

September 21, 2023

24-043

AUTHORIZATION TO CONTRACT WITH NOVALSYS INC
FOR STUDENT ENGAGEMENT SOFTWARE

PREPARED BY: Michael Mathews, Director, Procurement & Contracting

FINANCIAL
RESPONSIBILITY: Michael Northover, Chief Information Officer/Chief Information
Security Officer

APPROVED BY: Dr. Jose DeLa Cruz, Vice President of Student Affairs
Dr. Adrien L. Bennings, President

STRATEGIC THEME: Belonging: Transform our learning culture toward creating a
sense of belonging and well-being for every student;
Enterprise: Cultivate a long-term sustainable college enterprise

REPORT: Following a competitive Request for Proposals for Student
Engagement Software, PC23-004RFP, a Notice of Intent to
Award was issued to Novalsys Inc. (Powered by Ready
Education LLC) on May 17, 2023. Novalsys Inc. provided
pricing that includes a multi-year discount. The College is
opting for a three (3) year contract at \$58,080.00 per year with
a one-time set-up fee of \$6,670.00. The contract may be
extended for a maximum of 5 (five) additional 1 (one) year
terms, with the annual amount for the extensions to be
negotiated.

There are currently no firms registered with Oregon COBID that
provide Student Engagement Software.

RECOMMENDATION: The Board of Directors authorizes the College to enter into a 3-
year Contract with Novalsys Inc for a total of \$180,910.00 from
September 22, 2023 through September 21,
2026. Expenditures will come from the General Fund.