

January 18, 2024

24-076

AUTHORIZATION TO ENTER INTO A CONTRACT FOR ERP IMPLEMENTATION SERVICES WITH INCLINE ALCHEMY INC.

PREPARED BY: Michael Mathews, Director, Procurement and Contracting

FINANCIAL RESPONSIBILITY: Eric Blumenthal, Executive Vice President, Administration and Finance

APPROVED BY: Dr. Adrien L. Bennings, President

STRATEGIC THEME: Belonging: Transform our learning culture toward creating a sense of belonging and well-being for every student; Delivery: Redefine time, place, and systems of educational delivery to create a more learner-centric ecosystem; Workforce: Respond to community and workforce needs by developing a culture of agility; Enterprise: Cultivate a long-term sustainable college enterprise

REPORT: The College is replacing Banner, the existing ERP software with Workday. The College has a need for a consultant to perform the implementation.

Incline Alchemy Inc. is a qualified Workday implementor that combines an experienced team with a proven implementation methodology focused exclusively on Higher Education to deliver successful results for implementation.

Portland Community College Public Contracting rules CCR.205 and Oregon Revised Statutes ORS 279A.200 to ORS 279A.220 allow the College to purchase from a properly solicited cooperative contract. Southern Oregon University contract # is a permissive cooperative contract. The College has posted the intent to utilize this contract and has received no comments.

The amount of requested authorization is \$11,330,000 which includes a 10 percent contingency.

There are currently no Workday Implementers registered with the Certification Office for Business Inclusion and Diversity (COBID).

RECOMMENDATION: The Board of Directors Authorizes the College to enter into a contract with Incline Alchemy Inc. for the not to exceed sum of \$10,300,000 and a contingency amount of \$1,030,000 through 2028.