

August 17, 2023

24-029

AUTHORIZATION TO CONTRACT FOR FACILITIES
MANAGEMENT SOFTWARE FROM ASSETWORKS

PREPARED BY: Michael Mathews, Director, Procurement & Contracting

FINANCIAL
RESPONSIBILITY: Brad Ortman, Director, Facilities Management Services

APPROVED BY: Eric Blumenthal, Executive Vice President, Administration and
Finance
Dr. Adrien L. Bennings, President

STRATEGIC THEME: Workforce: Respond to community and workforce needs by
developing a culture of agility; Enterprise: Cultivate a long-term
sustainable college enterprise

REPORT: AssetWorks software solution is used by Facilities
Management Services (FMS) to proactively manage the
College's preventative and predictive maintenance as well as
support new initiatives for energy management and
sustainability. The contract includes hosting, implementation,
conversion, upgrade, training and maintenance support. FMS
uses Core modules that include accounts payable, work
management System/Customer service, Finance (budget
creation), contract administration, and Asset Management.

AssetWorks modules contribute to green/sustainability
initiatives throughout the district. In the interest of business
continuity FMS would like to continue the use of this software
for one year at a cost of \$157,816 (FY24).

The contract will be entered into utilizing a cooperative contract
through the General Services Administration (GSA) reference
GS-35F-317GA. ORS 279A.200-225 and the Community
College Rules of Procurement CCR.205 permit the College to
utilize this cooperative contract.

RECOMMENDATION: The Board authorizes the College to contract for AssetWorks.
The cost for the one-year term will be \$157,815.43.
Expenditures will come from the General Fund.