUND				
REVENUES:				
Internal Charges	\$657,184	\$0	\$0	\$657,184
External Charges	107,640	0	0	107,640
Copy Machine revenues	859,613	0	0	859,613
Misc. revenues	3,455	0	0	3,455
Transfers	731,309	0	39,000	770,309
Total Operating Revenues	\$2,359,201	\$0	\$39,000	\$2,398,201
Beginning Fund Balance	627,960	152,995	0	780,955
TOTAL REVENUES	\$2,987,161	\$152,995	\$39,000	\$3,179,156

EXPENDITURES AND OTHER REQUIREMENTS:

Print Center Operations	\$2,726,530	(\$23,625)	\$158,723	\$2,861,628
Transfers	94,230	223,298	0	317,528
Contingency	166,401	(46,678)	(119,723)	0
Sub-total	\$2,987,161	\$152,995	\$39,000	\$3,179,156
Unappropriated Ending Fund Balance	0	0	0	0
TOTAL FUND REQUIREMENTS	\$2,987,161	\$152,995	\$39,000	\$3,179,156

	2023-25 Biennium ADOPTED BUDGET	2023-25 Biennium #1 Supplemental BUDGET	2023-25 Biennium #2 Supplemental BUDGET	2023-25 Biennium ADJUSTED BUDGET
PERS INTERNAL SERVICE FUND				
REVENUES:				
Charges to Depts	\$49,209,875	\$0	\$0	\$49,209,875
Interest	250,000	0	0	250,000
Total Operating Revenues	\$49,459,875	\$0	\$0	\$49,459,875
Beginning Fund Balance	14,108,916	2,355,857	0	16,464,773
TOTAL REVENUES	\$63,568,791	\$2,355,857	\$0	\$65,924,648

EXPENDITURES AND OTHER REQUIREMENTS:

Contingency	\$0	\$2,355,857	\$0	\$2,355,857
Transfers	48,832,991	0	0	48,832,991
Sub-total	\$48,832,991	\$0	\$0	\$51,188,848
Unappropriated Ending Fund Balance	14,735,800	0	0	14,735,800
TOTAL FUND REQUIREMENTS	\$63,568,791	\$2,355,857	\$0	\$65,924,648

	2023-25 Biennium ADOPTED BUDGET	2023-25 Biennium #1 Supplemental BUDGET	2023-25 Biennium #2 Supplemental BUDGET	2023-25 Biennium ADJUSTED BUDGET
RISK MANAGEMENT FUND				
REVENUES:				
Charges to Depts	\$5,025,000	\$0	\$0	\$5,025,000
Insurance Reimbursements	65,000	0	0	65,000
Interest	105,376	0	0	105,376
Transfers	2,693,383	0	0	2,693,383
Total Operating Revenues	\$7,888,759	\$0	\$0	\$7,888,759
Beginning Fund Balance	15,897,686	(1,138,092)	0	14,759,594
TOTAL REVENUES	\$23,786,445	(1,138,092)	\$0	\$22,648,353
EXPENDITURES AND OTHER REQUIREMENTS:				
Self-insurance and Risk Admin	\$13,318,456	(\$137,054)	\$107,794	\$13,289,196
Contingency	2,000,000	(1,001,038)	(107,794)	891,168
Sub-total	\$15,318,456	(1,138,092)	\$0	\$14,180,364
Unappropriated Ending Fund Balance	8,467,989	0	0	8,467,989
TOTAL FUND REQUIREMENTS	\$23,786,445	(1,138,092)	\$0	\$22,648,353

	2023-25 Biennium ADOPTED BUDGET	2023-25 Biennium #1 Supplemental BUDGET	2023-25 Biennium #2 Supplemental BUDGET	2023-25 Biennium ADJUSTED BUDGET
EARLY RETIREMENT FUND				
REVENUES:				
Interest	\$34,360	\$0	\$0	\$34,360
Transfers	2,185,648	0	0	2,185,648
Total Operating Revenues	\$2,220,008	\$0	\$0	\$2,220,008
Beginning Fund Balance	899,820	39,002	0	938,822
TOTAL REVENUES	\$3,119,828	\$39,002	\$0	\$3,158,830
EXPENDITURES AND OTHER REQUIREMENTS:				
Other post-retirement benefits	\$1,718,572	\$39,002	\$0	\$1,757,574
Contingency	500,000	0	0	500,000
Sub-total	\$2,218,572	\$39,002	\$0	\$2,257,574
Unappropriated Ending Fund Balance	901,256	0	0	901,256
TOTAL FUND REQUIREMENTS	\$3,119,828	\$39,002	\$0	\$3,158,830

	2023-25 Biennium ADOPTED BUDGET	2023-25 Biennium #1 Supplemental BUDGET	2023-25 Biennium #2 Supplemental BUDGET	2023-25 Biennium ADJUSTED BUDGET
DEBT SERVICE (GO BOND) FUND				
REVENUES:				
Property Tax - current	\$120,267,248	\$0	\$0	\$120,267,248
Property Tax - prior	300,000	0	0	300,000
Interest	150,000	0	0	150,000
Total Operating Revenues	\$120,717,248	\$0	\$0	\$120,717,248
Beginning Fund Balance	7,100,807	2,425,896	0	9,526,703
TOTAL REVENUES	\$127,818,055	\$2,425,896	\$0	\$130,243,951
EXPENDITURES AND OTHER REQUIREMENTS:				
Debt Service - Principal	\$78,645,000	\$0	\$0	\$78,645,000
Debt Service - Interest	45,173,055	0	0	45,173,055
Sub-total	\$123,818,055	\$0	\$0	\$123,818,055
Unappropriated Ending Fund Balance	4,000,000	2,425,896	0	6,425,896
TOTAL FUND REQUIREMENTS	\$127,818,055	\$2,425,896	\$0	\$130,243,951

	2023-25 Biennium ADOPTED BUDGET	FY 24 #1 Supplemental Budget	FY25 #2 Supplemental Budget	2023-25 Biennium ADJUSTED BUDGET
PERS DEBT SERVICE FUND				
REVENUES:				
Transfer from Internal PERS/Reserve	\$48,832,991	\$0	\$0	\$48,832,991
Total Operating Revenues	\$48,832,991	\$0	\$0	\$48,832,991
Beginning Fund Balance	0	0	0	0
TOTAL REVENUES	\$48,832,991	\$0	\$0	\$48,832,991
EXPENDITURES AND OTHER REQUIREMENTS:				
Debt Service - Principal	\$31,490,000	\$0	\$0	\$31,490,000
Debt Service - Interest	17,342,991	0	0	17,342,991
Sub-total	\$48,832,991	\$0	\$0	\$48,832,991
Unappropriated Ending Fund Balance	0	0	0	0
TOTAL FUND REQUIREMENTS	\$48,832,991	\$0	\$0	\$48,832,991

June 18, 2025

25-080

COMMENDATION FOR RETIRING EMPLOYEES

PREPARED BY: Julie Kinney, Director, People Data & Systems

APPROVED BY: Dr. Howard Croom, Associate Vice President, People Strategy,
Equity & Culture
Dr. Adrien L. Bennings, President

STRATEGIC THEME: Belonging: Transform our learning culture toward creating a sense of belonging and well-being for every student

REPORT: The President RECOMMENDS that the following employees be recognized for their service:

<u>Retirees</u>	<u>Job Title</u>	<u>Years of Service</u>
Ron Bekey	Computer Info Sys Instructor	27
April Fong	Biology Instructor	31
Melinda Hutson	Geology Instructor	28
Kandace Kling	Math Instructor	32
Marie Mahon-Decker	Acad Advising Specialist	38
Mary Culhane Marre	ABE Instructor	29
Carolyn Miki	ESOL Instructor	23
Marcos Miranda	Employment Specialist	28
Anne Olsofka	Facilities Oper Maint Spec III	18
Ginny Perelson	Student Accommodation Mgr	3

RECOMMENDATION: That the Board commend these employees for their service to Portland Community College and wish them well in their retirement years.

June 18, 2025

25-081

CONTINUOUS APPOINTMENT: ACADEMIC PROFESSIONAL

PREPARED BY: Juliette Anderson, People Partner, People Strategy Equity & Culture

APPROVED BY: Dr. Howard Croom, Associate Vice President, People Strategy Equity & Culture
Dr. Adrien L. Bennings, President

STRATEGIC THEME: Belonging: Transform our learning culture toward creating a sense of belonging and well-being for every student

REPORT: The President RECOMMENDS that the following Academic Professionals, having fulfilled the required probationary period, be granted continuous appointment, effective September 1, 2025:

RECOMMENDATION:	<u>Continuous Appointment</u>	<u>Job Title</u>
	Allison Adams	Coord / Resource Prog III
	Gabbi Boyle	Asst Coord / Stdnt Ldrshp
	Chris Brown	Coord / Resource Prog III
	Byron Doss	Spec / Fire Protection Tech Prog
	Ryan Philips	Coord / Resource Prog III
	Luke Reyes White	Spec / Student Res

June 18, 2025

25-082

CONTINUOUS APPOINTMENT: ADMINISTRATION

PREPARED BY: Juliette Anderson, People Partner, People Strategy Equity & Culture

APPROVED BY: Dr. Howard Croom, Associate Vice President, People Strategy Equity & Culture
Dr. Adrien L. Bennings, President

STRATEGIC THEME: Belonging: Transform our learning culture toward creating a sense of belonging and well-being for every student

REPORT: The President RECOMMENDS that the following Managers, having fulfilled the required probationary period, be granted continuous appointment, effective July 1, 2025:

RECOMMENDATION:	<u>Continuous Appointment</u>	<u>Job Title</u>
	Nico Judd	Mgr / Project II
	Al King	Mgr / Workforce Development
	Tara Nelson	Program Dean/Bldg & Env Tech

June 18, 2025

25-083

CONTINUOUS APPOINTMENT: FACULTY

PREPARED BY: Juliette Anderson, People Partner, People Strategy Equity & Culture

APPROVED BY: Dr. Howard Croom, Associate Vice President, People Strategy Equity & Culture
Dr. Adrien L. Bennings, President

STRATEGIC THEME: Belonging: Transform our learning culture toward creating a sense of belonging and well-being for every student

REPORT: The President RECOMMENDS that the following Faculty, having fulfilled the required probationary period, be granted continuous appointment, effective September 1, 2025:

RECOMMENDATION:	<u>Continuous Appointment</u>	<u>Job Title</u>
	Jenny Sasser	Instructor / Gerontology

June 18, 2025

25-084

RETROACTIVE CONTINUOUS APPOINTMENT:
ACADEMIC PROFESSIONAL

PREPARED BY: Juliette Anderson, People Partner, People Strategy Equity & Culture

APPROVED BY: Dr. Howard Croom, Associate Vice President, People Strategy Equity & Culture
Dr. Adrien L. Bennings, President

STRATEGIC THEME: Belonging: Transform our learning culture toward creating a sense of belonging and well-being for every student

REPORT: The President RECOMMENDS that the following Academic Professionals, having fulfilled the required probationary period, be granted continuous appointment, effective September 1, 2024:

RECOMMENDATION:	<u>Continuous Appointment</u>	<u>Job Title</u>
	Melany Budiman	Digital Learning Facilitator

June 18, 2025

25-085

CONTRACT APPROVAL FOR SYLVANIA COMMUNICATIONS
TECHNOLOGY BUILDING RENOVATION AND SITE
IMPROVEMENTS DESIGN SERVICES THROUGH DESIGN
DEVELOPMENT TO BRIC ARCHITECTURE INC.

PREPARED BY: John MacLean, Finance & Procurement Manager, Planning & Capital Construction

FINANCIAL
RESPONSIBILITY: Rebecca Ocken, Director, Planning & Capital Construction

APPROVED BY: Dina Farrell, Vice President, Business & Finance/Chief Financial Officer
Dr. Adrien L. Bennings, President

STRATEGIC THEME: Delivery: Redefine time, place, and systems of educational delivery to create a more learner-centric ecosystem; Enterprise: Cultivate a long-term sustainable college enterprise

REPORT: The 2022 Bond Program includes funding for the renovation of the Communications Technology (CT) building on the Sylvania Campus. The CT building was one of the original campus buildings opened in 1972. In addition to classrooms and offices, it contains the Little Theater, the Writing Center, and the North View Art Gallery. The building requires a complete renovation to update all building systems and meet current programmatic needs. There will also be a need to identify and prepare swing space for programs housed in the CT Building to relocate during construction. The project will require upgrades to the Sylvania Campus grounds including improvements to the entryway from SW 49th Avenue.

At the February 2024 meeting the board, through BR 24-093, approved the award of the design contract to BRIC Architecture for services through the programming phase. At the November 21, 2024 meeting the board, through BR 25-027 approved moving forward with the Schematic Design Phase for a total not-to-exceed fee of \$4,738,971. That work has now been completed and BRIC has provided a further proposal for services through to completion of the Design Development phase for the CT building and the associated plaza renovation. The proposed fee \$1,718,530 which has been reviewed by PCC staff who recommend acceptance. This will bring the approved design fees to \$6,457,501.

BRIC has engaged multiple COBID certified sub-consultants and the expected expenditures with them through competition of the current phase are \$3,234,933 which represents 50.1% of the total fee. The breakdown is shown below (some firms have multiple certifications).

WBE	\$2,415,888	37.4%
MBE	\$652,810	10.1%
ESB	\$721,150	11.1%
DBE	\$277,614	4.3%

RECOMMENDATION: That the Board of Directors authorize PCC to amend the contract with BRIC Architecture Inc. for the Sylvania Campus CT Building Renovation to extend through the Design Development phase. The new approved contract amount will be \$7,103,251 which includes 10% contingency. Funding will be from the 2022 Bond. This amount is within the project budget.

June 18, 2025

25-086

CONTRACT APPROVAL FOR SOUTHEAST CAMPUS
STUDENT COMMONS BUILDING PODIUM UPGRADES TO
COCHRAN INC.

PREPARED BY: John MacLean, Finance & Procurement Manager, Planning & Capital Construction

FINANCIAL
RESPONSIBILITY: Rebecca Ocken, Director, Planning & Capital Construction

APPROVED BY: Dina Farrell, Vice President, Business & Finance/Chief Financial Officer
Dr. Adrien L. Bennings, President

STRATEGIC THEME: Delivery: Redefine time, place, and systems of educational delivery to create a more learner-centric ecosystem; Enterprise: Cultivate a long-term sustainable college enterprise

REPORT: The 2022 Bond Program includes funding for IT upgrades throughout the district including replacement of classroom podium technology.

Classroom AV technology upgrades will be performed in 15 classrooms within the Student Commons building on Southeast Campus to improve system reliability and functionality. The upgrades are necessary to replace aging podium hardware that is no longer supported by the manufacturer. The scope includes cabling, installation and integration of new AV hardware.

On August 14, 2024, the Request for Proposals (RFP) to add to the list of firms on a price agreement for AV podium upgrades was advertised in the Daily Journal of Commerce, State of Oregon (OregonBuys), BidLocker, Portland Observer, and the Portland Business Tribune. In addition, P&CC staff reached out to all identified COBID registered firms who could provide these services. At the proposal closing time of 2:00 PM September 18, 2024, five (5) responsive proposals were received. One (1) was from a COBID registered firm. After review of the proposals and interviews one firm, Cochran Inc. was selected for the price agreement.

For the Southeast Campus Student Commons Building project Cochran Inc. was asked to provide a proposal. The proposal

received was for \$346,707 which PCC staff have reviewed and recommends acceptance.

RECOMMENDATION: That the Board of Directors authorize PCC to enter into a contract with Cochran Inc. for the upgrade of classroom podiums at the Southeast Campus Student Commons Building. The contract value will be \$381,378 which includes a 10% contingency. Funding will be from the 2022 Bond. This amount is within the project budget.

June 18, 2025

25-087

CONTRACT APPROVAL FOR SWAN ISLAND TRADES
CENTER CLASSROOM PODIUM UPGRADES TO NEWJEE
LLC (dba HYPHEN)

PREPARED BY: John MacLean, Finance & Procurement Manager, Planning & Capital Construction

FINANCIAL
RESPONSIBILITY: Rebecca Ocken, Director, Planning & Capital Construction

APPROVED BY: Dina Farrell, Vice President, Business & Finance/Chief Financial Officer
Dr. Adrien L. Bennings, President

STRATEGIC THEME: Delivery: Redefine time, place, and systems of educational delivery to create a more learner-centric ecosystem; Enterprise: Cultivate a long-term sustainable college enterprise

REPORT: The 2022 Bond Program includes funding for IT upgrades throughout the district including replacement of classroom podium technology.

Classroom AV technology upgrades will be performed in 11 classrooms within the Swan Island Trades Center to improve system reliability and functionality. The upgrades are necessary to replace aging podium hardware that is no longer supported by the manufacturer. The scope includes cabling, installation and integration of new AV hardware.

On April 24, 2024, the Request for Proposals (RFP) to create a list of firms on a price agreement for AV podium upgrades was advertised in the Daily Journal of Commerce, State of Oregon (OregonBuys), BidLocker, Portland Observer, and the Portland Business Tribune. In addition, P&CC staff reached out to all identified COBID registered firms who could provide these services. At the proposal closing time of 2:00 PM May 24, 2024, two (2) responsive proposals were received. Neither was from a COBID registered firm. After review of the proposals and interviews, one firm, Newjee LLC (dba Hyphen), was selected for the price agreement.

For the Swan Island Trades Center project Newjee was asked to provide a proposal. The proposal received was for \$284,813 which PCC staff have reviewed and recommends acceptance.

RECOMMENDATION: That the Board of Directors authorize PCC to enter into a contract with Newjee LLC (dba Hyphen) for the upgrade of classroom podiums at the Swan Island Trades Center. The contract value will be \$313,294 which includes a 10% contingency. Funding will be from the 2022 Bond. This amount is within the project budget.

June 18, 2025

25-088

AUTHORIZATION TO AMEND THE CONTRACT
WITHELLUCIAN COMPANY LLC FOR TRAVEL AND
EXPENSE MANAGEMENT CLOUD SOFTWARE

PREPARED BY: Michael Mathews, Interim Associate Vice President, Financial Operations and Compliance

FINANCIAL
RESPONSIBILITY: Jim Crofts, Director, General Accounting

APPROVED BY: Dina Farrell, Vice President, Chief Financial Officer, Finance and Business Services
Dr. Katy Ho, Executive Vice President
Dr. Adrien L. Bennings, President

STRATEGIC THEME: Belonging: Transform our learning culture toward creating a sense of belonging and well-being for every student; Delivery: Redefine time, place, and systems of educational delivery to create a more learner-centric ecosystem; Workforce: Respond to community and workforce needs by developing a culture of agility; Enterprise: Cultivate a long-term sustainable college enterprise

REPORT: Ellucian, Chrome River cloud software is utilized by Accounts Payable for travel and expense management.
The Board previously authorized the college to enter into a three-year agreement on May 19, 2022 (Board Resolution 22-119). The contract was issued pursuant to Community College Rules of Procurement CCR 212 (Intellectual Property-Software Licenses).

The college proposes to extend the contract, with an effective date of July 1, 2025, through June 30, 2026. The amendment will increase the total contract amount by \$68,127.00, for a total not-to-exceed amount of \$250,184.00.

Currently, no firms registered with Oregon COBID offer travel and expense management cloud software.

RECOMMENDATION: The Board of Directors authorizes the college to amend the contract with Ellucian for \$68,127.00, with a not-to-exceed amount of \$250,184.00.

Payment for these services will be made from the General Fund.

June 18, 2025

25-089

AUTHORIZATION TO CONTRACT WITH KOGNITIV INC. FOR
WORKDAY CONSULTING FOR FINANCIAL AID

PREPARED BY: Michael Mathews, Interim AVP of Financial Operations and Compliance

FINANCIAL
RESPONSIBILITY: Dr. Katy Ho, Executive Vice President

APPROVED BY: Dr. Katy Ho, Executive Vice President
Dr. Adrien L. Bennings, President

STRATEGIC THEME: Belonging: Transform our learning culture toward creating a sense of belonging and well-being for every student; Delivery: Redefine time, place, and systems of educational delivery to create a more learner-centric ecosystem; Workforce: Respond to community and workforce needs by developing a culture of agility

REPORT: Portland Community College (PCC) is implementing the Workday Student module as part of its broader ERP modernization initiative. To ensure a seamless transition of financial aid operations, PCC has identified the need for a consultant to provide expertise in configuration, compliance support, workflow optimization, and reporting.

Following a competitive procurement process for Workday Financial Aid Consulting Services (PCS25-003RFP), PCC has issued a Notice of Intent to Award a Personal Services Contract to Kognitiv Inc. The agreement will take effect immediately upon execution and will remain in place through June 30, 2028, with a maximum contract value of \$350,000.

The Request for Proposals (RFP) was conducted in accordance with Community College Rules of Procurement CCR 250, Competitive Sealed Proposals.

Currently, no firms registered with Oregon COBID offer Workday Student Financial Aid consulting services.

RECOMMENDATION: The Board of Directors authorizes the college to enter into a contract with Kognitiv Inc. in an amount not to exceed \$350,000 through June 30, 2028, for Workday Financial Aid consulting services.

Payment for these services will be made from the General Fund.

June 18, 2025

25-090

APPROVAL OF THE PORTLAND COMMUNITY COLLEGE
ADOPTED BUDGET AND THE PROPERTY TAX LEVIES FOR
THE 2025-2027 BIENNIUM

PREPARED BY: Aaron Hill, Budget Director

APPROVED BY: Dina Farrell, Vice President & CFO, Finance & Business
Services
Michael Mathews, Interim Associate Vice President, Finance &
Business Services
Dr. Adrien L. Bennings, President

STRATEGIC THEME: Enterprise: Cultivate a long-term sustainable college enterprise

REPORT: On April 17, 2025, the Board of Directors of Portland
Community College District, acting as the College Budget
Committee, approved the 2025-2027 biennium budget.

On May 15, 2025, the Multnomah County Tax Supervising and
Conservation Commission (TSCC), after due notice and a public
hearing on the budget and by a majority vote of members of the
Commission, certified the 2025-2027 biennium budget with no
objection and in substantial compliance with the requirements of
the Oregon Budget Law. There were no changes or corrections
made to the budget after TSCC's certification.

RECOMMENDATION: That the Board of Directors approve this resolution adopting the
budget of the Portland Community College District for the 2025-
2027 biennium commencing July 1, 2025 in the total sum of
\$1,506,535,261 for the following funds and appropriations as set
forth as follows:

BE IT RESOLVED that the Board of Directors of the Portland
Community College District hereby adopts the budget for the
2025-2027 Biennium in the total amount of \$1,506,535,261

BE IT FURTHER RESOLVED that the amounts for the fiscal
year beginning JULY 1, 2025 and for the purposes shown below
and in Exhibit B are hereby appropriated.

	1st Year of Biennium 2025-27	2nd Year of Biennium 2025-27	Total Biennium 2025-27
General Fund	\$324,135,121	\$350,406,616	\$674,541,737
CEU/CED Fund	9,307,921	9,307,922	18,615,843
Auxiliary Fund	2,382,574	4,442,186	6,824,760
Contracts and Grants Fund	32,140,128	34,818,472	66,958,600
Student Activities Fund	3,882,081	3,882,081	7,764,162
Student Financial Aid Fund	91,513,014	91,772,798	183,285,812
Capital Projects Fund	14,150,000	14,262,838	28,412,838
Capital Construction Fund	80,000,000	110,229,033	190,229,033
College Bookstore Fund	5,866,160	5,855,966	11,722,126
Food Services Fund	3,574,596	3,574,595	7,149,191
Transportation & Parking Fund	5,720,577	5,576,492	11,297,069
Internal Service-PERS/Reserve	\$28,596,837	48,396,234	76,993,071
Risk Management Fund	8,130,703	16,308,477	24,439,180
Print Center Fund	1,765,739	1,775,745	3,541,484
Early Retirement Fund	1,109,286	1,768,361	2,877,647
Debt Service Fund (G.O. Bonds)	64,709,588	74,478,094	139,187,682
PERS Debt Service Fund	25,846,837	26,848,189	52,695,026
Total All Funds	<u>\$ 702,831,162</u>	<u>\$ 803,704,099</u>	<u>\$ 1,506,535,261</u>

Note: the 2nd year Biennium total includes Unappropriated Ending Fund Balance

NOW THEREFORE BE IT RESOLVED, that the Board of Directors of the Portland Community College District hereby imposes the taxes provided for in the adopted budget and that these taxes are hereby imposed and categorized for the tax year 2025-2026 and for 2026-2027 upon the assessed value of all taxable property within the Portland Community College District of Clackamas, Columbia, Multnomah, Washington, and Yamhill Counties, of the State of Oregon. The following allocation and categorization, subject to the limit of Section 11b, Article XI of the Oregon Constitution make up the aforementioned levy:

For the 1st year of the biennium period: July 1, 2025, to June 30, 2026:

Amount Subject to the Education Limitation: General Fund \$0.2828* per \$1,000 of assessed value of properties within the District boundary
(*Constitutionally established by Ballot Measure 50)

Amount Excluded from the Education Limitation (for payment of maturing principal and interest of voter-approved General Obligation Bonds):
Debt Service Fund \$67,062,724

For the 2nd year of the biennium period: July 1, 2026, to June 30, 2027:

Amount Subject to the Education Limitation: General Fund \$0.2828* per \$1,000 of assessed value of properties within the District boundary
(*Constitutionally established by Ballot Measure 50)

Amount Excluded from the Education Limitation (for payment of maturing principal and interest of voter-approved General Obligation Bonds):

Debt Service Fund	\$69,107,835
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APPROVED BY THE GOVERNING BOARD OF THE PORTLAND COMMUNITY COLLEGE DISTRICT THIS 18th DAY OF JUNE, 2025.

ATTEST:

APPROVED:

Dr. Adrien L. Bennings
President

Tiffani Penson
Chair, Board of Directors

Exhibit B**GENERAL FUND**Programs areas:

Office of the President	\$47,225,811
Office of the Vice President	153,699,928
Academic Affairs	323,075,694
Student Affairs	71,299,398
Transfers	14,521,774
Contingency	37,921,191
TOTAL APPROPRIATIONS	<u>\$647,743,797</u>
Unappropriated Ending Fund Balance (see note)	<u>26,797,940</u>
TOTAL GENERAL FUND	<u><u>\$674,541,737</u></u>

CEU/CED FUND

Sylvania Campus	\$0
Cascade Campus	20,230
Workforce & Cmnty Dev	12,991,482
Transfers	263,749
Contingency	5,340,382
TOTAL APPROPRIATIONS	<u>\$18,615,843</u>
Unappropriated Ending Fund Balance (see note)	<u>0</u>
TOTAL CEU/CED Fund	<u><u>\$18,615,843</u></u>

AUXILIARY FUND

Facilities Usage	\$1,949,363
Campus Activities	1,973,249
Sustainability Projects	200,000
Transfers	56,729
Contingency	641,092
TOTAL APPROPRIATIONS	<u>\$4,820,433</u>
Unappropriated Ending Fund Balance (see note)	<u>2,004,327</u>
TOTAL AUXILIARY FUND	<u><u>\$6,824,760</u></u>

CONTRACTS AND GRANTS FUND

State Grants	\$24,633,700
Federal Grants	22,680,900
Local Contracts	15,164,500
Transfers	2,419,250
Contingency	2,060,250
TOTAL APPROPRIATIONS	<u>\$66,958,600</u>
Unappropriated Ending Fund Balance (see note)	<u>0</u>
TOTAL CONTRACTS AND GRANTS FUND	<u><u>\$66,958,600</u></u>

Note: Unappropriated Ending Fund Balance is not an appropriation.

STUDENT ACTIVITIES FUND

Civic Leadership Development	\$495,228
Student Engagement	1,544,960
Basic Needs & Sustainability Leadership	1,144,554
ASPPC Senate	525,754
Student Belonging & Wellbeing	1,307,068
Emergency Grants	289,926
Student Life & Leadership Initiatives	1,663,976
Contingency	792,696
TOTAL APPROPRIATIONS	\$7,764,162
Unappropriated Ending Fund Balance (see note)	0
TOTAL STUDENT ACTIVITIES FUND	<u>\$7,764,162</u>

STUDENT FINANCIAL AID FUND

College Funded Programs	\$792,300
Federal Programs	138,049,500
State Programs	41,300,000
Short Term Student Loan Program	20,300
Transfers	253,175
Contingency	2,870,537
TOTAL APPROPRIATIONS	\$183,285,812
Unappropriated Ending Fund Balance (see note)	0
TOTAL STUDENT FINANCIAL AID FUND	<u>\$183,285,812</u>

CAPITAL PROJECTS FUND

Capital Outlay	\$9,550,000
Transfers	12,500,000
Contingency	3,000,000
TOTAL APPROPRIATIONS	\$25,050,000
Unappropriated Ending Fund Balance (see note)	3,362,838
TOTAL CAPITAL PROJECTS FUND	<u>\$28,412,838</u>

CAPITAL CONSTRUCTION FUND

Sylvania Campus	\$55,000,000
Rock Creek Campus	30,000,000
Cascade Campus	9,000,000
Southeast Campus	2,000,000
District-wide Projects	69,000,000
Contingency	15,000,000
TOTAL APPROPRIATIONS	\$180,000,000
Unappropriated Ending Fund Balance (see note)	10,229,033
TOTAL CAPITAL CONSTRUCTION FUND	<u>\$190,229,033</u>

Note: Unappropriated Ending Fund Balance is not an appropriation.

COLLEGE BOOKSTORE FUND

Bookstore Operations	\$11,418,432
Transfers	203,694
Contingency	100,000
TOTAL APPROPRIATIONS	\$11,722,126
Unappropriated Ending Fund Balance (see note)	0
TOTAL COLLEGE BOOKSTORE FUND	<u>\$11,722,126</u>

FOOD SERVICES FUND

Food Services Operations	\$6,813,098
Transfers	0
Contingency	336,093
TOTAL APPROPRIATIONS	\$7,149,191
Unappropriated Ending Fund Balance (see note)	0
TOTAL FOOD SERVICES FUND	<u>\$7,149,191</u>

TRANSPORTATION & PARKING SERVICES FUND

Parking Operations	\$8,824,837
Transfers	938,674
Contingency	1,533,558
TOTAL APPROPRIATIONS	\$11,297,069
Unappropriated Ending Fund Balance (see note)	0
TOTAL PARKING OPERATIONS FUND	<u>\$11,297,069</u>

INTERNAL SERVICE-PERS\RESERVE FUND

Transfers	\$58,195,026
Contingency	0
Unappropriated Ending Fund Balance (see note)	18,798,045
TOTAL INTERNAL SERVICE-PERS\RESERVE	<u>\$76,993,071</u>

RISK MANAGEMENT FUND

Self Insurance & Risk Administration	\$12,042,656
Transfers	0
Contingency	5,000,000
TOTAL APPROPRIATIONS	\$17,042,656
Unappropriated Ending Fund Balance (see note)	7,396,524
TOTAL RISK MANAGEMENT FUND	<u>\$24,439,180</u>

PRINT CENTER FUND

Print Center Operations	\$3,039,972
Contingency	501,512
TOTAL APPROPRIATIONS	\$3,541,484
Unappropriated Ending Fund Balance (see note)	0
TOTAL PRINT CENTER FUND	<u>\$3,541,484</u>

Note: Unappropriated Ending Fund Balance is not an appropriation.

STUDENT ACTIVITIES FUND

Civic Leadership Development	\$495,228
Student Engagement	1,544,960
Basic Needs & Sustainability Leadership	1,144,554
ASPPC Senate	525,754
Student Belonging & Wellbeing	1,307,068
Emergency Grants	289,926
Student Life & Leadership Initiatives	1,663,976
Contingency	792,696
TOTAL APPROPRIATIONS	\$7,764,162
Unappropriated Ending Fund Balance (see note)	0
TOTAL STUDENT ACTIVITIES FUND	<u>\$7,764,162</u>

STUDENT FINANCIAL AID FUND

College Funded Programs	\$792,300
Federal Programs	138,049,500
State Programs	41,300,000
Short Term Student Loan Program	20,300
Transfers	253,175
Contingency	2,870,537
TOTAL APPROPRIATIONS	\$183,285,812
Unappropriated Ending Fund Balance (see note)	0
TOTAL STUDENT FINANCIAL AID FUND	<u>\$183,285,812</u>

CAPITAL PROJECTS FUND

Capital Outlay	\$9,550,000
Transfers	12,500,000
Contingency	3,000,000
TOTAL APPROPRIATIONS	\$25,050,000
Unappropriated Ending Fund Balance (see note)	3,362,838
TOTAL CAPITAL PROJECTS FUND	<u>\$28,412,838</u>

CAPITAL CONSTRUCTION FUND

Sylvania Campus	\$55,000,000
Rock Creek Campus	30,000,000
Cascade Campus	9,000,000
Southeast Campus	2,000,000
District-wide Projects	69,000,000
Contingency	15,000,000
TOTAL APPROPRIATIONS	\$180,000,000
Unappropriated Ending Fund Balance (see note)	10,229,033
TOTAL CAPITAL CONSTRUCTION FUND	<u>\$190,229,033</u>

Note: Unappropriated Ending Fund Balance is not an appropriation.

EARLY RETIREMENT FUND

Personal Services	\$1,718,572
Contingency	<u>500,000</u>
TOTAL APPROPRIATIONS	\$2,218,572
Unappropriated Ending Fund Balance (see note)	<u>659,075</u>
TOTAL EARLY RETIREMENT FUND	<u>\$2,877,647</u>

DEBT SERVICE (GO Bonds) FUND

Debt Service	\$131,362,031
Unappropriated Ending Fund Balance (see note)	<u>7,825,651</u>
TOTAL DEBT SERVICE (GO Bonds) FUND	<u>\$139,187,682</u>

PERS DEBT SERVICE FUND

Debt Service	\$52,695,026
TOTAL PERS DEBT SERVICE FUND	<u>\$52,695,026</u>

Note: Unappropriated Ending Fund Balance is not an appropriation.

June 18, 2025

25-091

BOARD RESOLUTION FOR MANAGEMENT, CONFIDENTIAL,
AND EXECUTIVE SALARY AND BENEFIT ADJUSTMENTS
FOR FY 2025-26 AND FY 2026-27

PREPARED BY: Michael Mathews, Interim Associate Vice President, Finance & Business Services
Howard Croom, Associate Vice President, People Strategy, Equity, & Culture

APPROVED BY: Dina Farrell, Vice President & CFO, Finance & Business Services
Katy Ho, Executive Vice President
Dr. Adrien L. Bennings, President

STRATEGIC THEME: Enterprise: Cultivate a long-term, sustainable college enterprise.

REPORT: PCC's Fiscal Sustainability Framework Plan prioritizes responsible financial management, focusing on maintaining a 12–18% ending fund balance to ensure the College's financial stability. Effective adjustment of personnel costs, which comprise 82% of the General Fund budget, is critical to achieving this goal. This is essential to aligning College expenditures with revenue forecasts and economic conditions.

This resolution adjusts the salary for Management, Confidential, and Executive employees of the College by a decrease of 1.58% and authorizes this change to go into effect on July 1, 2025 through June 30, 2027.

Employees in these classifications are to be given 4 non-contract (non-paid) leave days to be used in each fiscal year starting July 1, 2025.

Depending on the financial state of the college, we will re-evaluate these reductions on or before the next Biennium budget planning phase, beginning Fall 2026.

RECOMMENDATION: That the Board of Directors approve for FY 2025-26 and FY 2026-27, the following adjustments:

Salaries for management, confidential, and executive employees will be reduced by 1.58%, effective July 1, 2025. This adjustment will apply

to staffing funded through both the General Fund and positions that are grant-funded. This adjustment will be annualized and applied equally to monthly paychecks throughout the biennium. Salaries for these employees will be frozen at the reduced rate until June 30, 2027, with no planned individual increases or structure during this period.

Employees in these classifications will receive four (4) non-contract (non-paid) leave days per fiscal year, starting July 1, 2025. These days will function similarly to paid personal days, to be used at the employee's discretion with manager approval. A new leave code will be implemented to track the usage of these days on timesheets.

The College will reassess these measures during the next Biennium budget planning phase, beginning Fall 2026, to determine any necessary adjustments based on the financial state of the institution.

ADOPTED BY THE GOVERNING BOARD OF THE PORTLAND COMMUNITY COLLEGE DISTRICT THIS 18th DAY OF June, 2025.

ATTEST:

APPROVED:

Dr. Adrien L. Bennings
President

Tiffani Penson
Chair, Board of Directors

It is against the College's policy for any manager, supervisor, faculty member, staff member, or student to engage in prohibited harassment or discrimination of any member of the College community. PCC adheres to all federal, state, and local civil rights laws and regulations prohibiting discrimination in public institutions of higher education, including applicable provisions of the Civil Rights Act of 1964 (as amended); related Executive Orders 11246 and 11375; Title IX of the Education Amendments Act of 1972; Section 504 of the Rehabilitation Act of 1973; Titles I and II of the Americans with Disabilities Act of 1990 (as amended); the Age Discrimination in Employment Act, the Uniformed Service Employment and Reemployment Rights Act, and all applicable federal, state, and local civil rights laws. PCC does not discriminate against any employee, applicant for employment, student, or applicant for admission on the race, color, religion, national origin, sex, marital status, disability, veteran status, age, sexual orientation, or any other status protected by federal, state, or local law including protections for those opposing discrimination or participating in any resolution process on campus, with the Equal Employment Opportunity Commission or other human rights agencies. This policy covers nondiscrimination in both employment and access to educational opportunities. Therefore, any member of the PCC community who acts to deny, deprive, or limit the educational or employment and/or social access, benefits, and/or opportunities of any member of the PCC community, guest, or visitor on the basis of their actual or perceived membership in the protected classes listed above is in violation of PCC's policy on nondiscrimination.