

PORTLAND COMMUNITY COLLEGE BOARD OF DIRECTORS

# **Business Meeting**

March 20, 2025



The Board of Directors meetings are held in accordance with open meeting laws and accessibility requirements. If a person with a disability needs assistance in order to attend or participate in a meeting, please notify the Board of Director's Office at least 48 hours in advance by calling (971) 722-7268 or by email at boardmember@pcc.edu, please use ACCESSIBILITY in the subject line.

# Portland Community College BOARD OF DIRECTORS

PO BOX 19000, Portland, Oregon 97280

March 20, 2025

# Sylvania Campus

12000 SW 49<sup>th</sup> Avenue, Portland, OR 97219, CC Building, Rooms 233 A/B

Streaming Link: <a href="https://portlandcc.zoom.us/j/95163723824">https://portlandcc.zoom.us/j/95163723824</a>
Or Telephone: +1 669 900 6833 *OR* +1 719 359 4580 US
Webinar ID: 951 6372 3824

#### **AGENDA**

# 5:30 PM **BOARD DINNER** (invite only)

## 6:30 PM BUSINESS SESSION

#### Call to Order

- Land Acknowledgment
- Approval of Agenda —March 20, 2025
- Approval of Minutes February 20, 2025

#### 6:40 PM PUBLIC COMMENT ON AGENDA ITEMS

Persons wishing to make public comment on agenda items can request a time slot by using this <u>link</u>. Details and directions can be found at the link. Deadline for signups: Wednesday, March 19 at 5:00 pm.

#### 6:55 PM PUBLIC COMMENT ON NON-AGENDA ITEMS

Persons wishing to make public comment on agenda items can request a time slot by using this <u>link</u>. Details and directions can be found at the link. Deadline for signups: Wednesday, March 19 at 5:00 pm.

## 7:10 PM **REPORTS**

- ASPCC Senate President Josh Hutchinson
- PCC Federation of Faculty and Academic Professionals (AFT Local 2277) – Ben Cushing, President
- PCC Federation of Classified Employees (AFT Local 3922) Jeff Grider, President
- Board Members

#### 7:30 PM PRESIDENT'S UPDATES

- President's Reports and College Updates
  - Recognition of Student Success & Retention Conference (SSRC) Award Recipients

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- Declaration of National Procurement Month
- o NWCCU Fall 2024 Adhoc Report
- Policy Governance Update
- OCCA Monthly Board Report

#### 7:50 PM INFORMATION SESSIONS

ENTERPRISE: Cultivate a long-term sustainable college enterprise

- <u>Strategic Enrollment Update</u> Ryan Clark, AVP, Enrollment Strategy
   & Management
- College Center (CC) Building Roof Project Closeout Report John MacLean, Manager, Planning & Capital Construction & Amy James-Neel, Manager, Planning & Capital Construction
- 8:40 PM **CONSENT AGENDA:** (All items will be approved by consent agenda unless an item is withdrawn by request of a member of the Board. A separate motion will then be required to act on the item in question.)

	PERSONNEL	
25-058	Commendation for Retiring Employees12	20
	<u>CONTRACTS</u>	
25-059	Contract Approval for Wireless Access Points	
	to Ednetics, Inc12	21
	BOARD	
25-060	Adjustment of the College Calendar of Instruction	
	for 2025-26 Through 2026-2712	22

#### 8:50 PM ADJOURNMENT

# Portland Community College PO BOX 19000, Portland, Oregon 97280

February 20, 2025

# BOARD MEETING MINUTES REMOTE

#### **ATTENDANCE**

Laurie Cremona Wagner, Greg McKelvey, Tiffani Penson, Dan Saltzman, Kien Truong, Mari Watanabe, Zone 7: Vacant

#### **EXECUTIVE SESSION**

The PCC Board of Directors met in accordance with ORS 192.660 to discuss (h) litigation, and (k) school safety.

#### **WORK SESSION**

The Board of Directors met in Work Session. Matters discussed included a review and discussion of meeting agenda order, July retreat dates and anticipated March board meeting topics.

#### **BUSINESS SESSION**

Chair Penson called the Business Meeting to order at 6:32 pm and shared the Land Acknowledgement.

The February 20, 2025 agenda was approved as published. Saltzman/Cremona Wagner

Cremona Wagner – Yes Saltzman – Yes Zone 7 - vacant

McKelvey – Yes Truong – Yes Penson – Yes Watanabe - Yes

The January 16, 2025 minutes were approved as published. McKelvey/Watanabe

Cremona Wagner – Yes Saltzman – Yes Zone 7 - vacant

McKelvey – Yes Truong – Yes Penson – Yes Watanabe - Yes

#### LOCAL CONTRACT REVIEW BOARD

The Board of Directors convened as the Local Contract Review Board at 6:40pm.

Public Comment on Agenda Items 25-046 through 25-048 NONE.

Planning & Capitol Construction leadership provided answers to questions prior to the following action:

Chair Penson proposed approval of Resolution 25-046 to Authorize Use of the Construction Manager/General Contractor (CMGC) Alternative Contracting Method for the Rock Creek Campus Building 7 Renovation Project.

Saltzman/Cremona Wagner

Cremona Wagner – Yes Saltzman – Yes Zone 7 – vacant

McKelvey – Yes Truong – Yes Penson – Yes Watanabe – Yes

Chair Penson proposed approval of Resolution 25-047 to Authorize Use of the Construction Manager/General Contractor (CMGC) Alternative Contracting Method for the Block 56 (Hillsboro) New Academic Building Project.

Cremona Wagner/Saltzman

Cremona Wagner – Yes Saltzman – Yes Zone 7 – vacant

McKelvey – Yes Truong – Yes Penson – Yes Watanabe – Yes

Chair Penson proposed approval of Resolution 25-048 to Authorize Use of the Construction Manager/General Contractor (CMGC) Alternative Contracting Method for the Cascade Campus Public Safety Education Building Renovation Project. McKelvey/Penson

Cremona Wagner – Yes Saltzman – Yes Zone 7 – vacant

McKelvey – Yes Truong – Yes Penson – Yes Watanabe – Yes

#### **BUSINESS SESSION**

The Board of Directors reconvened the Business Meeting at 6:48 pm.

#### PUBLIC COMMENT ON AGENDA ITEMS

Michael Sonnleitner; International Student Tuition; Remote

## **PUBLIC COMMENT ON NON-AGENDA ITEMS**

Michael Sonnleitner; Community: being seen & heard; Remote

#### **REPORTS**

Reports were provided by Student Board Member Josh Hutchinson on behalf of the District Student Council; Jeff Grider, PCC Federation of Classified Employees (AFT Local 3922); Ben Cushing (AFT Local 2277), and Board Members Cremona Wagner and Truong.

#### RECOGNITIONS

President Bennings provided words of recognition regarding Black History Month and Day of Remembrance for Japanese American Communities. Further recognition and highlights included the PCC Foundation for some key funding wins, IT Infrastructure updates, Dual Credit Program and Coordinators, and a Tree Grant through Tualatin River Environmental Enhancement to help renew the Rock Creek Campus forest area.

#### PRESIDENT'S UPDATES

President Bennings provided an update on the Fiscal Sustainability Plan and budget reductions and adjustments with further acknowledgement of other potential cutbacks; PCC has formed a task force aimed at assessing, analyzing and proactively developing a plan and approach to potential cuts to federal funding.

President Bennings invited Dina Farrell to provide the <u>2023-2025 Biennial Budget</u> Quarterly Update and the Proposed Tuition Increase (2<sup>nd</sup> Reading).

#### **INFORMATION SESSIONS**

ENTERPRISE: Cultivate a long-term sustainable college enterprise.

<u>Foundation Update</u> – Christina Kline, Foundation Director, Kim Morgan, Foundation Board, Jans Dykehouse, Foundation Board, Erick Tovarramos, Student

Climate Action Plan Update - Briar Wray, Associate Dean of Sustainability Strategies

#### **CONSENT AGENDA**

Chair Penson proposed	approval of	f Resolutions	25-049 th	rough 25-05	55.
Saltzman/Penson					

Cremona Wagner – Yes Saltzman – Yes Zone 7 - vacant

 $\begin{array}{ll} \text{McKelvey} - \text{Yes} & \text{Truong} - \text{Yes} \\ \text{Penson} - \text{Yes} & \text{Watanabe} - \text{Yes} \end{array}$ 

## **NON-CONSENT AGENDA**

Chair Penson proposed approval of Resolutions 25-056.

Watanabe/Cremona Wagner

Cremona Wagner – Yes Saltzman – Yes Zone 7 - vacant McKelvey – Yes Truong – Yes Hutchinson,

Penson – Yes Watanabe - Yes Advisory Vote – Yes

Chair Penson proposed approval of Resolutions 25-057.

Truong/McKelvey

Cremona Wagner – Yes Saltzman – Yes Zone 7 - vacant McKelvey – Yes Truong – Yes Hutchinson,

Penson – Yes Watanabe - Yes Advisory Vote - Yes

#### **ADJOURNMENT**

There being no further business, the meet	ing adjourned at 8:32 pm.
Tiffani Penson, Chair	Dr. Adrien L. Bennings, President
Prepared by:	
Jennifer Hamlin, Board Coordinator	

Minutes approved on March 20, 2025

#### March 20, 2025

<u>25-058</u> <u>COMMENDATION FOR RETIRING EMPLOYEES</u>

PREPARED BY: Julie Kinney, Director, People Data & Systems

APPROVED BY: Dr. Howard Croom, Associate Vice President, People Strategy,

**Equity & Culture** 

Dr. Adrien L. Bennings, President

STRATEGIC THEME: Belonging: Transform our learning culture toward creating a

sense of belonging and well-being for every student

REPORT: The President RECOMMENDS that the following employees be

recognized for their service:

RetireesJob TitleYears of<br/>ServiceJohn BennettCriminal Justice Instructor8Sarah BridgerEnrollment Services Specialist20

RECOMMENDATION: That the Board commend these employees for their service to

Portland Community College and wish them well in their

retirement years.

# March 20, 2025

<u>25-059</u> <u>CONTRACT APPROVAL FOR WIRELESS ACCESS POINTS</u>

TO EDNETICS, INC

PREPARED BY: John MacLean, Finance & Procurement Manager, Planning &

Capital Construction

FINANCIAL

RESPONSIBILITY: Rebecca Ocken, Director, Planning & Capital Construction

APPROVED BY: Dina Farrell, Vice President, Business & Finance/Chief Financial

Officer

Katy Ho, Executive Vice President Dr. Adrien L. Bennings, President

STRATEGIC THEME: Enterprise: Cultivate a long-term sustainable college enterprise

REPORT: The 2022 Bond Program includes funding for IT Infrastructure

upgrades throughout the district.

A planned project is the upgrade of wireless access points

districtwide.

At its November 16, 2023 meeting, the Board, through BR 24-065, approved the award of a contract to Ednetics Inc for the first phase of the project. The College is now ready to move

forward with the next phase.

The services required are to be purchased from Ednetics Inc. using the contract established by the OETC cooperative contract #22B-Networking. The Community College Rules of Procurement Section CCR-205 exempts the college from a competitive process when using an approved cooperative

contract.

Ednetics has provided the College with a quote for \$858,138 to provide the specified services. PCC staff have reviewed the

quote and recommend acceptance.

In this instance, a COBID certified firm does not hold a contract

for the goods and related services being procured.

RECOMMENDATION: That the Board of Directors authorize PCC to execute a contract

with Ednetics, Inc for up to \$943,952, including a 10%

contingency, for the installation of wireless access points across the district. Funding will be from the 2022 Bond. This is within the identified budget for IT projects in the 2022 bond budget.

#### March 20, 2025

<u>25-060</u> <u>ADJUSTMENT OF THE COLLEGE CALENDAR OF</u>

INSTRUCTION FOR 2025-26 THROUGH 2026-27

PREPARED BY: Nikki Patterson, Director of Registration and Records/Registrar

APPROVED BY: Ryan Clark, Associate Vice President of Enrollment

Management & Strategy

Vicky Lopez Sanchez, Interim Vice President of Student Affairs

STRATEGIC THEME: Enterprise: Cultivate a long-term sustainable college enterprise

REPORT: The academic year, as defined in the Faculty and Academic

Professional Agreement, runs Fall term through Summer term.

The calendar of instruction is regularly reviewed and any

necessary changes are put forth for approval.

The college maintains a 3-year academic calendar to aid in planning purposes. This revision adjusts winter break dates.

RECOMMENDATION: That the Board of Directors adopt the attached Portland

Community College Calendar of Instruction.



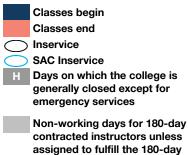
Fall Term	2024-25	2025-26	2026-27
eaching Days	56	56	56
Admissions Application Deadline	09/11/2024 (Mon)	09/10/2025 (Wed)	09/09/2026 (Wed)
Classes Begin	09/23/2024 (Mon)	09/22/2025 (Mon)	09/21/2026 (Mon)
Late Add Deadline*	10/01/2024 (Tue)	09/30/2025 (Tue)	09/29/2026 (Tue)
Drop Deadline*	10/01/2024 (Tue)	09/30/2025 (Tue)	09/29/2026 (Tue)
No Show Deadline*	10/01/2024 (Tue)	09/30/2025 (Tue)	09/29/2026 (Tue)
Audit Deadline (5:00pm)	10/01/2024 (Tue)	09/30/2025 (Tue)	09/29/2026 (Tue)
Withdraw Deadline*	11/30/2024 (Sat)	11/29/2025 (Sat)	11/28/2026 (Sat)
Grade Mode Change Deadline*	11/30/2024 (Sat)	11/29/2025 (Sat)	11/28/2026 (Sat)
Classes End	12/15/2024 (Sun)	12/14/2025 (Sun)	12/13/2026 (Sun)
Final Grades Due (5:00pm)	12/16/2024 (Mon)	12/15/2025 (Mon)	12/14/2026 (Mon)
Classes will be held on	11/30/2024 (Sat) 12/01/2024 (Sun)	11/29/2025 (Sat) 11/30/2025 (Sun)	11/28/2024 (Sat) 11/29/2026 (Sun)
College Inservice	09/16/2024 (Mon)	09/15/2025 (Mon)	09/14/2026 (Mon)
Pathways Inservice	09/17/2024 (Tue)	9/17/2025 (Wed)	09/16/2026 (Wed)
SAC Inservice	9/19/2024 (Thu)	9/18/2025 (Thu)	09/16/2026 (Thu)
5,1055.1.55	10/30/2024 (Med)	10/29/2025 (Wed)	10/28/2026 (Wed)
Holidays	11/11/2024 (Mon)	11/11/2025 (Tue)	11/11/2026 (Wed)
	11/28/2024 (Thu)	11/27/2025 (Thu)	11/28/2026 (Thu)
	11/29/2024 (Fri)	11/28/2025 (Fri)	11/27/2026 (Fri)
Winter Term	2024-25	2025-26	2026-27
Teaching Days	54	54	54
Admissions Application Deadline	12/18/2024 (Wed)	12/17/2025 (Wed)	12/16/2026 (Wed)
Classes Begin	01/06/2025 (Mon)	01/05/2026 (Mon)	01/04/2027 (Mon)
Late Add Deadline*	01/14/2025 (Tue)	01/13/2026 (Tue)	01/12/2027 (Tue)
Drop Deadline*	01/14/2025 (Tue)	01/13/2026 (Tue)	01/12/2027 (Tue)
No Show Deadline*	01/14/2025 (Tue)	01/13/2026 (Tue)	01/12/2027 (Tue)
Audit Deadline (5:00pm)	01/14/2025 (Tue)	01/13/2026 (Tue)	01/12/2027 (Tue)
Withdraw Deadline*	03/15/2025 (Sat)	03/14/2026 (Sat)	03/13/2027 (Sat)
Grade Mode Change Deadline*	03/15/2025 (Sat)	03/14/2026 (Sat)	03/13/2027 (Sat)
Classes End	03/23/2025 (Sun)	03/22/2026 (Sun)	03/21/2027 (Sun)
Final Grades Due (5:00pm)	03/24/2025 (Mon)	03/23/2026 (Mon)	03/22/2027 (Mon)
Non-Contract Day	01/20/2025 (Mon)	01/19/2026 (Mon)	01/18/2027 (Mon)
Holidays	01/20/2025 (Mon)	01/19/2026 (Mon)	01/18/2027 (Mon)
Spring Term	2024-25	2025-26	2026-27
Teaching Days	53	53	53
Admissions Application Deadline	03/19/2025 (Wed)	03/18/2026 (Wed)	03/17/2027 (Wed)
Classes Begin	03/31/2025 (Mon)	03/30/2026 (Mon)	03/29/2027 (Mon)
Classes Begin Late Add Deadline*	04/08/2025 (Tue)	04/07/2026 (Tue)	04/06/2027 (Tue)
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# Portland Community College Calendar of Instruction 2025-2026

#### 16-Month Calendar

Calendar for 16 month employees and for programs and classes with variable starting dates and lengths.

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Commencement

contract.

WB Winter Break
December 22- January 2, 2026

Spring Break March 23-27, 2026

# Holidays:

Independence Day

Labor Day

Juneteenth\* June 19, 2025 Independence Day July 4, 2025 Labor Day September 1, 2025 November 11, 2025 Veterans Day Thanksgiving Day November 27, 2025 Day after Thanksgiving November 28, 2025 Day before Christmas December 24, 2025 December 25, 2025 Christmas Day Day after Christmas December 26, 2025 Winter Break December 29, 2025 Winter Break December 30, 2025 Winter Break December 31, 2025 New Year's Day January 1, 2026 Martin Luther King Day\* January 19, 2026 Memorial Day May 25, 2026 Juneteenth\* June 19, 2026

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July 3, 2026

September 7, 2026

#### **Faculty Contract Days:**

163 Instructional Days

13 Non-teaching Contract Work

4 Holidays

180 Instructional Days

All holidays are subject to bargaining contracts

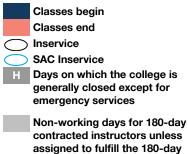
\*Non-Contract Day

# Portland Community College Calendar of Instruction 2026-2027

#### 16-Month Calendar

Calendar for 16 month employees and for programs and classes with variable starting dates and lengths.

Cale	Calendar for 16 month employees and for programs and classes with variable starting dates and lengths.																												
		Jur	ne - 20	026			July - 2026 August - 2026 September - 2020											6											
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														30	31														
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25	26	27	28)	29	30	31	29	30						27	Н	WB	WB	WB			24	25	26	27	28	29	30		
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			egin							days:												ulty C							
	Classes end Juneteenth* June 19, 2026										163	Instr	ructio	nal Da	ays														



Commencement

contract.

WB Winter Break
December 21- January 1, 2027

Spring Break March 22-26, 2027 Juneteenth' June 19, 2026 July 3, 2026 Independence Day Labor Day September 7, 2026 November 11, 2026 Veterans Day Thanksgiving Day November 26, 2026 Day after Thanksgiving November 27, 2026 Day before Christmas December 24, 2026 Christmas Day December 25, 2026 Day after Christmas December 28, 2026 Winter Break December 29, 2026 Winter Break December 30, 2026 Winter Break December 31, 2026 New Year's Day January 1, 2027 Martin Luther King Day\* January 18, 2027 Memorial Day May 31, 2027

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June 18, 2027

September 6, 2027

July 5, 2027

Juneteenth\*

Labor Day

Independence Day

- 163 Instructional Days
- 13 Non-teaching Contract Work
- 4 Holidays
- 180 Instructional Days

All holidays are subject to bargaining contracts

\*Non-Contract Day

It is against the College's policy for any manager, supervisor, faculty member, staff member, or sprohibited harassment or discrimination of any member of the College community. PCC adheres to all fectivil rights laws and regulations prohibiting discrimination in public institutions of higher education, provisions of the Civil Rights Act of 1964 (as amended); related Executive Orders 11246 and 11375; Titl Amendments Act of 1972; Section 504 of the Rehabilitation Act of 1973; Titles I and II of the Americans v 1990 (as amended); the Age Discrimination in Employment Act, the Uniformed Service Employment Rights Act, and all applicable federal, state, and local civil rights laws. PCC does not discriminate agapplicant for employment, student, or applicant for admission on the race, color, religion, national origin disability, veteran status, age, sexual orientation, or any other status protected by federal, state, o protections for those opposing discrimination or participating in any resolution process on camp Employment Opportunity Commission or other human rights agencies. This policy covers nondi employment and access to educational opportunities. Therefore, any member of the PCC communit deprive, or limit the educational or employment and/or social access, benefits, and/or opportunities or PCC community, guest, or visitor on the basis of their actual or perceived membership in the protected of in violation of PCC's policy on nondiscrimination.	deral, state, and local including applicable le IX of the Education with Disabilities Act of t and Reemployment gainst any employee, n, sex, marital status, or local law including pus, with the Equal scrimination in both ty who acts to deny, f any member of the