

November 16, 2023

24-067

CONTRACT APPROVAL FOR SYLVANIA STORMWATER
MITIGATION TO PAUL BROTHERS INC

PREPARED BY: John MacLean, Finance & Procurement Manager, Planning & Capital Construction

FINANCIAL RESPONSIBILITY: Rebecca Ocken, Director, Planning & Capital Construction

APPROVED BY: Eric Blumenthal, Executive Vice President, Administration and Finance
Dr. Adrien L. Bennings, President

STRATEGIC THEME: Delivery: Redefine time, place, and systems of educational delivery to create a more learner-centric ecosystem; Enterprise: Cultivate a long-term sustainable college enterprise

REPORT: The 2022 Bond Program includes funding site improvements throughout the District. An identified need is to provide improved stormwater mitigation at the west side of the Sylvania Campus. This is a code required improvement from the City of Portland.

On October 9, 2023, the Invitation to Bid (ITB) was advertised in the Daily Journal of Commerce, State of Oregon (OregonBuys), BidLocker, Portland Observer, and the Portland Business Tribune. In addition, P&CC staff reached out to all identified COBID registered firms who could provide these services. A total of seven (7) firms attended the mandatory pre-bid meeting. At the bid closing time of 2:00 PM Nov 7, 2023 three (3) bids were received. Two bids were received from COBID registered firms.

The lowest responsive and responsible bid of \$170,047 was submitted by Paul Brother Inc and has been reviewed by P&CC and acceptance is recommended.

There is no COBID participation on this contract. As a low bid procurement the College cannot include COBID utilization in the determination of award.

RECOMMENDATION: That the Board of Directors authorize PCC to execute a contract with Paul Brothers Inc for the Sylvania Campus Stormwater Mitigation Project for up to \$187,052 which includes a 10% contingency. Funding will be from the 2022 Bond.