

June 18, 2025

25-089

AUTHORIZATION TO CONTRACT WITH KOGNITIV INC. FOR  
WORKDAY CONSULTING FOR FINANCIAL AID

PREPARED BY: Michael Mathews, Interim AVP of Financial Operations and Compliance

FINANCIAL  
RESPONSIBILITY: Dr. Katy Ho, Executive Vice President

APPROVED BY: Dr. Katy Ho, Executive Vice President  
Dr. Adrien L. Bennings, President

STRATEGIC THEME: Belonging: Transform our learning culture toward creating a sense of belonging and well-being for every student; Delivery: Redefine time, place, and systems of educational delivery to create a more learner-centric ecosystem; Workforce: Respond to community and workforce needs by developing a culture of agility

REPORT: Portland Community College (PCC) is implementing the Workday Student module as part of its broader ERP modernization initiative. To ensure a seamless transition of financial aid operations, PCC has identified the need for a consultant to provide expertise in configuration, compliance support, workflow optimization, and reporting.

Following a competitive procurement process for Workday Financial Aid Consulting Services (PCS25-003RFP), PCC has issued a Notice of Intent to Award a Personal Services Contract to Kognitiv Inc. The agreement will take effect immediately upon execution and will remain in place through June 30, 2028, with a maximum contract value of \$350,000.

The Request for Proposals (RFP) was conducted in accordance with Community College Rules of Procurement CCR 250, Competitive Sealed Proposals.

Currently, no firms registered with Oregon COBID offer Workday Student Financial Aid consulting services.

**RECOMMENDATION:** The Board of Directors authorizes the college to enter into a contract with Kognitiv Inc. in an amount not to exceed \$350,000 through June 30, 2028, for Workday Financial Aid consulting services.

Payment for these services will be made from the General Fund.