

August 17, 2023

24-028

AUTHORIZATION TO INCREASE CONTRACT AMOUNT FOR
MJ OPTICAL

PREPARED BY: Michael Mathews, Director, Procurement & Contracting

FINANCIAL
RESPONSIBILITY: Jaime Clarke, Program Dean, Pathways to Opportunity

APPROVED BY: Katy Ho, Vice President, Academic Affairs
Dr. Adrien L. Bennings, President

STRATEGIC THEME: Belonging: Transform our learning culture toward creating a sense of belonging and well-being for every student;
Workforce: Respond to community and workforce needs by developing a culture of agility; Enterprise: Cultivate a long-term sustainable college enterprise

REPORT: The College entered into a contract with MJ Optical on August 7, 2019 to provide eyeglass lenses and related services for the Coffee Creek Corrections Education Program as previously approved pursuant to the Board Resolution 19-096.

MWESB Statement: MJ Optical Inc. is a Small Business Administration (SBA) Self-Certified Woman-Owned Small Business.

RECOMMENDATION: Portland Community College Board of Directors authorizes the College to increase the Contract with MJ Optical by \$168,000.00 for a new cumulative total of \$510,793 through June 30, 2024.