

July 20, 2023

24-014

AUTHORIZATION TO AMEND LYON LEGAL SERVICES  
CONTRACT FOR CLEAR CLINIC LEGAL SERVICES

PREPARED BY: Michael Mathews, Director, Procurement & Contracting

FINANCIAL  
RESPONSIBILITY: Kendi Esary, Senior Director of Student Life and Leadership,  
Student Support and Operations

APPROVED BY: Josh Peters McBride, Executive Dean, College Operations  
Dr. Adrien L. Bennings, President

STRATEGIC THEME: Belonging: Transform our learning culture toward creating a  
sense of belonging and well-being for every student;  
Workforce: Respond to community and workforce needs by  
developing a culture of agility

REPORT: The Portland Community College CLEAR Clinic is a free,  
limited-scope legal services clinic that has been operating out  
of PCC Cascade since the summer of 2020. The Clinic is  
staffed by attorneys, paralegal interns, and law student externs,  
and provides students with the opportunity to gain the practical  
skills needed to succeed in the legal field while working to  
increase access to justice for their community. The Clinic's  
main areas of legal focus are immigration, landlord-tenant law,  
and expungements. The CLEAR Clinic was awarded a grant  
by the City of Portland Housing Bureau to assist in realizing the  
Right to Counsel in Eviction Proceedings for the Portland metro  
area. An Informal Proposal Request process was conducted in  
early 2022 and posted on OregonBuys. One proposal was  
received and a contract was awarded to Lyon Legal Services  
LLC in February 2022.

The City of Portland Grant was extended to December 31,  
2023, necessitating extending and increasing funding to Lyon  
Legal Services.

Lyon Legal Services LLC is not registered/certified by COBID  
or any other entity that provides diverse vendor certification.

RECOMMENDATION: That the Board approve an increase of \$35,750.00 to the  
contract with Lyon Legal Services LLC for a new maximum  
allowable payment of \$184,406.00. Expenditures for this

contract will come from the City of Portland Housing Bureau Grant.