



PORTLAND COMMUNITY COLLEGE BOARD OF DIRECTORS

# Business Meeting



August 17, 2023



The Board of Directors meetings are held in accordance with open meeting laws and accessibility requirements. If a person with a disability needs assistance in order to attend or participate in a meeting, please notify the Board of Director's Office at least 48 hours in advance by calling (971) 722-4365 or by email at [boardmember@pcc.edu](mailto:boardmember@pcc.edu), please use ACCESSIBILITY in the subject line.



# Board of Directors Goals 2022-2023

## Belonging

**Strategic Goal:** Ensure that the Board of Directors and the President both advance Diversity, Equity and Inclusion in measurable and strategic ways.

- Monitor the recruitment, hiring, and retention of employees of color.
- Monitor the awarding of contracts to D/M/W/ESB/SDV companies.
- Integrate diversity, equity, and inclusion into its policymaking processes and all
- board functions.
- Support a people-centered approach to the well-being of students and staff.

## Delivery

**Strategic Goal:** The board holds itself and the college president accountable for improving equitable student success.

- Monitor semiannual performance on access, retention, and completion rates for all students; while reducing and eliminating disparities in these rates for low-income students and students of color.
- Utilize personal and professional networks to establish new strategic partnerships that bring new resources to the goal of improving outcomes for students (e.g., resources that address student housing and food insecurity, the PCC Campaign for Opportunity, etc.).
- Support the president in Workplace Transformation.

## Enterprise

**Strategic Goal:** Through the development of policy, a strong relationship with the college president and effective public advocacy, ensure that Portland Community College is well positioned to meet the current and future needs of the communities it serves:

- Hire and on-board PCC's 8th President and communicate the PCC governance structure.
- Support successful on-boarding of the president.
- Engage in strategic advocacy with city, county, regional, state, and federal governments.
- Support successful passage for the 2022 Bond Measure.
- Engage in Board development by participating in evaluations, professional development, and training.
- Support the strategies around the accreditation recommendations and actively contribute to a successful accreditation cycle.

## Workforce

**Strategic Goal:** Advocate for workforce development.

- Understand strategic-level workforce data to support the alignment of pathways to close talent and opportunity gaps and move students into quality, livable wage careers, increasing economic mobility.
- Advocate for and support state and federal investments in community colleges to promote equitable workforce development.

### The PCC Board of Directors Working Agreement:

- |                                                       |                                         |
|-------------------------------------------------------|-----------------------------------------|
| • Treat each other with respect                       | • Create a positive working environment |
| • Plan agenda thoughtfully/Conduct effective meetings | • Call in/Call out                      |
| • Listen with an empathetic mind and heart            | • Be aware of impact as well as intent  |
| • Be prepared                                         | • Stay true to board goals              |
| • Be honest, act with integrity                       | • Stay engaged                          |
|                                                       | • Enable/empower all voices             |



Portland Community College  
**BOARD OF DIRECTORS**  
PO BOX 19000, Portland, Oregon 97280

August 17, 2023

[Sylvania Campus](#)

12000 SW 49<sup>th</sup> Avenue, Portland, OR 97219, CC Building, Rooms 233 A/B

Streaming Link: <https://portlandcc.zoom.us/j/94971501653>

Or Telephone: +1 253 215 8782 or +1 346 248 7799 US

Webinar ID: 949 7150 1653

**AGENDA**

- |         |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                       |               |
|---------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------------|
| 4:30 PM | <b>WORK SESSION</b> <ul style="list-style-type: none"><li>• Zone 4 Vacant Position</li></ul>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                          | Oak/Elm Rooms |
| 5:00 PM | <b>BOARD DINNER</b> <i>(Invite Only)</i>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              |               |
| 6:00 PM | <b>BUSINESS SESSION</b><br><b>Call to Order</b> <ul style="list-style-type: none"><li>• Land Acknowledgment</li><li>• Approval of Agenda — August 17, 2023</li><li>• Approval of Minutes — July 20, 2023</li></ul>                                                                                                                                                                                                                                                                                                                                                                                    |               |
| 6:10 PM | <b>PRESIDENT'S UPDATES</b> <ul style="list-style-type: none"><li>• President's Reports<ul style="list-style-type: none"><li>○ <a href="#">Personnel Report</a></li><li>○ Other College Updates</li></ul></li></ul>                                                                                                                                                                                                                                                                                                                                                                                    |               |
| 6:40 PM | <b>INFORMATION SESSIONS</b><br><b>BELONGING:</b> Transform our learning culture toward creating a sense of belonging and well-being for every student <ul style="list-style-type: none"><li>• <a href="#">Future Connect Update</a> – Josh Laurie, Director, Student Success Program; Christina Kline, Executive Director, PCC Foundation</li></ul> <b>ENTERPRISE:</b> Cultivate a long-term sustainable college enterprise <ul style="list-style-type: none"><li>• <a href="#">Economic Impact: The Economic Value of PCC</a> – Laura Robison, Economist / Education Consulting, Lightcast</li></ul> |               |
| 7:20 PM | <b>PUBLIC COMMENT ON AGENDA ITEMS</b><br>Persons wishing to make public comment on agenda items can request a time slot by using this <a href="#">link</a> . Details and directions can be found at the link. Deadline for signups: Wednesday, August 16 at 5:00 pm.                                                                                                                                                                                                                                                                                                                                  |               |

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7:35 PM

**CONSENT AGENDA:** (All items will be approved by consent agenda unless an item is withdrawn by request of a member of the Board. A separate motion will then be required to act on the item in question.)

**PERSONNEL**

24-022	Commendation of Retiring Employee- Ana Aguila (28 Years) .....	041
24-023	Commendation of Retiring Employee- Bonita Altus (9 Years) .....	042
24-024	Commendation for Retiring Employee- Richard Getter (8 Years) .....	043
24-025	Commendation of Retiring Employee- Donald Ritchie (30 Years) .....	044
24-026	Commendation for Retiring Employee- Geoffrey Snook (22 Years) .....	045
24-027	Commendation of Retiring Employee- Laurie Yates (7 Years) .....	046

**CONTRACTS**

24-028	Authorization to Increase Contract Amount for MJ Optical.....	047
24-029	Authorization to Contract for Facilities Management Software from AssetWorks.....	048
24-030	Ratification of Contract Award to Northside Ford Truck Inc. for Electric Vehicles.....	049
24-031	Contract Approval for Fire Alarm System Replacement to Convergent.....	050
24-032	Contract Approval for District-Wide Student Facing Computer Replacements to Dell Technologies.....	051

**BOARD**

24-033	Appointment of Board Roles for 2023-2024 .....	052
24-034	Declare the Board Position (Zone 4) Vacant in Accordance with ORS 341.335.....	053

7:45 PM

**PUBLIC COMMENT ON NON-AGENDA ITEMS**

Persons wishing to make public comment on agenda items can request a time slot by using this [link](#). Details and directions can be found at the link. Deadline for signups: Wednesday, August 16 at 5:00 pm.

8:00 PM

**REPORTS**

- Student Update—Nathaniel Kung, Student Board Trustee
- PCC Federation of Classified Employees (AFT Local 3922)—Jeff Grider, President
- PCC Federation of Faculty and Academic Professionals (AFT Local 2277)—Frank Goulard, President
- Board Members

8:30 PM

**ADJOURNMENT**

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July 20, 2023

**BOARD MEETING MINUTES**  
**Sylvania Campus**

**ATTENDANCE**

Laurie Cremona Wagner, Greg McKelvey, Tiffani Penson, Kien Truong, Kristi Wilson, Nathaniel Kung

**EXECUTIVE SESSION**

The PCC Board of Directors met in accordance with ORS 192.660. Kelly Schwartz and Kurt Simonds provided an update on labor negotiations. The Chair, Vice Chair and President provided feedback and thoughts around Dr. Bennings' recent annual review.

**WORK SESSION**

The Board of Directors met in Work Session to discuss board operations topics for 2023-2024 including Board Officer Roles, Board Strategic Calendar, Board Retreat Planning and Board Travel.

**BUSINESS SESSION**

Chair Penson called the Business Meeting to order at 6:15 pm and shared the Land Acknowledgement.

**SWEARING IN**

Dr. Bennings conducted the Swearing in of Board Members including Student Board Trustee: Nathaniel Kung, and Elected Officials: Tiffani Penson, Zone 2; Kien Truong, Zone 3; Greg McKelvey, Zone 6; and Kristi Wilson, Zone 7.

The July 20, 2023 agenda was approved as published. Cremona Wagner/Wilson

Cremona Wagner – Yes	Penson – Yes	Wilson – Yes
Bussell – Absent	Saltzman – Absent	
McKelvey – Yes	Truong – Yes	

The June 15, 2023 minutes were approved as published. Wilson/Cremona Wagner

Cremona Wagner – Yes	Penson – Yes	Wilson – Yes
Bussell – Absent	Saltzman – Absent	
McKelvey – Yes	Truong – Yes	

**ELECTION OF CHAIR AND VICE CHAIR**

Chair Penson called for a motion to elect Kristi Wilson as Vice Chair for 2023-2024.

Cremona Wagner/Penson

Cremona Wagner – Yes	Penson – Yes	Wilson – Yes
Bussell – Absent	Saltzman – Absent	
McKelvey – Yes	Truong – Yes	



Chair Penson called for a motion to elect Laurie Cremona Wagner as Chair for 2023-2024. Truong/Penson

Cremona Wagner – Yes	Penson – Yes	Wilson – Yes
Bussell – Absent	Saltzman – Absent	
McKelvey – Yes	Truong – Yes	

Once approved, Dr. Bennings swore in Chair Cremona Wagner and Vice Chair Wilson.

### **RECOGNITION**

Dr. Bennings recognized Katherine McDonald for 36 years of service at PCC and also recognized Jeannie Moton for her years of service as the Executive Coordinator to the Board of Directors. Director Penson was also recognized and thanked for her service as the Board Chair for 2022-2023.

### **LOCAL CONTRACT REVIEW BOARD**

The Board of Directors convened as the Local Contract Review Board at 6:45pm. Planning & Capitol Construction leadership provided comments and the request to Approve 24-001 the Use of an Alternative Procurement Method (CM/GC) for SY CT Building in Accordance with ORS 297A.060. Penson/Truong

Cremona Wagner – Yes	Penson – Yes	Wilson – Yes
Bussell – Absent	Saltzman – Absent	
McKelvey – Yes	Truong – Yes	

Planning & Capitol Construction leadership provided comments and the request to Approve 24-002 the Use of an Alternative Procurement Method (CM/GC) for Rock Creek B2 Project in Accordance with ORS 297A.060. Truong/Penson

Cremona Wagner – Yes	Penson – Yes	Wilson – Yes
Bussell – Absent	Saltzman – Absent	
McKelvey – Yes	Truong – Yes	

### **BUSINESS SESSION**

The Board of Directors reconvened the Business Meeting at 7:15 pm and a brief break was taken to address technical issues with the Zoom webinar.

### **PRESIDENT'S UPDATES**

Dr. Bennings provided college updates including the topics of the OSBN Report, Achieving the Dream updates and the [Personnel Action Report](#).

### **INFORMATION SESSIONS**

**ENTERPRISE:** Cultivate a long-term sustainable college enterprise  
[2023 Legislative Recap](#) – Sage Learn, Chief of Staff & Executive Director of College Relations

### **PUBLIC COMMENT ON AGENDA ITEMS**

None.

### **CONSENT AGENDA**



Chair Penson proposed approval of Resolutions 24-003 through 24-020.

Penson/Truong

Cremona Wagner – Yes

Bussell – Absent

McKelvey – Yes

Penson – Yes

Saltzman – Absent

Truong – Yes

Wilson – Yes

### **PUBLIC COMMENT ON NON-AGENDA ITEMS**

None, due to technical difficulties.

### **NON-CONSENT AGENDA**

Chair Penson proposed approval of Resolution 24-021. Wilson/McKelvey

Cremona Wagner – Yes

Bussell – Absent

McKelvey – Yes

Penson – Yes

Saltzman – Absent

Truong – Yes

Wilson – Yes

A Motion was made to approve travel for three (3) board members to ACCT in Las Vegas from Monday, October 9 – Thursday, October 12, 2023 in order to take advantage of the early-bird reduced registration price. Penson/McKelvey

Cremona Wagner – Yes

Bussell – Absent

McKelvey – Yes

Penson – Yes

Saltzman – Absent

Truong – Yes

Wilson – Yes

### **REPORTS**

Reports were provided by Student Board Member Nathaniel Kung on behalf of the District Student Council; Frank Goulard, PCC Federation of Faculty and Academic Professionals (AFT Local 2277); and Board Members Truong, Penson, McKelvey, Cremona Wagner and Wilson.

### **ADJOURNMENT**

There being no further business, the meeting adjourned at 7:44 pm.

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Laurie Cremona Wagner, Chair

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Dr. Adrien L. Bennings, President

Prepared by:

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Jennifer Hamlin, Board Coordinator

Minutes approved on August 17, 2023



August 17, 2023

24-022

COMMENDATION OF RETIRING EMPLOYEE – ANA  
AGUILA (28 YEARS)

PREPARED BY: Samantha Post Uiterweer, People Data & Systems Specialist,  
People Strategy Equity & Culture

APPROVED BY: Julie Kinney, People Data & Systems Manager, People  
Strategy Equity & Culture  
Dr. Steven Nakana, Vice President, People Strategy  
Equity & Culture  
Dr. Adrien L. Bennings, President

STRATEGIC THEME: Belonging: Transform our learning culture toward creating a  
sense of belonging and well-being for every student

REPORT: Ana Aguila has performed faithfully in her duties as a  
Custodian for Portland Community College since Oct 23,  
2000. She has worked at PCC since Sept 28, 1995. She  
retires effective July 30th, 2023.

RECOMMENDATION: That the Board commend her for her service to Portland  
Community College and wish her well in her retirement years.



August 17, 2023

24-023

COMMENDATION OF RETIRING EMPLOYEE - BONITA  
(BONNIE) ALTUS (9 YEARS)

PREPARED BY: Michelle M. Lee, People Data & Systems Specialist, People  
Strategy Equity & Culture

APPROVED BY: Julie Kinney, People Data & Systems Manager, People  
Strategy Equity & Culture  
Dr. Steven Nakana, Vice President, People Strategy  
Equity & Culture  
Dr. Adrien L. Bennings, President

STRATEGIC THEME: Belonging: Transform our learning culture toward creating a  
sense of belonging and well-being for every student

REPORT: Bonnie Altus has performed faithfully in her duties as Instructor,  
Health Information Management for Portland Community  
College since May 27, 2014. She retires effective August 31,  
2023.

RECOMMENDATION: That the Board commend her for her service to Portland  
Community College and wish her well in her retirement years.



August 17, 2023

24-024

COMMENDATION OF RETIRING EMPLOYEE - RICHARD  
GETTER (8 YEARS)

PREPARED BY: Samantha Post Uiterweer, People Data & Systems Specialist,  
People Strategy Equity & Culture

APPROVED BY: Julie Kinney, People Data & Systems Manager, People  
Strategy Equity & Culture  
Dr. Steven Nakana, Vice President, People Strategy  
Equity & Culture  
Dr. Adrien L. Bennings, President

STRATEGIC THEME: Belonging: Transform our learning culture toward creating a  
sense of belonging and well-being for every student

REPORT: Richard Getter has performed faithfully in his duties as Media  
Production Programmer Analyst for Portland Community  
College since October 26, 2015. He retires effective July 28,  
2023.

RECOMMENDATION: That the Board commend him for his service to Portland  
Community College and wish him well in his retirement years.



August 17, 2023

24-025

COMMENDATION OF RETIRING EMPLOYEE – DONALD  
RITCHIE (30 YEARS)

PREPARED BY: Michelle M. Lee, People Data & Systems Specialist, People  
Strategy Equity & Culture

APPROVED BY: Julie Kinney, People Data & Systems Manager, People  
Strategy Equity & Culture  
Dr. Adrien L. Bennings, President

STRATEGIC THEME: Belonging: Transform our learning culture toward creating a  
sense of belonging and well-being for every student

REPORT: Donald Ritchie has performed faithfully in his duties as OSS 1,  
OSS 2 and Academic Advising Specialist for Portland  
Community College since January 20, 1993. He retires  
effective August 19, 2023.

RECOMMENDATION: That the Board commend him for his service to Portland  
Community College and wish him well in his retirement years.



August 17, 2023

24-026

COMMENDATION OF RETIRING EMPLOYEE - GEOFFREY SNOOK (22 YEARS)

PREPARED BY: Melissa Morton, Total Rewards Specialist, People Strategy Equity & Culture

APPROVED BY: Michaelyn Seals, Total Rewards Director, People Strategy Equity & Culture  
Dr. Steven Nakana, Vice President, People Strategy Equity & Culture  
Dr. Adrien L. Bennings, President

STRATEGIC THEME: Belonging: Transform our learning culture toward creating a sense of belonging and well-being for every student

REPORT: Geoffrey has performed faithfully in his duties as Full-time and Part-time Faculty for Portland Community College since September 24, 2001. He retires effective June 20, 2023.

RECOMMENDATION: That the Board commend him for his service to Portland Community College and wish him well in his retirement years.



August 17, 2023

24-027

COMMENDATION OF RETIRING EMPLOYEE - LAURIE  
YATES (7 YEARS)

PREPARED BY: Samantha Post Uiterweer, People Data & Systems Specialist,  
People Strategy Equity & Culture

APPROVED BY: Julie Kinney, People Data & Systems Manager, People  
Strategy Equity & Culture  
Dr. Steven Nakana, Vice President, People Strategy  
Equity & Culture  
Dr. Adrien L. Bennings, President

STRATEGIC THEME: Belonging: Transform our learning culture toward creating a  
sense of belonging and well-being for every student

REPORT: Laurie Yates has performed faithfully in her duties as an  
Instructor for Business Administration for Portland Community  
College since June 19th, 2016. She retires effective September  
1st, 2023.

RECOMMENDATION: That the Board commend her for her service to Portland  
Community College and wish her well in her retirement years.



August 17, 2023

24-028

AUTHORIZATION TO INCREASE CONTRACT AMOUNT FOR  
MJ OPTICAL

PREPARED BY: Michael Mathews, Director, Procurement & Contracting

FINANCIAL  
RESPONSIBILITY: Jaime Clarke, Program Dean, Pathways to Opportunity

APPROVED BY: Katy Ho, Vice President, Academic Affairs  
Dr. Adrien L. Bennings, President

STRATEGIC THEME: Belonging: Transform our learning culture toward creating a sense of belonging and well-being for every student;  
Workforce: Respond to community and workforce needs by developing a culture of agility; Enterprise: Cultivate a long-term sustainable college enterprise

REPORT: The College entered into a contract with MJ Optical on August 7, 2019 to provide eyeglass lenses and related services for the Coffee Creek Corrections Education Program as previously approved pursuant to the Board Resolution 19-096.

MWESB Statement: MJ Optical Inc. is a Small Business Administration (SBA) Self-Certified Woman-Owned Small Business.

RECOMMENDATION: Portland Community College Board of Directors authorizes the College to increase the Contract with MJ Optical by \$168,000.00 for a new cumulative total of \$510,793 through June 30, 2024.



August 17, 2023

24-029

AUTHORIZATION TO CONTRACT FOR FACILITIES  
MANAGEMENT SOFTWARE FROM ASSETWORKS

PREPARED BY: Michael Mathews, Director, Procurement & Contracting

FINANCIAL  
RESPONSIBILITY: Brad Ortman, Director, Facilities Management Services

APPROVED BY: Eric Blumenthal, Executive Vice President, Administration and Finance  
Dr. Adrien L. Bennings, President

STRATEGIC THEME: Workforce: Respond to community and workforce needs by developing a culture of agility; Enterprise: Cultivate a long-term sustainable college enterprise

REPORT: AssetWorks software solution is used by Facilities Management Services (FMS) to proactively manage the College's preventative and predictive maintenance as well as support new initiatives for energy management and sustainability. The contract includes hosting, implementation, conversion, upgrade, training and maintenance support. FMS uses Core modules that include accounts payable, work management System/Customer service, Finance (budget creation), contract administration, and Asset Management.

AssetWorks modules contribute to green/sustainability initiatives throughout the district. In the interest of business continuity FMS would like to continue the use of this software for one year at a cost of \$157,816 (FY24).

The contract will be entered into utilizing a cooperative contract through the General Services Administration (GSA) reference GS-35F-317GA. ORS 279A.200-225 and the Community College Rules of Procurement CCR.205 permit the College to utilize this cooperative contract.

RECOMMENDATION: The Board authorizes the College to contract for AssetWorks. The cost for the one-year term will be \$157,815.43. Expenditures will come from the General Fund.



August 17, 2023

24-030

RATIFICATION OF CONTRACT AWARD TO NORTHSIDE  
FORD TRUCK INC. FOR ELECTRIC VEHICLES

PREPARED BY: John MacLean, Finance & Procurement Manager, Planning & Capital Construction

FINANCIAL  
RESPONSIBILITY: Rebecca Ocken, Director, Planning & Capital Construction

APPROVED BY: Eric Blumenthal, Executive Vice President, Administration and Finance  
Dr. Adrien L. Bennings, President

STRATEGIC THEME: Enterprise: Cultivate a long-term sustainable college enterprise

REPORT: The 2017 Bond includes funding for capital equipment purchases.

Planning & Capital Construction (P&CC) and Facilities Management Services (FMS) staff have identified a need to replace vehicles used by FMS and Central Distribution Services (CDS). In alignment with the College's Climate Action Plan, the College seeks to replace gas powered vehicles with electric vehicles where possible.

Three vehicles were ordered from Northside Ford Truck, Inc. using the State of Oregon Price Agreement PA 1656. The Community College Rules of Procurement Section CCR-205 exempts the college from a competitive process when using an approved cooperative contract.

The original order, for \$138,404, was for 2022 model year vehicles. However, production delays at Ford resulted in two vehicles being 2023 model year with a resultant price increase. The revised pricing is \$151,271. All three vehicles have been delivered to the College.

In this instance, a COBID certified firm does not hold a contract for the goods and related services being procured.

RECOMMENDATION: That the Board of Directors ratify the purchase agreement with Northwest Ford Truck, Inc for the purchase of three electric vehicles for \$151,271. Funding will be from the 2017 Bond Program.



August 17, 2023

24-031

CONTRACT APPROVAL FOR FIRE ALARM SYSTEM  
REPLACEMENT TO CONVERGINT

PREPARED BY: John MacLean, Finance & Procurement Manager, Planning & Capital Construction

FINANCIAL  
RESPONSIBILITY: Rebecca Ocken, Director, Planning & Capital Construction

APPROVED BY: Eric Blumenthal, Executive Vice President, Administration and Finance  
Dr. Adrien L. Bennings, President

STRATEGIC THEME: Enterprise: Cultivate a long-term sustainable college enterprise

REPORT: The 2022 Bond includes funding for facilities infrastructure upgrades and replacement.

Planning & Capital Construction (P&CC) and Facilities Management Services (FMS) staff have identified a need to replace the existing fire alarm system throughout the District. The current system is obsolete and no longer supported by the manufacturer.

The new system will be provided and installed by Convergent, who is on a cooperative contract issued by Omnia Partners, reference number R220702. The Community College Rules of Procurement Section CCR-205 exempts the college from a competitive process when using an approved cooperative contract.

Convergent has provided a quote for \$1,824,573 for the work and three years support. PCC staff have reviewed the quote and recommend acceptance.

In this instance, a COBID certified firm does not hold a contract for the goods and related services being procured.

RECOMMENDATION: That the Board of Directors authorize PCC to execute a contract with Convergent for \$2,007,030 which includes a 10% contingency for District Wide Fire Alarm Replacement. Funding will be from the 2022 Bond Program.



August 17, 2023

24-032

CONTRACT APPROVAL FOR DISTRICT-WIDE STUDENT  
FACING COMPUTER REPLACEMENTS TO DELL  
TECHNOLOGIES

PREPARED BY: John MacLean, Finance & Procurement Manager, Planning & Capital Construction

FINANCIAL  
RESPONSIBILITY: Rebecca Ocken, Director, Planning & Capital Construction

APPROVED BY: Eric Blumenthal, Executive Vice President, Administration and Finance  
Dr. Adrien L. Bennings, President

STRATEGIC THEME: Enterprise: Cultivate a long-term sustainable college enterprise

REPORT: The 2022 Bond includes funding for IT upgrades across the district.

P&CC and IT staff have identified the need to replace student-facing computers located on campuses and centers across the district. IT staff have identified computers that are over five years old and require replacement.

The equipment is to be purchased from Dell Technologies using the contract established by the National Cooperative Purchasing Alliance, reference number 01-42. The Community College Rules of Procurement Section CCR-205 exempts the college from a competitive process when using an approved cooperative contract.

Dell Technologies have provided a quote for \$475,741 for Phase 1 replacement computers. PCC staff have reviewed the quote and recommend acceptance.

In this instance, a COBID certified firm does not hold a contract for the goods and related services being procured.

RECOMMENDATION: That the Board of Directors authorize PCC to execute a contract with Dell Technologies for \$475,741 for replacement computers. Funding will be from 2022 Bond funds.



August 17, 2023

24-033

APPOINTMENT OF BOARD ROLES FOR 2023-2024

PREPARED BY: Jennifer Hamlin, Board Coordinator, Board of Directors

APPROVED BY: Dr. Adrien L. Bennings, President  
Laurie Cremona Wagner, Chair, Board of Directors

STRATEGIC THEME: Belonging: Transform our learning culture toward creating a sense of belonging and well-being for every student; Delivery: Redefine time, place, and systems of educational delivery to create a more learner-centric ecosystem; Workforce: Respond to community and workforce needs by developing a culture of agility; Enterprise: Cultivate a long-term sustainable college enterprise

REPORT: Each year board members are asked to serve in various roles based on work internally and externally around the college community. Chair Penson seeks approval for the following appointments:

- PCC Foundation Representative: Tiffani Penson
- OCCA Representative: Kien Truong
- Audit Representative: Dan Saltzman

RECOMMENDATION: That the Board approve the appointments as recommended by Chair Cremona Wagner for the FY 2023-2024.



August 17, 2023

24-034

DECLARE THE BOARD POSITION (ZONE 4) VACANT IN  
ACCORDANCE WITH ORS 341.335(1)(a) AND (2)  
EFFECTIVE SEPTEMBER 30, 2023

PREPARED BY: Jennifer Hamlin, Board Coordinator, Board of Directors

APPROVED BY: Dr. Adrien L. Bennings, President  
Laurie Cremona Wagner, Chair, Board of Directors

STRATEGIC THEME: Belonging: Transform our learning culture toward creating a sense of belonging and well-being for every student; Delivery: Redefine time, place, and systems of educational delivery to create a more learner-centric ecosystem; Workforce: Respond to community and workforce needs by developing a culture of agility; Enterprise: Cultivate a long-term sustainable college enterprise

REPORT: This resolution is to officially declare Zone 4 board position for Portland Community College vacant effective September 30, 2023. Director Serin Bussell has notified the Board that she is resigning as Director in September of 2023. Director Serin Bussell was elected to the Portland Community College Board of Directors in May of 2021 for a four-year term. Under ORS 341.335(2), she may continue to serve as the Zone 4 Director until September 30, 2023. This statute requires the second two years of her term to be filled by appointment until the next regular district election (May 20, 2025). The appointed successor will take office on October 1, 2023, and serve the remaining two years of Director Bussell's term as provided in ORS 341.335(5). In order to move forward with the appointment of the Zone 4 board position, the Board must declare the position as vacant in accordance with ORS 341.335(1)(a) and (2), effective September 30, 2023.

RECOMMENDATION: That the Board of Directors declare the Board position in Zone 4 Vacant effective September 30, 2023. This will enable the Board of Directors to carry out the process of selecting an appointee in accordance with ORS 341-335 (2), (3) and (5).



It is against the College's policy for any manager, supervisor, faculty member, staff member, or student to engage in prohibited harassment or discrimination of any member of the College community. PCC adheres to all federal, state, and local civil rights laws and regulations prohibiting discrimination in public institutions of higher education, including applicable provisions of the Civil Rights Act of 1964 (as amended); related Executive Orders 11246 and 11375; Title IX of the Education Amendments Act of 1972; Section 504 of the Rehabilitation Act of 1973; Titles I and II of the Americans with Disabilities Act of 1990 (as amended); the Age Discrimination in Employment Act, the Uniformed Service Employment and Reemployment Rights Act, and all applicable federal, state, and local civil rights laws. PCC does not discriminate against any employee, applicant for employment, student, or applicant for admission on the race, color, religion, national origin, sex, marital status, disability, veteran status, age, sexual orientation, or any other status protected by federal, state, or local law including protections for those opposing discrimination or participating in any resolution process on campus, with the Equal Employment Opportunity Commission or other human rights agencies. This policy covers nondiscrimination in both employment and access to educational opportunities. Therefore, any member of the PCC community who acts to deny, deprive, or limit the educational or employment and/or social access, benefits, and/or opportunities of any member of the PCC community, guest, or visitor on the basis of their actual or perceived membership in the protected classes listed above is in violation of PCC's policy on nondiscrimination.