



PORTLAND COMMUNITY COLLEGE BOARD OF DIRECTORS

Business Meeting



January 18, 2024



The Board of Directors meetings are held in accordance with open meeting laws and accessibility requirements. If a person with a disability needs assistance in order to attend or participate in a meeting, please notify the Board of Director's Office at least 48 hours in advance by calling (971) 722-7268 or by email at boardmember@pcc.edu, please use ACCESSIBILITY in the subject line.

Board of Directors Goals 2023-2024

Belonging

Strategic goal: Ensure that the Board of Directors and the President advance diversity, equity, and inclusion in measurable and strategic ways.

- Monitor the recruitment, hiring, and retention of employees of color.
- Monitor the awarding of contracts to D/M/W/ESB/SDV companies.
- Integrate people and culture centered strategies into its policymaking processes and all board functions.
- Support a people-centered approach to the well-being of students and staff.

Enterprise

Strategic goal: Through the development of policy, a strong relationship with the college president, and effective public advocacy, ensure that Portland Community College is well-positioned to meet the current and future needs of the communities it serves.

- Support the ongoing success of the President in leading the college.
- Engage in strategic advocacy with city, county, regional, state, federal and tribal governments.
- Engage in Board development by participating in evaluations, professional development, board structure and training.

Delivery

Strategic goal: The Board of Directors and the President holds itself accountable for improving equitable student success.

- Monitor semiannual performance on access, enrollment, retention, and completion rates for all students, and work with the President and Administration to reduce and eliminate disparities in these rates for low-income students and students of color.
- Utilize personal and professional networks to establish new strategic partnerships that bring new resources to the goal of improving outcomes for students (e.g., resources that address student housing and food insecurity, the PCC Campaign for Opportunity, etc.).
- Support the president in leading the college through financial support to Student Success initiatives

Workforce

Strategic goal: Advocate for workforce development.

- Understand strategic-level workforce data, and partner with the president and college administration to close talent and opportunity gaps and move students into quality, livable wage careers. Advocate for and support private, local, state and federal policy and investments in community colleges to promote holistic workforce development strategies.
- Communicate the benefits of the recent bond measure to community members, partners and stakeholders as it pertains to workforce development and equitable student success.

The PCC Board of Directors Working Agreement:

- | | |
|---|---|
| • Treat each other with respect | • Create a positive working environment |
| • Plan agenda thoughtfully/Conduct effective meetings | • Call in/Call out |
| • Listen with an empathetic mind and heart | • Be aware of impact as well as intent |
| • Be prepared | • Stay true to board goals |
| • Be honest, act with integrity | • Stay engaged |
| | • Enable/empower all voices |

Portland Community College
BOARD OF DIRECTORS
PO BOX 19000, Portland, Oregon 97280

January 18, 2024

VIRTUAL MEETING DUE TO INCLEMENT WEATHER

Streaming Link: <https://portlandcc.zoom.us/j/93546935072>

Or Telephone: +1 669 900 6833 or +1 719 359 4580 US

Webinar ID: 935 4693 5072

AGENDA

5:00 PM **EXECUTIVE SESSION** in accordance with ORS 192.660 (2), (d) labor negotiations.

Media Requests to join the Executive Session can be phoned in to 971.722.4365 or emailed to boardmember@pcc.edu by **noon of the meeting date**. Please use **MEDIA REQUEST** in the subject line.

5:30 PM **WORK SESSION (DINNER)**

- Work Plan Update
- [College Operations Update](#)
- [Community Mapping](#)

7:00 PM **BUSINESS SESSION**

Call to Order

- Land Acknowledgment
- Approval of Agenda — January 18, 2024
- Approval of Minutes — November 16, 2023

7:10 PM **PRESIDENT'S UPDATES**

- President's Reports
 - Recognitions
 - College Updates (may or may not include updates from all members listed below)
 - Administration & Finance, Eric Blumenthal
 - Academic Affairs, Dr. Katy Ho
 - Student Affairs, Dr. José DeLa Cruz
 - Strategy, Policy and Integrated Planning, Kurt Simonds
 - People Strategy, Equity, and Culture, Dr. Howard Croom

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- Personnel Action Report, Dr. Steven Nakana

7:50 PM

INFORMATION SESSIONS

ENTERPRISE: Cultivate a long-term sustainable college enterprise

- [Quarterly Budget Update](#) – Dina Farrell

ENTERPRISE: Cultivate a long-term sustainable college enterprise

- [Annual Comprehensive Financial Annual Report & Audit Opinion/Financial Update](#) - Dina Farrell, Jim Crofts, Kristin Diggs, Audra Johnson
- [Eide Bailly 2023 Audit Results](#) - Kristin Diggs, Audra Johnson

ENTERPRISE: Cultivate a long-term sustainable college enterprise

- [PCC Government Relations Update](#) – Sage Learn

8:50 PM

PUBLIC COMMENT ON AGENDA ITEMS

Persons wishing to make public comment on agenda items

can request a time slot by using this [link](#). Details and directions can be found at the link. Deadline for signups: Wednesday, January 17 at 5:00 pm.

9:05 PM

CONSENT AGENDA: (All items will be approved by consent agenda unless an item is withdrawn by request of a member of the Board. A separate motion will then be required to act on the item in question.)

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the Sylvania Campus Health Technologies
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for Sylvania Campus Health Technologies West
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9:10 PM

PUBLIC COMMENT ON NON-AGENDA ITEMS

Persons wishing to make public comment on agenda items
can request a time slot by using this [link](#). Details and directions can be
found at the link. Deadline for signups: Wednesday, January 17 at 5:00
pm.

9:25 PM

REPORTS

- Student Update—Nathaniel Kung, Student Board Trustee
- PCC Federation of Classified Employees (AFT Local 3922)—Jeff Grider, President
- PCC Federation of Faculty and Academic Professionals (AFT Local 2277)—Frank Goulard, President
- Board Members

9:45 PM

ADJOURNMENT

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Portland Community College
PO BOX 19000, Portland, Oregon 97280

November 16, 2023

BOARD MEETING MINUTES
Sylvania Campus

ATTENDANCE

Laurie Cremona Wagner, Greg McKelvey, Dan Saltzman, Kien Truong, Mari Watanabe, Kristi Wilson, Nathaniel Kung

EXECUTIVE SESSION

The PCC Board of Directors met in accordance with ORS 192.660 (2) to discuss and hear reports on (h) current litigation, (k) school safety and (d) labor negotiations.

WORK SESSION

The Board of Directors met in Work Session to hear from OCCA and Miller Nash around board procedures and best practices. The Board also received an update on the Policy [Governance Administration Task Force](#).

BUSINESS SESSION

Chair Cremona Wagner called the Business Meeting to order at 7:22 pm and shared the Land Acknowledgement.

Chair Cremona Wagner asked for a motion to approve the November 16, 2023 agenda.

Penson/Saltzman

Cremona Wagner – Yes

McKelvey – Yes

Penson – Yes

Saltzman – Yes

Truong – Yes

Watanabe - Yes

Wilson – Yes

Chair Cremona Wagner asked for a motion to approve the October 19, 2023 minutes.

McKelvey/Watanabe

Cremona Wagner – Yes

McKelvey – Yes

Penson – Yes

Saltzman – Yes

Truong – Yes

Watanabe - Yes

Wilson – Yes

PRESIDENT'S UPDATES

Dr. Bennings invited members of Cabinet to provide updates. Executive Vice President of Administration and Finance, Eric Blumenthal, and Director of Procurement, Mike Matthews, provided updates and answered questions around PCC's RFI and RFP processes for affordable housing. Vice President of Academic Affairs, Dr. Katy Ho, provided an update on the nursing program. Vice President of Student Affairs, Dr. José DeLa Cruz, shared updates on enrollment and recognized the dedication of Academic Advisors and Faculty in the process. Dr. Bennings also recognized and congratulated the Gateway to College Program for receiving the 2023 Excellence Award and Veteran Services for receiving an Oregon Department of Veterans Affairs Grant which will help to

further support our Veteran students. Other updates and recognitions included a grant for the Community to Career Program, Panther Soccer Men's and Women's Teams successes, the Cam Preus award received during the OCCA Annual Conference by Eric Blumenthal and Dina Farrell, and PCC's hosting of the November Say Hey! event.

INFORMATION SESSIONS

DELIVERY: Redefine time, place, and systems of educational delivery to create a more learner-centric ecosystem.

[Policy Governance Task Force Update](#) – Dr. Adrien Bennings, President

PUBLIC COMMENT ON AGENDA ITEMS

None.

CONSENT AGENDA

Chair Cremona Wagner proposed approval of Resolutions 24-057 through 24-073.

Watanabe/Penson

Cremona Wagner – Yes

Saltzman – Yes

Wilson – Yes

McKelvey – Yes

Truong – Yes

Penson – Yes

Watanabe - Yes

PUBLIC COMMENT ON NON-AGENDA ITEMS

Meryl DePasquale; Including employees in decision making; in person

Briar Schreiber; Retaining quality staff; in person

Christian Martinez Guzman; Employee inclusion in decision making; in person

Stephanie DeForest; New Admissions Policies; in person

Laura Wadlin; PCCFFAP; in person

Chris Nordquist; PCCFFAP; in person

Andrew Butz; PCCFFAP; in person

Marianne Supfel-Wallace; PCCFFAP; in person

Emiliano Vega; FFAP; in person

Michelle DuBary; AP working conditions; in person

Michael Sonleitner; A collaborative culture of inclusion; in person

REPORTS

Reports were provided by Student Board Member Nathaniel Kung on behalf of the District Student Council; Frank Goulard, PCC Federation of Faculty and Academic Professionals (AFT Local 2277); Jeff Grider, PCC Federation of Classified Employees (AFT Local 3922); and Board Members Truong and Cremona Wagner

ADJOURNMENT

There being no further business, the meeting adjourned at 8:52 pm.

Laurie Cremona Wagner, Chair

Dr. Adrien L. Bennings, President

Prepared by:

Jennifer Hamlin, Board Coordinator

Minutes approved on January 18, 2024

January 18, 2024

24-074

COMMENDATION FOR RETIRING EMPLOYEES

PREPARED BY: Julie Kinney, Director, People Data & Systems

APPROVED BY: Dr. Steven Nakana, Vice President, People Strategy, Equity & Culture
Dr. Adrien L. Bennings, President

STRATEGIC THEME: Belonging: Transform our learning culture toward creating a sense of belonging and well-being for every student.

REPORT: The President RECOMMENDS that the following employees be recognized for their service:

<u>Retirees</u>	<u>Job Title</u>	<u>Years of Service</u>
Gary Peura	Spec/Computing Tech	7
Lori Presley	Accountant I	15
Wally Standley	Instr/Auto Body Rep	13
John Zalas	Spec/Fire-Life Safety	16

RECOMMENDATION: That the Board commend these employees for their service to Portland Community College and wish them well in their retirement years.

January 18, 2024

24-075

AUTHORIZATION TO LEASE SPACE TO MINDFUL
MONTESSORI FOR THE PROVISION OF CHILDCARE
SERVICES AT PCC ROCK CREEK CAMPUS

PREPARED BY: Michael Mathews, Director, Procurement & Contracting

FINANCIAL
RESPONSIBILITY: José Dela Cruz, Ph.D., Vice President of Student Affairs

APPROVED BY: Dr. Adrien L. Bennings, President

STRATEGIC THEME: Belonging: Transform our learning culture toward creating a sense of belonging and well-being for every student;
Workforce: Respond to community and workforce needs by developing a culture of agility; Enterprise: Cultivate a long-term sustainable college enterprise.

REPORT: The College issued a competitive Request for Proposals (RFP) for PCC Rock Creek Childcare Services, PCS23-009RFP. The highest-ranked firm was Mindful Montessori. A Notice of Intent to Award was issued on December 15, 2023, with no protests to the award. The College is requesting authorization to enter into a four (4) year Commercial Lease Agreement at \$6,122.00 per month (revenue). The Lease/contract may be extended for two (2) additional terms of three (3) years, for a potential total of 10 years.

Mindful Montessori is not currently registered with the Certification Office for Business Inclusion and Diversity (COBID). The College will encourage application to COBID if appropriate.

RECOMMENDATION: The Board of Directors authorizes the College to enter into a Commercial Lease Agreement with Mindful Montessori for up to 10 years.

January 18, 2024

24-076

AUTHORIZATION TO ENTER INTO A CONTRACT FOR ERP
IMPLEMENTATION SERVICES WITH INCLINE ALCHEMY
INC.

PREPARED BY: Michael Mathews, Director, Procurement and Contracting

FINANCIAL
RESPONSIBILITY: Eric Blumenthal, Executive Vice President, Administration and Finance

APPROVED BY: Dr. Adrien L. Bennings, President

STRATEGIC THEME: Belonging: Transform our learning culture toward creating a sense of belonging and well-being for every student; Delivery: Redefine time, place, and systems of educational delivery to create a more learner-centric ecosystem; Workforce: Respond to community and workforce needs by developing a culture of agility; Enterprise: Cultivate a long-term sustainable college enterprise

REPORT: The College is replacing Banner, the existing ERP software with Workday. The College has a need for a consultant to perform the implementation.

Incline Alchemy Inc. is a qualified Workday implementor that combines an experienced team with a proven implementation methodology focused exclusively on Higher Education to deliver successful results for implementation.

Portland Community College Public Contracting rules CCR.205 and Oregon Revised Statutes ORS 279A.200 to ORS 279A.220 allow the College to purchase from a properly solicited cooperative contract. Southern Oregon University contract # is a permissive cooperative contract. The College has posted the intent to utilize this contract and has received no comments.

The amount of requested authorization is \$11,330,000 which includes a 10 percent contingency.

There are currently no Workday Implementers registered with the Certification Office for Business Inclusion and Diversity (COBID).

RECOMMENDATION: The Board of Directors Authorizes the College to enter into a contract with Incline Alchemy Inc. for the not to exceed sum of \$10,300,000 and a contingency amount of \$1,030,000 through 2028.

January 18, 2024

24-077

AUTHORIZATION TO CONTRACT WITH MASS VIRTUAL
INC. FOR MASS VIRTUAL HANGER SYSTEMS FOR
AVIATION MAINTENANCE TECHNOLOGY

PREPARED BY: Michael Mathews, Director, Procurement & Contracting

FINANCIAL
RESPONSIBILITY: Dr. Karen Sanders, Dean of Academic Career Pathways
Advanced and Applied Technologies

APPROVED BY: Katy W. Ho, Ph.D., Vice President, Academic Affairs
Dr. Adrien L. Bennings, President

STRATEGIC THEME: Delivery: Redefine time, place, and systems of educational
delivery to create a more learner-centric ecosystem.

REPORT: The Aviation Maintenance Technology (AMT) program is
required to properly prepare the students for the commercial
aviation industry. This is hindered due to the extremely high
cost of technologies used by airlines. The virtual reality (VR)
equipment purchase will allow the College to bridge that gap,
exposing students to equipment and technologies that are
otherwise cost prohibitive. It will also separate the College AMT
from all other AMT schools in the nation, and offer education
directly applicable to industry/workforce needs.

Following a vendor search, the College has made a
determination and approved the Sole Source documentation,
based on written findings subject to ORS 279B.075(2), that the
goods are available from only one source as outlined in
CCR.325.

There are currently no firms registered with Oregon COBID that
provide Mass Virtual Hanger systems.

RECOMMENDATION: The Board of Directors authorizes the College to enter into a
Contract with Mass Virtual Inc for a total of \$266,814.56. The
source of funds will be the Coronavirus State Fiscal Recovery
Fund (CSFRF) Grant.

January 18, 2024

24-078

CONTRACT APPROVAL FOR IT ROUTERS TO EDNETICS, INC

PREPARED BY: John MacLean, Finance & Procurement Manager, Planning & Capital Construction

FINANCIAL RESPONSIBILITY: Rebecca Ocken, Director, Planning & Capital Construction

APPROVED BY: Eric Blumenthal, Executive Vice President, Administration and Finance
Dr. Adrien L. Bennings, President

STRATEGIC THEME: Enterprise: Cultivate a long-term sustainable college enterprise

REPORT: The 2017 & 2022 Bonds include funding for IT upgrades across the district.

P&CC and IT staff have identified a need to upgrade the network routers as a part of the infrastructure improvements underway.

The routers will be purchased from Ednetics, Inc through a co-operative contract - NASPO Juniper contract #: AR 3232 OR #1606. The Community College Rules of Procurement Section CCR-205 exempts the College from a competitive process when using an approved cooperative contract.

Ednetics has provided the college with a quote for \$864,987.72 to provide the specified equipment. PCC staff have reviewed the quote and recommend acceptance.

In this instance, a COBID certified firm does not hold a contract for the goods and related services being procured.

RECOMMENDATION: That the Board of Directors authorize PCC to execute a contract with Ednetics, Inc for \$864,987.72 for the purchase of routers to support the IT infrastructure improvements project. Funding will be from the 2017 & 2022 Bonds.

January 18, 2024

24-079

CONTRACT APPROVAL FOR SYLVANIA
COMMUNICATIONS TECHNOLOGY BUILDING
RENOVATION AND SITE IMPROVEMENTS TO LEASE
CRUTCHER LEWIS

PREPARED BY: John MacLean, Finance & Procurement Manager, Planning & Capital Construction

FINANCIAL
RESPONSIBILITY: Rebecca Ocken, Director, Planning & Capital Construction

APPROVED BY: Eric Blumenthal, Executive Vice President, Administration and Finance
Dr. Adrien L. Bennings, President

STRATEGIC THEME: Delivery: Redefine time, place, and systems of educational delivery to create a more learner-centric ecosystem; Enterprise: Cultivate a long-term sustainable college enterprise

REPORT: The 2022 Bond Program includes funding for the renovation of the Communications Technology (CT) building on the Sylvania Campus. The CT building was one of the original campus buildings opened in 1968 and in addition to classrooms and offices, contains the Little Theater, the Writing Center, and the North View Gallery. The building requires a complete renovation to update all building systems and meet current programmatic needs. There will also be a need for identifying and preparing swing space for programs housed in the CT Building. The project will require upgrades to the Sylvania Campus grounds including improvements to the entryway from SW 49th Avenue.

At its July 20, 2023 meeting, the Board, through BR 24-001, approved an exemption from competitive bidding and authorized the use of the Construction Manager/General Contractor (CM/GC) alternative contracting method for this project.

On September 1, 2023, the Request for Proposals (RFP) was advertised in the Daily Journal of Commerce, State of Oregon (OregonBuys), BidLocker, Portland Observer, and the Portland Business Tribune. In addition, P&CC staff reached out to all identified COBID registered firms who could provide these

services. A total of twenty-four (24) firms attended the mandatory pre-proposal meeting. At the proposal closing time of 2:00 p.m. October 17, 2023, nine (9) proposals were received. No proposals were received from COBID registered firms.

Proposals were reviewed and scored by a selection committee and finalists were invited to interview. The highest scoring proposal was from Lease Crutcher Lewis (LCL) and PCC staff recommends acceptance. The proposed pre-construction fee is \$180,000. The full Guaranteed Maximum Price will be brought to the board for approval when it is finalized.

As part of the RFP process PCC requested that the prime contractor enter into one or more teaming agreements with COBID/OMWBE registered firms. The aim of these agreements is to increase access and growth opportunities for COBID/OMWBE firms. LCL has teamed with Buildscape LLC (ESB) and Zana Construction Company (DBE/WBE/MBE). Further subcontracting opportunities will be available as the project progresses to the GMP.

RECOMMENDATION: That the Board of Directors authorize PCC to execute a contract with Lease Crutcher Lewis (LCL) for the Sylvania Campus CT Building Renovation Project for up to \$198,000 which includes a 10% contingency. Funding will be from the 2022 Bond.

January 18, 2024

24-080

APPROVE CONTRACT AWARD FOR DISTRICT WIDE
KITCHEN STUDY TO GENSLER

PREPARED BY: John MacLean, Finance & Procurement Manager, Planning & Capital Construction

FINANCIAL
RESPONSIBILITY: Rebecca Ocken, Director, Planning & Capital Construction

APPROVED BY: Eric Blumenthal, Executive Vice President, Administration and Finance
Dr. Adrien L. Bennings, President

STRATEGIC THEME: Delivery: Redefine time, place, and systems of educational delivery to create a more learner-centric ecosystem; Enterprise: Cultivate a long-term sustainable college enterprise

REPORT: The 2022 Bond Program includes funding for renovation of student support spaces across the district. As the College moves into a post COVID environment there is a need to re-evaluate the kitchen and dining spaces across the district including the provision of Food and Nutrition classes at the Southeast Campus.

As part of the 2022 Bond, the College issued an RFP to create a list of architects on a price agreement for Design Services. Gensler is one of five firms selected as a result of that process. Based on their prior experience with similar projects, Gensler was asked to provide a proposal for this project.

The proposed fee of \$164,000 has been reviewed by PCC and acceptance is recommended.

Gensler is not COBID certified and there is no COBID participation in the proposal.

RECOMMENDATION: That the Board of Directors authorize PCC to execute a contract with Gensler for the DW Kitchen Study Project for up to \$180,400 which includes a 10% contingency. Funding will be from the 2022 Bond.

January 18, 2024

24-081

INCREASE CONTRACT AMOUNT FOR CM/GC SERVICES
FOR THE SYLVANIA CAMPUS HEALTH TECHNOLOGIES
BUILDING EAST PROJECT WITH LEASE CRUTCHER
LEWIS

PREPARED BY: John MacLean, Finance & Procurement Manager, Planning & Capital Construction

FINANCIAL
RESPONSIBILITY: Rebecca Ocken, Director, Planning & Capital Construction

APPROVED BY: Eric Blumenthal, Executive Vice President, Administration and Finance
Dr. Adrien L. Bennings, President

STRATEGIC THEME: Delivery: Redefine time, place, and systems of educational delivery to create a more learner-centric ecosystem; Enterprise: Cultivate a long-term sustainable college enterprise

REPORT: The 2017 Bond Program included funding for the renovation of the Sylvania Campus Health Technologies Building. The project includes renovation of other campus buildings to accommodate programs moving from the HT Building, landscape improvements, and updated wayfinding signs at the Sylvania Campus.

On September 20, 2018, through Board Resolution BA19- 008, the Board of Directors authorized the College to enter into an agreement with Lease Crutcher Lewis (LCL) to provide Construction Manager/General Contractor (CM/GC) services for the project.

On March 17, 2022, through Board Resolution BA22-0094, the Board of Directors authorized the College to enter into a Guaranteed Maximum Price (GMP) agreement with LCL for up to \$59,932,220 including contingency.

On May 18, 2023, through Board Resolution BA23-149, the Board of Directors authorized the College to increase the GMP to up to \$62,677,220 to cover increased scope.

The project is now substantially complete and the building is in use. However, a number of further deferred maintenance items

remain to be addressed, primarily related to the elevators. It had been planned to retain the original elevators but it is now clear they need to be replaced. There is also some work needed to return swing space to a base usable condition for future occupants. LCL has provided an estimate of \$850,000, including a 10% contingency, for this work. PCC staff have reviewed and recommend acceptance.

RECOMMENDATION That the Board of Directors authorize PCC to execute an amendment to the existing contract with Lease Crutcher Lewis (LCL) for the Sylvania Campus HT Building renovation for up to \$850,000 which includes a 10% contingency. The new contract value will be a maximum of \$63,527,220. Funding will be from the 2017 Bond.

January 18, 2024

24-082

APPROVE INCREASE AND RATIFY APPROVAL OF
AMENDMENT FOR SYLVANIA HEALTH TECHNOLOGIES
WEST RENOVATION WITH FORTIS CONSTRUCTION

PREPARED BY: John MacLean, Finance & Procurement Manager, Planning & Capital Construction

FINANCIAL
RESPONSIBILITY: Rebecca Ocken, Director, Planning & Capital Construction

APPROVED BY: Eric Blumenthal, Executive Vice President, Administration and Finance
Dr. Adrien L. Bennings, President

STRATEGIC THEME: Delivery: Redefine time, place, and systems of educational delivery to create a more learner-centric ecosystem; Enterprise: Cultivate a long-term sustainable college enterprise

REPORT: The 2022 Bond Program includes funding for the renovation of the west side of the Health Technologies (HT) building on the Sylvania Campus. The east side of the HT was renovated in the 2017 bond and this project completed the renovation of the building.

At its January 20, 2022 meeting the board, through BR 22-077, approved an exemption from competitive bidding and authorized the use of the Design/Build (DB) alternative contracting method for this project.

At its July 21, 2022 meeting the board, through BR 23-019, approved the award of a contract to Fortis Construction, LLC for up to \$1,538,929 for design and pre-construction services based on the Guaranteed Maximum Price being finalized in January 2024.

Since then PCC had amended the scope of the project to include creating a new floor above the former pool area. This has resulted in increased design costs and a delay in the GMP until August 2024. In November 2023, Fortis submitted an amendment (ASR#3) for \$151,458 for additional design services related to the scope change. As there was no December board and a delay in approval would delay the

project, the President approved the amendment as provided for in the College Rules of Procurement CCR.300 (6)(b). This did not cover the full costs of the delay but allowed work to continue until the Board approved an increase.

Fortis has submitted a proposal for an increase of \$2,300,000 to cover the extended design and pre-construction period. PCC staff have reviewed and recommend acceptance. This will become part of the final GMP. The new amount for design and preconstruction will be \$4,508,533.

RECOMMENDATION: That the Board of Directors authorize PCC to increase the contract with Fortis Construction for pre-construction and design services on the Sylvania Campus HT West Renovation Project for up to \$2,696,604 which includes a 10% contingency and the ratification of amendment ASR#3. Funding will be from the 2022 Bond.

January 18, 2024

24-083

AUTHORIZATION FOR GROUND LEASE TO
KILLINGSWORTH HOUSING LIMITED PARTNERSHIP, FOR
THE DEVELOPMENT OF AFFORDABLE HOUSING

PREPARED BY: Michael Mathews, Director, Procurement & Contracting

FINANCIAL
RESPONSIBILITY: Rebecca Ocken, Director, Planning & Capital Construction

APPROVED BY: Eric Blumenthal, Executive Vice President, Administration and
Finance
Dr. Adrien L. Bennings, President

STRATEGIC THEME: Belonging: Transform our learning culture toward creating a
sense of belonging and well-being for every student.

REPORT: The College is requesting authorization to enter into a ninety-
nine-year Ground Lease Agreement with an annual rent of One
Dollar (\$1.00) per year (prepaid) to allow Killingsworth Housing
Limited Partnership (Home Forward) to construct a multifamily
building comprised of eighty-four (84) units of affordable rental
housing located adjacent to the Portland Community College
Opportunity Center on 42nd Avenue.

Killingsworth Housing Limited Partnership is not currently
registered with the Certification Office for Business Inclusion
and Diversity (COBID).

RECOMMENDATION: The Board of Directors authorizes the College to enter into a
Ground Lease Agreement with Killingsworth Housing Limited
Partnership for a term of ninety-nine (99) years including the
related Tripartite Agreement between the College, Killingsworth
Housing Limited Partnership, and The State of Oregon, acting
by and through its Housing and Community Services
Department.

January 18, 2024

24-084

APPLY TO THE HIGHER EDUCATION
COORDINATING COMMISSION FOR APPROVAL OF
THE DENTAL ASSISTING ONE-YEAR CERTIFICATE FOR
PORTLAND COMMUNITY COLLEGE

PREPARED BY: Katelyn Goslin, Curriculum Development Specialist, Teaching, Learning, & Curricular Innovation

FINANCIAL
RESPONSIBILITY: Janeen Hull, Dean for Healthcare & Emergency Professions

APPROVED BY: Dr. Katy Ho, Vice President of Academic Affairs
Dr. Adrien L. Bennings, President

STRATEGIC THEME: Workforce: Respond to community and workforce needs by developing a culture of agility

REPORT: The proposed Dental Assisting One-Year Certificate is designed to prepare students who wish to work in the field of dentistry. This 45-credit certificate represents a comprehensive transformation of the entire Dental Assisting curriculum and program. The primary objectives of the curriculum changes were to reorganize course topics into more suitable courses, enhance alignment between courses, guarantee that students receive an adequate number of contact hours per course, and maintain an appropriate overall balance within the certificate program.

RECOMMENDATION: That the College be authorized to submit an application to the Higher Education Coordinating Commission for the Dental Assisting One-Year Certificate for Portland Community College.

January 18, 2024

24-085

APPLY TO THE HIGHER EDUCATION
COORDINATING COMMISSION FOR APPROVAL OF
THE EYE TECHNICIAN ONE-YEAR CERTIFICATE FOR
PORTLAND COMMUNITY COLLEGE

PREPARED BY: Katelyn Goslin, Curriculum Development Specialist, Teaching, Learning, & Curricular Innovation

FINANCIAL
RESPONSIBILITY: Janeen Hull, Dean for Healthcare & Emergency Professions

APPROVED BY: Dr. Katy Ho, Vice President of Academic Affairs
Dr. Adrien L. Bennings, President

STRATEGIC THEME: Workforce: Respond to community and workforce needs by developing a culture of agility

REPORT: The proposed Eye Technician One-Year Certificate is designed to prepare students who wish to work in the field of ophthalmology. This 58-credit certificate is a revision of the 2-year degree, allowing students to complete their award faster and still meet industry demands.

RECOMMENDATION: That the College be authorized to submit an application to the Higher Education Coordinating Commission for the Eye Technician One-Year Certificate for Portland Community College.

January 18, 2024

24-086

APPLY TO THE HIGHER EDUCATION
COORDINATING COMMISSION FOR APPROVAL OF
THE PYTHON APPLICATION PROGRAMMING LESS THAN
ONE-YEAR CERTIFICATE FOR PORTLAND COMMUNITY
COLLEGE

PREPARED BY: Katelyn Goslin, Curriculum Development Specialist, Teaching, Learning, & Curricular Innovation

FINANCIAL
RESPONSIBILITY: Alyson Lighthart, Dean for Science, Computing, and Engineering

APPROVED BY: Dr. Katy Ho, Vice President of Academic Affairs
Dr. Adrien L. Bennings, President

STRATEGIC THEME: Workforce: Respond to community and workforce needs by developing a culture of agility

REPORT: The proposed Python Application Programming Less Than One-Year Certificate is designed to prepare students who wish to work in the field of computer programming. This 16-credit certificate is aimed at fulfilling the IT needs within the Portland-Metro area, allowing those already in the field to expand their skill set, or introducing these high-demand skills to a new audience.

RECOMMENDATION: That the College be authorized to submit an application to the Higher Education Coordinating Commission for the Python Application Programming Less Than One-Year Certificate for Portland Community College.

January 18, 2024

24-087

APPLY TO THE HIGHER EDUCATION
COORDINATING COMMISSION FOR APPROVAL OF
THE DENTAL HYGIENE ASSOCIATE OF APPLIED SCIENCE
DEGREE FOR PORTLAND COMMUNITY COLLEGE

PREPARED BY: Katelyn Goslin, Curriculum Development Specialist, Teaching, Learning, & Curricular Innovation

FINANCIAL
RESPONSIBILITY: Janeen Hull, Dean for Healthcare & Emergency Professions

APPROVED BY: Dr. Katy Ho, Vice President of Academic Affairs
Dr. Adrien L. Bennings, President

STRATEGIC THEME: Workforce: Respond to community and workforce needs by developing a culture of agility

REPORT: The proposed Dental Hygiene AAS Degree is designed to prepare students who wish to work in the field of dentistry. This 106-credit degree represents a large transformational change from the current curriculum, aimed at providing students with a more comprehensive and up-to-date education, and better prepare them for their careers in dental hygiene. They will gain a broader skill set, adaptability, cultural competency, and experience.

RECOMMENDATION: That the College be authorized to submit an application to the Higher Education Coordinating Commission for the Dental Hygiene AAS Degree for Portland Community College.

January 18, 2024

24-088

2024 PATRON AWARD NOMINATION

PREPARED BY: Christina Kline, Executive Director, PCC Foundation

APPROVED BY: PCC Foundation Board of Trustees
Dr. Adrien L. Bennings, President

STRATEGIC THEME: Belonging: Transform our learning culture toward creating a sense of belonging and well-being for every student

REPORT: In 2007, the PCC District Board established the Portland Community College Distinguished Patron Award to recognize extraordinary levels of service to the College. Nominees are made by the PCC Foundation and the PCC President and then submitted to the PCC Board for approval. The award, an annual college honor presented by the PCC Board of Directors, goes to a person or organization that has made a significant contribution to ensure student access to education. Since 2012, commencing with the first gala, the award has been presented during the PCC Foundation's annual gala. The Patron Award will be presented during the 2024 PCC Foundation Gala on April 27, 2024, at the Hyatt Regency Portland at the Oregon Convention Center.

To date, Patron Award recipients include: Richard and Sharon Helzer; Doreen S. Margolin (posthumously, 2007); Norma Jean Germond (2008); Barbara Raz; Mary Holmström (2009); Lee and Virginia Finders (posthumously) (2010); The James F. and Marion L. Miller Foundation (2011); Intel Corporation; The Oregon Community Foundation (2012); No award in 2013; Ross Lienhart and Sheila Edwards-Lienhart (posthumously) (2014); The Renaissance Foundation—Irving Levin and Stephanie Fowler (2015); Meyer Memorial Trust (2016); Betty Duvall (2017); Robert Wimmer and Howard Butzer (2018); Chris and Tom Neilsen (2019), PCC Retirees (2020); Anne Naito-Cambell; The Honorable Margaret Carter (2021); No award in 2022; Craig H. Neilsen Foundation (2023)

2024 Nominee: Congressman Earl Blumenauer

Congressman Earl Blumenauer has been a longtime advocate and supporter of Portland Community College (PCC) and its students. Congressman Blumenauer's first role in elected office came as a member of the PCC Board of Directors. In addition

to his role on the PCC Board, he has been a champion of PCC initiatives throughout the years, supporting funding for higher education and students. Most recently, Congressman Blumenauer championed Community Project Funding that went to PCC to support AI Development across programs and a learning lab where students can engage in a hands-on environment. Additionally, Congressman Blumenauer championed transportation solutions for the 82nd corridor, which serves the PCC Southeast Campus, and worked with PCC to host U.S. Transportation Secretary Pete Buttigieg on campus.

A lifelong resident of Portland, Oregon, Congressman Blumenauer served as a Multnomah County Commissioner and member of the Portland City Council. His tenure was marked with innovative accomplishments in transportation with light rail, bicycles and the streetcar, planning and environmental programs and public participation helped Portland earn an international reputation as one of America's most livable cities.

He was elected to the US House of Representatives in 1996 from Oregon's 3rd Congressional District. He is currently a member of the Ways and Means Committee, Ranking Member of the subcommittee on Trade and a member of the subcommittee on Health. Congressman Blumenauer is also serving as a senior member on the Budget Committee. He will not be seeking reelection this year.

RECOMMENDATION: The PCC Board of Directors present the 2024 Patron Award to Congressman Earl Blumenauer alongside Denise Frisbee and Senator Michael Dembrow.

January 18, 2024

24-089

APPOINTMENT OF DELEGATES TO ATTEND THE
ASSOCIATION OF COMMUNITY COLLEGE
TRUSTEES (ACCT) 2024 NATIONAL LEGISLATIVE
SUMMIT IN WASHINGTON DC FROM FEBRUARY
4-7, 2024

PREPARED BY: Jennifer Hamlin, Board Coordinator

FINANCIAL
RESPONSIBILITY: Dr. Adrien Bennings, President

APPROVED BY: Dr. Adrien L. Bennings, President

STRATEGIC THEME: Belonging: Transform our learning culture toward creating a sense of belonging and well-being for every student; Enterprise: Cultivate a long-term sustainable college enterprise

REPORT: In accordance with Board Policy B 2735, the Board of Directors recognizes the benefits derived by the College through membership in various educational organizations and from attendance of directors at state and national meetings which deal with community college issues. The Chair and Vice Chair have considered a slate of delegates to attend the ACCT National Legislative Summit in Washington, DC, from February 4-7, 2024.

RECOMMENDATION: That the Board of Directors appoint Laurie Cremona Wagner, Kristi Wilson and Mari Watanabe to represent the College at the 2024 ACCT National Legislative Summit.

It is against the College's policy for any manager, supervisor, faculty member, staff member, or student to engage in prohibited harassment or discrimination of any member of the College community. PCC adheres to all federal, state, and local civil rights laws and regulations prohibiting discrimination in public institutions of higher education, including applicable provisions of the Civil Rights Act of 1964 (as amended); related Executive Orders 11246 and 11375; Title IX of the Education Amendments Act of 1972; Section 504 of the Rehabilitation Act of 1973; Titles I and II of the Americans with Disabilities Act of 1990 (as amended); the Age Discrimination in Employment Act, the Uniformed Service Employment and Reemployment Rights Act, and all applicable federal, state, and local civil rights laws. PCC does not discriminate against any employee, applicant for employment, student, or applicant for admission on the race, color, religion, national origin, sex, marital status, disability, veteran status, age, sexual orientation, or any other status protected by federal, state, or local law including protections for those opposing discrimination or participating in any resolution process on campus, with the Equal Employment Opportunity Commission or other human rights agencies. This policy covers nondiscrimination in both employment and access to educational opportunities. Therefore, any member of the PCC community who acts to deny, deprive, or limit the educational or employment and/or social access, benefits, and/or opportunities of any member of the PCC community, guest, or visitor on the basis of their actual or perceived membership in the protected classes listed above is in violation of PCC's policy on nondiscrimination.