



PORTLAND COMMUNITY COLLEGE BOARD OF DIRECTORS

Business Meeting



June 15, 2023



The Board of Directors meetings are held in accordance with open meeting laws and accessibility requirements. If a person with a disability needs assistance in order to attend or participate in a meeting, please notify the Board of Director's Office at least 48 hours in advance by calling (971) 722-4365 or by email at boardmember@pcc.edu, please use ACCESSIBILITY in the subject line.

Board of Directors Goals 2022-2023

Belonging

Strategic Goal: Ensure that the Board of Directors and the President both advance Diversity, Equity and Inclusion in measurable and strategic ways.

- Monitor the recruitment, hiring, and retention of employees of color.
- Monitor the awarding of contracts to D/M/W/ESB/SDV companies.
- Integrate diversity, equity, and inclusion into its policymaking processes and all
- board functions.
- Support a people-centered approach to the well-being of students and staff.

Delivery

Strategic Goal: The board holds itself and the college president accountable for improving equitable student success.

- Monitor semiannual performance on access, retention, and completion rates for all students; while reducing and eliminating disparities in these rates for low-income students and students of color.
- Utilize personal and professional networks to establish new strategic partnerships that bring new resources to the goal of improving outcomes for students (e.g., resources that address student housing and food insecurity, the PCC Campaign for Opportunity, etc.).
- Support the president in Workplace Transformation.

Enterprise

Strategic Goal: Through the development of policy, a strong relationship with the college president and effective public advocacy, ensure that Portland Community College is well positioned to meet the current and future needs of the communities it serves:

- Hire and on-board PCC's 8th President and communicate the PCC governance structure.
- Support successful on-boarding of the president.
- Engage in strategic advocacy with city, county, regional, state, and federal governments.
- Support successful passage for the 2022 Bond Measure.
- Engage in Board development by participating in evaluations, professional development, and training.
- Support the strategies around the accreditation recommendations and actively contribute to a successful accreditation cycle.

Workforce

Strategic Goal: Advocate for workforce development.

- Understand strategic-level workforce data to support the alignment of pathways to close talent and opportunity gaps and move students into quality, livable wage careers, increasing economic mobility.
- Advocate for and support state and federal investments in community colleges to promote equitable workforce development.

The PCC Board of Directors Working Agreement:

- | | |
|---|---|
| • Treat each other with respect | • Create a positive working environment |
| • Plan agenda thoughtfully/Conduct effective meetings | • Call in/Call out |
| • Listen with an empathetic mind and heart | • Be aware of impact as well as intent |
| • Be prepared | • Stay true to board goals |
| • Be honest, act with integrity | • Stay engaged |
| | • Enable/empower all voices |

Portland Community College
BOARD OF DIRECTORS
PO BOX 19000, Portland, Oregon 97280

June 15, 2023

[Sylvania Campus](#), 12000 SW 49th Avenue, Portland, OR 97219
CC Building, Rooms 233 A/B
Streaming Link: <https://portlandcc.zoom.us/j/94207657353>
Or Telephone: +1 669 444 9171 or +1 669 900 6833 US
Webinar ID: 942 0765 7353

AGENDA

3:30 PM **EXECUTIVE SESSION** in accordance with ORS 192.660 (2) (d) labor negotiations, (h) litigation, (i) employment-related performance

Media Requests to join the Executive Session can be phoned in to 971.722.4365 or emailed to boardmember@pcc.edu by noon of the meeting date. Please use MEDIA REQUEST in the subject line.

4:30 PM **WORK SESSION** Oak/Elm Rooms
• 2023-2024 Board Officer Roles

5:00 PM **DINNER** (*Invite Only*)

6:30 PM **CONVENE AS COLLEGE BUDGET COMMITTEE**
• [Public Budget Hearing](#) - Supplemental Budget for the 2021-2023 Biennium
○ Review of the Supplemental Budget
○ Public Comment
▪ Persons wishing to make public comment on agenda items can request a time slot by using this link. Details and directions can be found at the [link](#). Deadline for signups: Wednesday, June 14 at 5:00 pm.
○ 23-157 Resolution Adopting the Portland Community College Supplemental Budget for the 2021-2023 Biennium, Authorizing Transfers Between Appropriation Units, Categories and Funds; Use of Contingency Funds; And Changes in Total Budget Authority in Accordance with ORS 294.463-473.....321

6:45 PM **ADJOURN COLLEGE BUDGET COMMITTEE**

6:45 PM **BUSINESS SESSION**
Call to Order
• Land Acknowledgment
• Approval of Agenda — June 15, 2023

The Board of Directors meetings are held in accordance with open meeting laws and accessibility requirements. If a person with a disability needs assistance in order to attend or participate in a meeting, please notify the Board of Director's Office at least 48 hours in advance by calling (971) 722-4365 or by email at boardmember@pcc.edu.

- Approval of Minutes — May 18, 2023

6:50 PM

RECOGNITION

- Retirement Recognitions
- Board of Directors Years of Service Recognition

7:20 PM

1TT1 SPOTLIGHT

- Frisbee Government Relations Internship Program
- Cybersecurity Work Study Students
- Legislative Internship Students
- ASPCC Student Senate

7:40 PM

PRESIDENT'S UPDATES

- President's Report
- [Personnel Report](#)

8:00 PM

INFORMATION SESSIONS

Delivery: Redefine time, place, and systems of educational delivery to create a more learner-centric ecosystem

- [Educational Advisory Council \(EAC\) Annual Update](#) -- Stacie Williams

8:20 PM

PUBLIC COMMENT ON AGENDA ITEMS

Persons wishing to make public comment on agenda items

can request a time slot by using this [link](#). Details and directions can be found at the link. Deadline for signups: Wednesday, June 14 at 5:00 pm.

8:35 PM

CONSENT AGENDA: (All items will be approved by consent agenda unless an item is withdrawn by request of a member of the Board. A separate motion will then be required to act on the item in question.)

PERSONNEL

23-158	Commendation for Retiring Employee- Gregory Harris (5 years)	331
23-159	Commendation for Retiring Employee- Linda Mackin (10 years)	332
23-160	Commendation for Retiring Employee- Wendy Palmer (44 years)	333
23-161	Commendation for Retiring Employee- Virginia (Ginger) L. Smith (27 years).....	334
23-162	Commendation for Retiring Employee- Melody Wilson (25 years)	335

Continuous Appointments:

23-163	Academic Professional.....	336
--------	----------------------------	-----

CONTRACTS

23-164	Approve Early Work Amendment to Sapling, LLC for Cascade Campus Projects.....	337
23-165	Contract Approval for Public Safety Camera Data Storage to CDW-G.....	340

The Board of Directors meetings are held in accordance with open meeting laws and accessibility requirements. If a person with a disability needs assistance in order to attend or participate in a meeting, please notify the Board of Director's Office at least 48 hours in advance by calling (971) 722-4365 or by email at boardmember@pcc.edu.

23-166	EAB Navigate for Student Success Management System Software	341
	<u>BOARD</u>	
23-167	Approve “Opportunity Center” as the New Building Name for the PMWTC and Willow Creek Locations.....	343
23-168	Canvass of the Election of Board Members.....	344
23-169	Resolution Adopting the Portland Community College Budget for the 2023-2025 Biennium Commencing July 1, 2023, Making Appropriations and Determining and Declaring Ad Valorem Tax Levies.....	345

8:40 PM

PUBLIC COMMENT ON NON-AGENDA ITEMS

Persons wishing to make public comment on agenda items
can request a time slot by using this [link](#). Details and directions can be
found at the link. Deadline for signups: Wednesday, June 14 at 5:00 pm.

8:55 PM

REPORTS

- Student Update—Suzan Nuri, Student Board Member
- PCC Federation of Classified Employees (AFT Local 3922)—Jeff Grider, President
- PCC Federation of Faculty and Academic Professionals (AFT Local 2277)—Frank Goulard, President
- Board Members

9:15 PM

ADJOURNMENT

The Board of Directors meetings are held in accordance with open meeting laws and accessibility requirements. If a person with a disability needs assistance in order to attend or participate in a meeting, please notify the Board of Director’s Office at least 48 hours in advance by calling (971) 722-4365 or by email at boardmember@pcc.edu.

Portland Community College --- PO BOX 19000, Portland, Oregon 97280

May 18, 2023

Sylvania Campus, 12000 SW 49th Avenue, Portland OR 97219

In Person and Streaming

BOARD MEETING MINUTES

ATTENDANCE

Mohamed Alyajouri, Serin Bussell, Laurie Cremona Wagner, Tiffani Penson, Michael Sonnleitner, Kristi Wilson, Suzan Nuri

PUBLIC BUDGET HEARING

The Multnomah County Tax Supervising Conservation Commission (TSCC) in accordance with ORS 294.428 held a Public Budget Hearing on the 2023-25 Biennium Budget. PCC Board Chair Penson, President Bennings and Executive Vice President Blumenthal responded to questions from the Commission. There was no public comment. TSCC voted to approve the 2023-25 Biennium Budget for the period July 1, 2023 to June 30, 2025.

EXECUTIVE SESSION

The PCC Board of Directors met in accordance with ORS 192.660 (2) the PCC Board of Directors will now meet in Executive Session to discuss (d) labor negotiations, (i) employment-related performance, (k) school safety.

LOCAL CONTRACT REVIEW BOARD

The Board of Directors convened as Local Contract Review Board at 6:30 pm. Planning & Capitol Construction leadership provided comments and the request to Approve the Use of an Alternative Procurement Method (CM/GC) for the District Wide IT Tenant Improvement Projects in Accordance with ORS 297A.060.

A motion was made for the approval of Resolution 23-139. Alyajouri/Bussell

Alyajouri – Yes

Penson – Yes

Wilson – Yes

Bussell – Yes

Saltzman – Absent

Cremona Wagner – Yes

Sonnleitner – Yes

BUSINESS SESSION

Chair Penson called the Business Meeting to order at 6:33 pm and shared the Land Acknowledgement.

The May 18, 2023 agenda was approved as published. Cremona Wagner/Bussell

Alyajouri – Yes

Penson – Yes

Wilson – Yes

Bussell – Yes

Saltzman – Absent

Cremona Wagner – Yes

Sonnleitner – Yes

The April 20, 2023 minutes were approved as published. Cremona Wagner/Penson

Alyajouri – Yes

Penson – Yes

Wilson – Yes

Bussell – Yes

Saltzman – Absent

Cremona Wagner – Yes

Sonnleitner – Yes

RECOGNITION

Dr. Bennings recognized Russell Dunnington, Diesel Technology Faculty Member for his 31 years of service at PCC. She also recognized the receipts of the NISOD (National Institute for Staff and Organizational Development) award. Dr. Bennings also highlighted Faculty Appreciation Week as part of PCC's One Together, Together One (1TT1) initiative.

PRESIDENT'S UPDATES

Dr. Bennings provided college updates in her report, as well as highlights from the President's Workplan.

It was noted that during April's Work Session the Board of Directors discussed affordable housing opportunities. From that discussion a Request for Information (RFI) process from groups interested in providing opportunities for building affordable housing specific to the Sylvania and Cascade campuses will be launched in September for review by the board.

INFORMATION SESSIONS

ENTERPRISE: Cultivate a long-term sustainable college enterprise

[Strategic Enrollment Planning Update](#) – Ryan Clark, Associate Vice President, Enrollment Management & Strategy

[Government Relations Update](#) – Sage Learn, Chief of Staff & Executive Director of College Relations

PUBLIC COMMENT ON AGENDA ITEMS

None

CONSENT AGENDA

Chair Penson proposed approval of Resolutions 23-140 through 23-156.

Cremona Wagner/Penson

Alyajouri – Yes

Penson – Yes

Wilson – Yes

Bussell – Yes

Saltzman – Absent

Cremona Wagner – Yes

Sonnleitner – Yes

PUBLIC COMMENT ON NON-AGENDA ITEMS

None

REPORTS

Reports were provided by Student Board Member Suzan Nuri on behalf of the District Student Council; Jeff Grider, PCC Federation of Classified Employees (AFT Local 3922); Frank Goulard, PCC Federation of Faculty and Academic Professionals (AFT Local 2277); and Board Members Penson, Bussell, Sonnleitner, Penson and Wilson.

ADJOURNMENT

There being no further business, the meeting adjourned at 8:04 pm.

Tiffani Penson, Chair

Dr. Adrien L. Bennings, President

Prepared by:

Jeannie Moton, Executive Coordinator

Minutes approved on June 15, 2023

June 15, 2023

23-157

RESOLUTION ADOPTING THE PORTLAND COMMUNITY COLLEGE SUPPLEMENTAL BUDGET FOR THE 2021-2023 BIENNIUM, AUTHORIZING TRANSFERS BETWEEN APPROPRIATION UNITS, CATEGORIES AND FUNDS; USE OF CONTINGENCY FUNDS; AND CHANGES IN TOTAL BUDGET AUTHORITY IN ACCORDANCE WITH ORS 294.463-473

PREPARED BY: Tom Andrews, Budget Director, Finance

APPROVED BY: Dina Farrell, Associate Vice President, Finance
Eric Blumenthal, Executive Vice President, Administration and Finance
Dr. Adrien L. Bennings, President

STRATEGIC THEME: Enterprise: Cultivate a long-term sustainable college enterprise

REPORT: In June 2021, the District adopted a biennial budget based on estimated fund balances and labor negotiation results. Staff now finds it necessary to present a supplemental budget to adjust the 2021-2023 Biennium Adopted Budget for changes related to labor negotiations, finalization of the annual audit, changes in State of Oregon Community College funding allocations and other minor adjustments.

The changes presented are necessary to ensure compliance with the requirements of Sections 294.463 (Transfer of appropriations within fund or between funds) and 294.471/294.473 (Supplemental Budgets) of the Oregon Revised Statutes. This budget amendment will not require an additional tax levy.

RECOMMENDATION: Staff recommends the Board of Directors, acting as the College Budget Committee, approve this Resolution to amend the 2021-2023 Biennium Budget as outlined in the attached Exhibit A.

BE IT THEREFORE RESOLVED that the budget for the Portland Community College District as adopted for the 2021-2023 Biennium commencing July 1, 2021 is hereby amended as outlined in Exhibit A.

ADOPTED BY THE GOVERNING BOARD OF THE PORTLAND COMMUNITY
COLLEGE DISTRICT THIS 15th DAY OF June 2023.

ATTEST:

Dr. Adrien L. Bennings
President

APPROVED:

Tiffani Penson
Chair, Board of Directors

EXHIBIT A

	2021-23 Biennium ADOPTED BUDGET	FY22 #1 Supplemental Budget	FY23 #2 Supplemental Budget	2021-23 Biennium ADJUSTED BUDGET
GENERAL FUND				
REVENUES:				
From local sources				
Property Tax - current year	\$79,273,369	\$0	\$0	\$79,273,369
Property Tax - prior year	2,014,307	0	0	2,014,307
Tuition and fees	175,545,530	0	0	175,545,530
Interest from investments	2,601,210	0	0	2,601,210
Other local sources	3,680,525	594,431	0	4,274,956
GO Bonds proceeds	0	0	1,172,079	1,172,079
From state sources	213,294,595	11,140,857	0	224,435,452
Operating transfers in:				
From Contracts & Grants Fund	16,053,350	2,000,000	637,141	18,690,491
From CEU/CED Fund	6,000	0	400,000	406,000
From PERS Internal Reserve Fund	2,500,000	0	0	2,500,000
From Bookstore Fund	340,970	0	0	340,970
From Auxiliary Fund	48,150	0	0	48,150
From Student Financial Aid Fund	309,693	0	100,000	409,693
From Print Center Fund	120,113	0	0	120,113
From Transportation & Parking Svcs Fund	475,720	0	0	475,720
From Food Services Fund	50,682	0	0	50,682
Total Operating Revenues	\$496,314,214	\$13,735,288	\$2,309,220	\$512,358,722
Beginning Fund Balance	85,968,102	15,240,979	0	101,209,081
TOTAL GENERAL FUND REVENUES	\$582,282,316	\$28,976,267	\$2,309,220	\$613,567,803
BY APPROPRIATION UNIT:				
Program Areas				
Sylvania	\$101,310,198	(\$632,250)	(\$2,353,557)	\$98,324,391
Rock Creek	77,246,098	667,675	(759,665)	77,154,108
Cascade	57,557,866	(2,569,798)	541,143	55,529,211
Southeast	31,141,062	1,499,701	(1,766,565)	30,874,198
Office of the President	4,826,710	2,510,094	114,733	7,451,537
Office of the Exec Vice President	27,252,768	2,437,735	1,094,852	30,785,355
Finance & Administration	127,620,944	5,125,613	3,972,193	136,718,750
Academic Affairs	29,388,448	11,590,323	4,338,131	45,316,902
Student Affairs	34,401,160	2,078,939	748,141	37,228,240
Transfers	28,292,667	3,722,756	3,000,000	35,015,423
Contingency	39,955,545	2,545,478	(6,620,185)	35,880,838
Total Appropriation	\$558,993,466	\$28,976,267	\$2,309,220	\$590,278,953
Unappropriated Ending Fund Balance	23,288,850			23,288,850
TOTAL GENERAL FUND REQUIREMENTS	\$582,282,316	\$28,976,267	\$2,309,220	\$613,567,803

	2021-23 Biennium ADOPTED BUDGET	FY22 #1 Supplemental Budget	FY23 #2 Supplemental Budget	2021-23 Biennium ADJUSTED BUDGET
<u>AUXILIARY FUND</u>				
<u>REVENUES:</u>				
Facilities Usage	\$1,454,000	\$0	\$0	\$1,454,000
Campus Activities	414,490	0	0	414,490
Transfers	0	472,756	0	\$472,756
Total Operating Revenues	\$1,868,490	\$472,756	\$0	\$2,341,246
Beginning Fund Balance	2,662,236	(508,025)	0	2,154,211
TOTAL AUXILIARY FUND REVENUES	\$4,530,726	(\$35,269)	\$0	\$4,495,457

EXPENDITURES AND OTHER REQUIREMENTS:

Facilities Usage	\$1,585,622	\$2,864	\$868	\$1,588,486
Campus Activities	748,442	473,138	120	1,221,580
Sustainability Projects	200,000	0	0	200,000
Transfers	48,150	0	0	48,150
Contingency	500,000	(103,246)	(988)	396,754
Sub-total	\$3,082,214	\$372,756	\$0	\$3,454,970
Unappropriated Ending Fund Balance	1,448,512	(408,025)	0	1,040,487
TOTAL AUXILIARY FUND REQUIREMENTS	\$4,530,726	(\$35,269)	\$0	\$4,495,457

	2021-23 Biennium ADOPTED BUDGET	FY22 #1 Supplemental Budget	FY23 #2 Supplemental Budget	2021-23 Biennium ADJUSTED BUDGET
<u>CEU/CED FUND</u>				
<u>REVENUES:</u>				
CEU/CED Charges	\$8,878,958	\$0	\$0	\$8,878,958
Other local sources	623,350	0	0	623,350
Transfers	3,061,594	0	0	3,061,594
Total Operating Revenues	\$12,563,902	\$0	\$0	\$12,563,902
Beginning Fund Balance	3,127,206	893,465	0	4,020,671
TOTAL REVENUES	\$15,691,108	\$893,465	\$0	\$16,584,573

EXPENDITURES AND OTHER REQUIREMENTS:

Workforce/Community Ed	\$13,017,861	\$344,796	381,497	\$13,744,154
Cascade Campus	90,472	1,456	2,450	94,378
Transfers	6,000	0	400,000	406,000
Contingency	2,576,775	547,213	(783,947)	2,340,041
Sub-total	\$15,691,108	\$893,465	\$0	\$16,584,573
Unappropriated Ending Fund Balance	0	0	0	0
TOTAL FUND REQUIREMENTS	\$15,691,108	\$893,465	\$0	\$16,584,573

	2021-23 Biennium ADOPTED BUDGET	FY22 #1 Supplemental Budget	FY23 #2 Supplemental Budget	2021-23 Biennium ADJUSTED BUDGET
CONTRACTS AND GRANTS FUND				
REVENUES:				
Local Sources	\$12,705,000	\$0	\$949,813	\$13,654,813
State Sources	14,932,260	1,600,000	8,870,334	25,402,594
Federal Sources	36,360,650	4,000,000	(1,724,282)	38,636,368
Transfers	394,000	0	0	394,000
Total Operating Revenues	\$64,391,910	\$5,600,000	\$8,095,865	\$78,087,775
Beginning Fund Balance	0	1,238,096	0	1,238,096
TOTAL REVENUES	\$64,391,910	\$6,838,096	\$8,095,865	\$79,325,871

EXPENDITURES AND OTHER REQUIREMENTS:

Local Contracts	\$12,658,800	\$0	\$0	\$12,658,800
State Grants	13,492,290	1,600,000	9,359,726	24,452,016
Federal Grants	21,155,030	2,000,000	369,534	23,524,564
Transfers	16,053,350	2,000,000	637,141	18,690,491
Contingency	1,032,440	1,238,096	(2,270,536)	0
Sub-total	\$64,391,910	\$6,838,096	\$8,095,865	\$79,325,871
Unappropriated Ending Fund Balance	0	0	0	0
TOTAL FUND REQUIREMENTS	\$64,391,910	\$6,838,096	\$8,095,865	\$79,325,871

	2021-23 Biennium ADOPTED BUDGET	FY22 #1 Supplemental Budget	FY23 #2 Supplemental Budget	2021-23 Biennium ADJUSTED BUDGET
STUDENT ACTIVITIES FUND				
REVENUES:				
Student Activities Fee	\$4,186,322	\$0	\$0	\$4,186,322
Other local sources	470,000	0	0	470,000
Interest Income	9,000	0	0	9,000
Transfers	68,984	0	0	68,984
Total Operating Revenues	\$4,734,306	\$0	\$0	\$4,734,306
Beginning Fund Balance	1,228,338	665,475	0	1,893,813
TOTAL REVENUES	\$5,962,644	\$665,475	\$0	\$6,628,119

EXPENDITURES AND OTHER REQUIREMENTS:

Sylvania Programs	\$945,349	\$19,928	\$9,876	\$975,153
Rock Creek Programs	906,164	17,228	8,465	931,857
Cascade Programs	711,722	14,972	7,354	734,048
Southeast Programs	650,767	12,825	6,293	669,885
District-wide Programs	2,062,013	73,415	39,859	2,175,287
Contingency	686,629	527,107	(71,847)	1,141,889
Sub-total	\$5,962,644	\$665,475	\$0	\$6,628,119
Unappropriated Ending Fund Balance	0	0	0	0
TOTAL FUND REQUIREMENTS	\$5,962,644	\$665,475	\$0	\$6,628,119

	2021-23 Biennium ADOPTED BUDGET	FY22 #1 Supplemental Budget	FY23 #2 Supplemental Budget	2021-23 Biennium ADJUSTED BUDGET
STUDENT FINANCIAL AID FUND				
REVENUES:				
Private Sources	\$1,355,500	\$0	\$0	\$1,355,500
Federal Sources	171,050,000	0	0	171,050,000
State Sources	30,000,000	0	0	30,000,000
Interest from Investments	25,200	0	0	25,200
Transfers	244,455	0	0	244,455
Total Operating Revenues	\$202,675,155	\$0	\$0	\$202,675,155
Beginning Fund Balance	1,456,327	26,536	0	1,482,863
TOTAL REVENUES	\$204,131,482	\$26,536	\$0	\$204,158,018

EXPENDITURES AND OTHER REQUIREMENTS:

College Funded Programs	\$149,200	\$150,000	\$500,000	\$799,200
Federal Programs	172,163,922	476,536	(2,467,333)	170,173,125
State Programs	30,000,000	0	2,500,000	32,500,000
Short Term Student Loans	276,000	0	0	276,000
Transfer	309,693	0	100,000	409,693
Contingency	1,232,667	(600,000)	(632,667)	0
Sub-total	\$204,131,482	\$26,536	\$0	\$204,158,018
Unappropriated Ending Fund Balance	0	0	0	0
TOTAL FUND REQUIREMENTS	\$204,131,482	\$26,536	\$0	\$204,158,018

	2021-23 Biennium ADOPTED BUDGET	FY22 #1 Supplemental Budget	FY23 #2 Supplemental Budget	2021-23 Biennium ADJUSTED BUDGET
CAPITAL PROJECTS FUND				
REVENUES:				
Other Sources	\$250,000	\$0	\$0	\$250,000
Interest	65,600	0	0	65,600
Transfers	6,580,391	2,000,000	3,000,000	11,580,391
Total Operating Revenues	\$6,895,991	\$2,000,000	\$3,000,000	\$11,895,991
Beginning Fund Balance	7,761,393	842,553	0	8,603,946
TOTAL REVENUES	\$14,657,384	\$2,842,553	\$3,000,000	\$20,499,937

EXPENDITURES AND OTHER REQUIREMENTS:

Capital Outlay	\$3,080,000	\$2,000,000	\$3,030,000	\$8,110,000
Transfers	0	0	0	0
Contingency	577,384	842,553	(30,000)	1,389,937
Sub-total	\$3,657,384	\$2,842,553	\$3,000,000	\$9,499,937
Unappropriated Ending Fund Balance	11,000,000	0	0	11,000,000
TOTAL FUND REQUIREMENTS	\$14,657,384	\$2,842,553	\$3,000,000	\$20,499,937

	2021-23 Biennium ADOPTED BUDGET	FY22 #1 Supplemental Budget	FY23 #2 Supplemental Budget	2021-23 Biennium ADJUSTED BUDGET
<u>CAPITAL CONSTRUCTION FUND</u>				
<u>REVENUES:</u>				
Interest	\$1,922,325	\$0	\$0	\$1,922,325
State Sources	8,000,000	0	0	8,000,000
Other Revenues	30,000	0	0	30,000
Proceeds GO Bond	0	0	223,827,922	223,827,922
Proceeds Sale of Bond	0	0	28,541,309	28,541,309
Transfers	0	0	0	0
Total Operating Revenues	\$9,952,325	\$0	\$252,369,231	\$262,321,556
Beginning Fund Balance	178,303,204	(38,700,801)	0	139,602,403
TOTAL REVENUES	\$188,255,529	(38,700,801)	\$252,369,231	\$401,923,959

EXPENDITURES AND OTHER REQUIREMENTS:

Sylvania Campus	\$62,000,000	\$6,000,000	(\$2,000,000)	\$66,000,000
Rock Creek Campus	9,500,000	1,000,000	4,000,000	14,500,000
Cascade Campus	5,500,000	(2,000,000)	100,000	3,600,000
Southeast Campus	2,000,000	2,000,000	200,000	4,200,000
District-wide Projects	78,000,000	(36,367,695)	252,539,571	294,171,876
Transfers	0	0	0	0
Contingency	25,000,000	(9,333,106)	(2,470,340)	13,196,554
Sub-total	\$182,000,000	(38,700,801)	\$252,369,231	\$395,668,430
Unappropriated Ending Fund Balance	6,255,529	0	0	6,255,529
TOTAL FUND REQUIREMENTS	\$188,255,529	(38,700,801)	\$252,369,231	\$401,923,959

	2021-23 Biennium ADOPTED BUDGET	FY22 #1 Supplemental Budget	FY23 #2 Supplemental Budget	2021-23 Biennium ADJUSTED BUDGET
<u>COLLEGE BOOKSTORE FUND</u>				
<u>REVENUES:</u>				
Sale of Merchandise	\$11,365,693	\$0	\$0	\$11,365,693
Interest	60,000	0	0	60,000
Miscellaneous Income	201,289	0	0	201,289
Transfers	3,934,076	0	0	3,934,076
Total Operating Revenues	\$15,561,058	\$0	\$0	\$15,561,058
Beginning Fund Balance	5,333,861	618,524	0	5,952,385
TOTAL RESOURCES	\$20,894,919	\$618,524	\$0	\$21,513,443

EXPENDITURES AND OTHER REQUIREMENTS:

Bookstore Operations	\$13,558,603	\$139,336	\$105,957	\$13,803,896
Transfers	340,970	0	0	340,970
Contingency	6,995,346	479,188	(105,957)	7,368,577
Sub-total	\$20,894,919	\$618,524	\$0	\$21,513,443
Unappropriated Ending Fund Balance	0	0	0	0
TOTAL FUND REQUIREMENTS	\$20,894,919	\$618,524	\$0	\$21,513,443

	2021-23 Biennium ADOPTED	FY22 #1 Supplemental	FY23 #2 Supplemental	2021-23 Biennium ADJUSTED
FOOD SERVICES FUND				
REVENUES:	BUDGET	Budget	Budget	BUDGET
Food Sales	\$5,976,937	\$0	\$0	\$5,976,937
Interest	(5,675)	0	0	(5,675)
Transfers	3,002,000	0	0	3,002,000
Total Operating Revenues	\$8,973,262	\$0	\$0	\$8,973,262
Beginning Fund Balance	2,394,343	152,129	0	2,546,472
TOTAL REVENUES	\$11,367,605	\$152,129	\$0	\$11,519,734

EXPENDITURES AND OTHER REQUIREMENTS:

Food Service Operations	\$8,422,580	\$72,630	\$80,953	\$8,576,163
Transfers	50,682	0	0	50,682
Contingency	2,894,343	79,499	(80,953)	2,892,889
Sub-total	\$11,367,605	\$152,129	\$0	\$11,519,734
Unappropriated Ending Fund Balance	0	0	0	0
TOTAL FUND REQUIREMENTS	\$11,367,605	\$152,129	\$0	\$11,519,734

	2021-23 Biennium ADOPTED	FY22 #1 Supplemental	FY23 #2 Supplemental	2021-23 Biennium ADJUSTED
TRANSPORTATION & PARKING SERVICES FU				
REVENUES:	BUDGET	Budget	Budget	BUDGET
Parking Permits	\$4,067,755	\$0	\$0	\$4,067,755
Parking Fines	234,527	0	0	234,527
Misc Revenue	2,064,302	0	0	2,064,302
Interest	63,571	0	0	63,571
Transfers	3,568,098	0	0	3,568,098
Total Operating Revenues	\$9,998,253	\$0	\$0	\$9,998,253
Beginning Fund Balance	6,237,992	(69,874)	0	6,168,118
TOTAL REVENUES	\$16,236,245	(\$69,874)	\$0	\$16,166,371

EXPENDITURES AND OTHER REQUIREMENTS:

Parking Operations	\$10,061,128	\$68,930	\$85,854	\$10,215,912
Transfers	475,720	0	0	475,720
Contingency	5,699,397	(138,804)	(85,854)	5,474,739
Sub-total	\$16,236,245	(\$69,874)	\$0	\$16,166,371
Unappropriated Ending Fund Balance	0	0	0	0
TOTAL FUND REQUIREMENTS	\$16,236,245	(\$69,874)	\$0	\$16,166,371

	2021-23 Biennium	FY22 #1	FY23 #2	2021-23 Biennium
PRINT CENTER FUND	ADOPTED	Supplemental	Supplemental	ADJUSTED
REVENUES:	BUDGET	Budget	Budget	BUDGET
Internal Charges	\$828,307	\$0	\$0	\$828,307
External Charges	47,000	0	0	47,000
Copy Machine revenues	772,327	0	0	772,327
Misc revenues	5,200	0	0	5,200
Transfers	1,325,000	0	0	1,325,000
Total Operating Revenues	\$2,977,834	\$0	\$0	\$2,977,834
Beginning Fund Balance	405,036	236,535	0	641,571
TOTAL REVENUES	\$3,382,870	\$236,535	\$0	\$3,619,405

EXPENDITURES AND OTHER REQUIREMENTS:

Print Center Operations	\$2,783,126	\$72,438	\$45,730	\$2,901,294
Transfers	\$120,113	0	0	120,113
Contingency	241,022	164,097	(45,730)	359,389
Sub-total	\$3,144,261	\$236,535	\$0	\$3,380,796
Unappropriated Ending Fund Balance	238,609	0	0	238,609
TOTAL FUND REQUIREMENTS	\$3,382,870	\$236,535	\$0	\$3,619,405

	2021-23 Biennium	FY22 #1	FY23 #2	2021-23 Biennium
PERS INTERNAL SERVICE FUND	ADOPTED	Supplemental	Supplemental	ADJUSTED
REVENUES:	BUDGET	Budget	Budget	BUDGET
Charges to Depts	\$45,258,373	\$0	\$0	\$45,258,373
Interest	96,399	0	0	96,399
Transfers	0	1,250,000	0	1,250,000
Total Operating Revenues	\$45,354,772	\$1,250,000	\$0	\$46,604,772
Beginning Fund Balance	19,332,232	(1,526,238)	0	17,805,994
TOTAL REVENUES	\$64,687,004	(\$276,238)	\$0	\$64,410,766

EXPENDITURES AND OTHER REQUIREMENTS:

Transfers	47,758,373	\$0	\$0	\$47,758,373
Contingency	200,000	1,050,000	0	1,250,000
Sub-total	\$47,958,373	\$1,050,000	\$0	\$49,008,373
Unappropriated Ending Fund Balance	16,728,631	(1,326,238)	0	15,402,393
TOTAL FUND REQUIREMENTS	\$64,687,004	(\$276,238)	\$0	\$64,410,766

	2021-23 Biennium ADOPTED BUDGET	FY22 #1 Supplemental Budget	FY23 #2 Supplemental Budget	2021-23 Biennium ADJUSTED BUDGET
<u>RISK MANAGEMENT FUND</u>				
<u>REVENUES:</u>				
Charges to Depts	\$6,490,000	\$0	\$0	\$6,490,000
Insurance Reimbursements	150,000	0	0	150,000
Interest	326,000	0	0	326,000
Transfers	4,026,500	0	0	4,026,500
Total Operating Revenues	\$10,992,500	\$0	\$0	\$10,992,500
Beginning Fund Balance	12,917,454	(1,554,774)	0	11,362,680
TOTAL REVENUES	\$23,909,954	(\$1,554,774)	\$0	\$22,355,180
<u>EXPENDITURES AND OTHER REQUIREMENTS:</u>				
Self-insurance and Risk Admin	\$12,747,129	\$32,134	\$222,324	\$13,001,587
Transfers	\$0	0	0	0
Contingency	2,200,000	(211,902)	(222,324)	1,765,774
Sub-total	\$14,947,129	(\$179,768)	\$0	\$14,767,361
Unappropriated Ending Fund Balance	8,962,825	(1,375,006)	0	7,587,819
TOTAL FUND REQUIREMENTS	\$23,909,954	(\$1,554,774)	\$0	\$22,355,180
	2021-23 Biennium ADOPTED BUDGET	FY22 #1 Supplemental Budget	FY23 #2 Supplemental Budget	2021-23 Biennium ADJUSTED BUDGET
<u>EARLY RETIREMENT FUND</u>				
<u>REVENUES:</u>				
Interest	\$47,600	\$0	\$0	\$47,600
Transfers	2,087,569	0	0	2,087,569
Total Operating Revenues	\$2,135,169	\$0	\$0	\$2,135,169
Beginning Fund Balance	305,525	(292,134)	0	13,391
TOTAL REVENUES	\$2,440,694	(\$292,134)	\$0	\$2,148,560
<u>EXPENDITURES AND OTHER REQUIREMENTS:</u>				
Other post-retirement benefits	\$2,440,694	(\$292,134)	\$0	\$2,148,560
Contingency	0	0	0	0
Sub-total	\$2,440,694	(\$292,134)	\$0	\$2,148,560
Unappropriated Ending Fund Balance	0	0	0	0
TOTAL FUND REQUIREMENTS	\$2,440,694	(\$292,134)	\$0	\$2,148,560

	2021-23 Biennium	FY22 #1	FY23 #2	2021-23 Biennium
	ADOPTED	Supplemental	Supplemental	ADJUSTED
<u>DEBT SERVICE (G.O. BOND) FUND</u>				
<u>REVENUES:</u>	<u>BUDGET</u>	<u>Budget</u>	<u>Budget</u>	<u>BUDGET</u>
Property Tax - current	\$115,230,212	\$0	\$0	\$115,230,212
Property Tax - prior	300,000	0	0	300,000
Interest	25,092	0	0	25,092
Total Operating Revenues	\$115,555,304	\$0	\$0	\$115,555,304
Beginning Fund Balance	8,107,778	983,918	0	9,091,696
TOTAL REVENUES	\$123,663,082	\$983,918	\$0	\$124,647,000
<u>EXPENDITURES AND OTHER REQUIREMENTS:</u>				
Debt Service - Principal	\$93,480,000	\$0	\$0	\$93,480,000
Debt Service - Interest	25,883,082	0	0	25,883,082
Sub-total	\$119,363,082	\$0	\$0	\$119,363,082
Unappropriated Ending Fund Balance	4,300,000	983,918	0	5,283,918
TOTAL FUND REQUIREMENTS	\$123,663,082	\$983,918	\$0	\$124,647,000
	2021-23 Biennium	FY22 #1	FY23 #2	2021-23 Biennium
	ADOPTED	Supplemental	Supplemental	ADJUSTED
<u>PERS DEBT SERVICE FUND</u>				
<u>REVENUES:</u>	<u>BUDGET</u>	<u>Budget</u>	<u>Budget</u>	<u>BUDGET</u>
Transfer from Internal PERS/Reserve	\$45,258,373	\$0	\$0	\$45,258,373
Total Operating Revenues	\$45,258,373	\$0	\$0	\$45,258,373
Beginning Fund Balance	0	0	0	0
TOTAL REVENUES	\$45,258,373	\$0	\$0	\$45,258,373
<u>EXPENDITURES AND OTHER REQUIREMENTS:</u>				
Debt Service - Principal	\$25,555,000	\$0	\$0	\$25,555,000
Debt Service - Interest	19,703,373	0	0	19,703,373
Sub-total	\$45,258,373	\$0	\$0	\$45,258,373
Unappropriated Ending Fund Balance	0	0	0	0
TOTAL FUND REQUIREMENTS	\$45,258,373	\$0	\$0	\$45,258,373

June 15, 2023

23-158

COMMENDATION OF RETIRING EMPLOYEE - GREGORY HARRIS (5 YEARS)

PREPARED BY: Michelle M. Lee, People Data & Systems Specialist, People Strategy Equity & Culture

APPROVED BY: Julie Kinney, People Data & Systems Manager, People Strategy Equity & Culture
Dr. Adrien L. Bennings, President

STRATEGIC THEME: Belonging: Transform our learning culture toward creating a sense of belonging and well-being for every student

REPORT: Gregory Harris has performed faithfully in his duties as a Marketing & Communications Director for Portland Community College since July 9, 2018. He retires effective August 31, 2023.

RECOMMENDATION: That the Board commend him for his service to Portland Community College and wish him well in his retirement years.

June 15, 2023

23-159

COMMENDATION OF RETIRING EMPLOYEE - LINDA
MACKIN (10 YEARS)

PREPARED BY: Michelle M. Lee, People Data & Systems Specialist, People
Strategy Equity & Culture

APPROVED BY: Julie Kinney, People Data & Systems Manager, People
Strategy Equity & Culture
Dr. Adrien L. Bennings, President

STRATEGIC THEME: Belonging: Transform our learning culture toward creating a
sense of belonging and well-being for every student

REPORT: Linda Mackin has performed faithfully in her duties as a
Library Technician and Library Resource Sharing Specialist for
Portland Community College since September 18, 2013. She
retires effective June 30, 2023

RECOMMENDATION: That the Board commend her for her service to Portland
Community College and wish her well in her retirement years.

June 15, 2022

23-160

COMMENDATION FOR RETIRING EMPLOYEE-
WENDY PALMER (44 YEARS)

PREPARED BY: Melissa Morton, Total Rewards Specialist, People Strategy
Equity & Culture

APPROVED BY: Julie Kinney, People Data & Systems Manager, People
Strategy Equity & Culture
Dr. Adrien L. Bennings, President

STRATEGIC THEME: Delivery: Redefine time, place, and systems of educational
delivery to create a more learner-centric ecosystem;
Belonging: Transform our learning culture toward creating a
sense of belonging and well-being for every student;
Enterprise: Cultivate a long-term sustainable college
enterprise

REPORT: Wendy Palmer has performed faithfully in her duties as a
Access Resources Coordinator, and Special Needs
Coordinator for Portland Community College since March
26,1979. She retires effective May 31, 2023.

RECOMMENDATION: That the Board commend her for her service to Portland
Community College and wish her well

June 15, 2023

23-161

COMMENDATION OF RETIRING EMPLOYEE - VIRGINIA
(GINGER) L. SMITH (27 YEARS)

PREPARED BY: Michelle M. Lee, People Data & Systems Specialist, People
Strategy Equity & Culture

APPROVED BY: Julie Kinney, People Data & Systems Manager, People
Strategy Equity & Culture
Dr. Adrien L. Bennings, President

STRATEGIC THEME: Belonging: Transform our learning culture toward creating a
sense of belonging and well-being for every student

REPORT: Virginia (Ginger) L. Smith has performed faithfully in her
duties as an OSS 4, Admin. Asst. and Office Assistant II for
Portland Community College since May 28, 1996. She
retires effective June 30, 2023.

RECOMMENDATION: That the Board commend her for her service to Portland
Community College and wish her well in her retirement
years.

June 15, 2022

23-162

COMMENDATION FOR RETIRING EMPLOYEE-
MELODY WILSON (25 YEARS)

PREPARED BY: Melissa Morton, Total Rewards Specialist, People Strategy
Equity & Culture

APPROVED BY: Julie Kinney, People Data & Systems Manager, People
Strategy Equity & Culture
Dr. Adrien L. Bennings, President

STRATEGIC THEME: Delivery: Redefine time, place, and systems of educational
delivery to create a more learner-centric ecosystem;
Belonging: Transform our learning culture toward creating a
sense of belonging and well-being for every student;
Enterprise: Cultivate a long-term sustainable college
enterprise

REPORT: Melody Wilson has performed faithfully in her duties as Full-
time Faculty for Portland Community College since June
21,1998. She retires effective June 30,2023.

RECOMMENDATION: That the Board commend her for her service to Portland
Community College and wish her well in her retirement
years.

June 15, 2023

23-163

CONTINUOUS APPOINTMENT: ACADEMIC
PROFESSIONAL

PREPARED BY: Juliette Anderson, People Partner, People Strategy Equity & Culture

APPROVED BY: Dr. Adrien L. Bennings, President

STRATEGIC THEME: Belonging: Transform our learning culture toward creating a sense of belonging and well-being for every student

REPORT: The President RECOMMENDS that the following Academic Professionals, having fulfilled the required probationary period, be granted continuous appointment, effective July 1, 2023:

RECOMMENDATION:	<u>Continuous Appointments</u>	<u>Job Title</u>
	Jennifer Lucas	Coordinator/Alternate Media, Accessible Ed & Disability Resources

June 15, 2023

23-164

APPROVE EARLY WORK AMENDMENT TO SAPLING,
LLC FOR CASCADE CAMPUS PROJECTS

PREPARED BY: John MacLean, Finance & Procurement Manager, Planning
& Capital Construction

FINANCIAL
RESPONSIBILITY: Rebecca Ocken, Interim Director, Planning & Capital
Construction

APPROVED BY: Eric Blumenthal, Executive Vice President, Administration
and Finance
Dr. Adrien L. Bennings, President

STRATEGIC THEME: Enterprise: Cultivate a long-term sustainable college
enterprise

REPORT: The 2017 and 2022 Bond Programs included funding for
deferred maintenance throughout the District.

Two buildings have been identified at the Cascade Campus
that have similar issues with the Heating, Ventilation and Air
Conditioning (HVAC) systems.

In the Student Union and Cascade Hall the Variable
Refrigerant Flow (VRF) systems have failed. Both buildings
were constructed in the same time frame and the warranty
on the systems has expired. PCC requested Glumac, who
has experience with the buildings, to review options. The
optimal recommendation is a complete replacement of the
existing system which will address the current issues and
other parts of the system that are approaching the end of
their life-cycle.

The Cascade Campus Public Safety Building (PSB) is an
aging facility that requires a substantial renovation to meet
current needs. The building was originally a residential
property before being converted first to a dental facility
before PCC purchased it and converted it for use by Public
Safety.

On May 21, 2020, through BA 20-152 the Board adopted the finding, granted an exemption, and authorized the use of the CM/GC alternative contracting method for the Cascade Campus PSB project. The project was delayed to allow construction to occur at the same time as the VRF projects to minimize disruption to campus.

At the January 19, 2023 meeting the Board approved BA 23-105 to grant an exemption for competitive bidding and use the construction manager/general contractor (CM/GC) alternative contracting method for this project.

On March 15, 2023, the Request for Proposals (RFP) was advertised in the Daily Journal of Commerce, State of Oregon (OregonBuys), BidLocker, Portland Observer, and the Portland Business Tribune. In addition, P&CC staff reached out to all identified COBID registered firms who could provide these services. At the proposal closing time of 2:00 PM April 24, 2023 three (3) proposals were received. One proposal was received from a COBID registered firm.

The contractor proposals were evaluated based on experience, overall project and schedule, subcontracting plan, social responsibility approach and fee structure.

After review Sapling, LLC was selected as the CM/GC contractor for this project. Sapling provided a preconstruction fee of \$38,222. The GMP will be brought to the Board later in 2023-2024.

Currently there are significant supply chain issues in the procurement of HVAC equipment and orders need to be placed immediately to ensure availability for the work to be performed in Fall 2023.

Sapling has provided a proposed early work amendment (EWA) for \$600,000 for the early procurement of equipment. This will be included in the GMP when it is presented to the Board. PCC staff have reviewed and recommend acceptance.

Sapling is aware of the College goals for COBID and Workforce participation and will work with the College to maximize participation. As this EWA is for materials, there is no current COBID participation. While Sapling is not a COBID registered firm it is a joint venture between Pence

Construction and Minority Construction Group. Minority Construction Group is registered with Oregon COBID as an ESB, MBE, and WBE.

RECOMMENDATION: That the Board of Directors approve the issuance of an Early Work Amendment to Sapling, LLC for the Cascade Campus Projects in the amount of \$600,000. Funding will be from the 2017 and 2022 Bonds.

June 15, 2023

23-165

CONTRACT APPROVAL FOR PUBLIC SAFETY CAMERA
DATA STORAGE TO CDW-G

PREPARED BY: John MacLean, Finance & Procurement Manager, Planning & Capital Construction

FINANCIAL
RESPONSIBILITY: Rebecca Ocken, Interim Director, Planning & Capital Construction

APPROVED BY: Eric Blumenthal, Executive Vice President, Administration and Finance
Dr. Adrien L. Bennings, President

STRATEGIC THEME: Enterprise: Cultivate a long-term sustainable college enterprise

REPORT: The 2022 Bond includes funding for IT upgrades across the district.

P&CC and IT staff have identified a need to upgrade the college's data archive and storage systems for Public Safety camera systems across the district.

The system will be purchased from CDW-G who are on a State of Oregon Value Added Reseller (VAR) contract, reference number 5603. The Community College Rules of Procurement Section CCR-205 exempts the College from a competitive process when using an approved cooperative contract.

CDW-G have provided the college with a quote for \$1,253,516 to provide the specified equipment. PCC staff have reviewed the quote and recommend acceptance.

In this instance, a COBID certified firm does not hold a contract for the goods and related services being procured.

RECOMMENDATION: That the Board of Directors authorize PCC to execute a contract with CDW-G, Inc for \$1,253,516 for the purchase of data archive and storage systems for District Wide Public Safety Cameras. Funding will be from the 2022 Bond.

June 15, 2023

23-166

EAB NAVIGATE FOR STUDENT SUCCESS MANAGEMENT
SYSTEM SOFTWARE

PREPARED BY: Michael Mathews, Director, Procurement & Contracting

FINANCIAL
RESPONSIBILITY: Heather Lang, Interim Vice President, Student Affairs

APPROVED BY: Dr. Adrien L. Bennings, President

STRATEGIC THEME: Belonging: Transform our learning culture toward creating a sense of belonging and well-being for every student; Delivery: Redefine time, place, and systems of educational delivery to create a more learner-centric ecosystem; Workforce: Respond to community and workforce needs by developing a culture of agility; Enterprise: Cultivate a long-term sustainable college enterprise.

REPORT: The college has a need to continue services with EAB Navigate Student Success Management System to support student success. EAB has provided an opportunity for a significant discount if we renew the contract by June 30.

A Student Success Management System (SSMS) is an enterprise-level system that enables students, faculty, administrators, advisors, and other student support professionals to work together to guide students towards their graduation and employment goals. An SSMS supports this through integrated communication, case management, appointment management, new student on-boarding, student needs intake surveys, academic planning, and registration tools.

EAB is an integral part of the foundation for guided pathways, gathering data to support strategic course scheduling and provides the functionality to support ease of enrollment and registration for students.

PCC staff determined that EAB Navigate is the current best fit and aligns with college partners in the Portland Metro Area. It also provides the needed integration with critical related technology systems such as AdAstra for course scheduling.

The 7% standard increase has been reduced to **3%**.

	2023-2024	2024-2025	2025-2026	2026-2027	2027-2028
Navigate	\$219,844	\$226,439	\$233,232	\$240,229	\$247,436
Administrativ	\$7,500	\$7,500	\$7,500	\$7,500	\$7,500
Total	\$227,344	\$233,939	\$240,732	\$247,729	\$254,936

Pursuant to the College Public Contracting Rule CCR-212 the College may enter into a contract without further competition for Proprietary Software Licenses.

There are currently no certified MWESB firms registered with Oregon COBID that provide Student Success Management Systems.

RECOMMENDATION: The Board of Directors authorizes the college to enter into a five-year contract with EAB for a sum not to exceed \$1,204,680.00.

June 15, 2023

23-167

APPROVE OPPORTUNITY CENTER AS THE NEW BUILDING
NAME FOR THE PMWTC AND WILLOW CREEK LOCATIONS

PREPARED BY: Rebecca Ocken, Interim Director, Planning & Capital
Construction

FINANCIAL
RESPONSIBILITY: Rebecca Ocken, Interim Director, Planning & Capital
Construction

APPROVED BY: Eric Blumenthal, Executive Vice President, Administration and
Finance
Dr. Adrien L. Bennings, President

STRATEGIC THEME: Belonging: Transform our learning culture toward creating a
sense of belonging and well-being for every student; Workforce:
Respond to community and workforce needs by developing a
culture of agility.

REPORT: The 2017 Bond Program includes new construction at the
Portland Metropolitan Workforce Training Center (PMWTC).
With the new building, a new name is recommended:
“Opportunity Center”. This name change will reflect the unique
and special services offered at the location to help students
attain necessary skills for employment.

Additionally, the recommendation of a name change includes
the Willow Creek Center, which offers similar special services,
being recognized as an Opportunity Center in its building
name. This change will maintain district-wide continuity (aligned
with One College) and formalize the use of the Opportunity
Center name.

Locational details will be provided via the college website and
other informational materials to distinguish the two Opportunity
Centers from each other.

Per College Board Policy 703B: Naming of College Facilities,
Programs, and Positions, the PCC Board of Directors has sole
authority over the naming of College campuses, sites, buildings,
facilities, and parts of facilities.

RECOMMENDATION: That the Board of Directors approve the new name of
“Opportunity Center” be adopted for both the Portland
Metropolitan Workforce Training Center and Willow Creek
Center.

June 15, 2023

23-168

CANVASS OF THE ELECTION OF BOARD MEMBERS

PREPARED BY: Jeannie Moton, Executive Coordinator, Office of the President

APPROVED BY: Dr. Adrien L. Bennings, President
Tiffani Penson, Chair

STRATEGIC THEME: Enterprise: Cultivate a long-term sustainable college enterprise

REPORT: Pursuant to ORS 255.295, Tim Scott, Director of Elections at Multnomah County, Oregon, acting as the Elections Officer in the Portland Community College District conducted elections in Zone 2, 3, 6, and 7 of the Portland Community College District on May 16, 2023 Special District Election.

The abstract votes have been received by Portland Community College and are summarized below:

County						
Zone 2			Penson: 24,458			24,458
			Write In: 498			498
Zone 3	Truong: 27		Truong: 24,079			24,106
	Write In: 1		Write In: 433			434
Zone 6				McKelvey: 11,667	McKelvey: 5,738	17,405
				Write In 530	Write In: 185	715
Zone 7		Wilson: 6,169	Wilson: 235	Wilson: 12,651		19,055
		Write In: 145	Write In: 5	Write In: 425		575

RECOMMENDATION: That the Board of Directors declare the following Board members duly elected for service effective July 1, 2023:

- Tiffani Penson, Zone 2 from July 1, 2023-June 30, 2027
- Kien Truong, Zone 3 from July 1, 2023-June 30, 2027
- Gregory McKelvey, Zone 6 from July 1, 2023-June 30, 2025
- Kristi Wilson, Zone 7 from July 1, 2023-June 30, 2027

June 15, 2023

23-169

RESOLUTION ADOPTING THE PORTLAND COMMUNITY
COLLEGE BUDGET FOR THE 2023-2025 BIENNIUM
COMMENCING JULY 1, 2023, MAKING APPROPRIATIONS
AND DETERMINING AND DECLARING AD VALOREM TAX
LEVIES

PREPARED BY: Tom Andrews, Budget Director, Finance

APPROVED BY: Eric Blumenthal, Executive Vice President, Administration and Finance
Dina Farrell, Associate Vice President, Finance
Dr. Adrien L. Bennings, President

STRATEGIC THEME: Enterprise: Cultivate a long-term sustainable college enterprise

REPORT: On April 20, 2023, the Board of Directors of Portland Community College District, acting as the College Budget Committee, approved the Biennium 2023-2025 budget.

On May 18, 2023, the Multnomah County Tax Supervising and Conservation Commission (TSCC), after due notice and a public hearing on the budget and by a majority vote of members of the Commission, certified the 2023-2025 Biennium budget with no objection and in substantial compliance with the requirements of the Oregon Budget Law. There were no changes or corrections made to the budget after TSCC's certification.

RECOMMENDATION: That the Board of Directors approve this resolution adopting the budget of the Portland Community College District for the 2023-2025 Biennium commencing July 1, 2023 in the total sum of \$1,490,156,006 for the following funds and appropriations as set forth as follows:

BE IT RESOLVED that the Board of Directors of the Portland Community College District hereby adopts the budget for the 2023-2025 Biennium in the total amount of \$1,490,156,006.

BE IT FURTHER RESOLVED that the amounts for the fiscal year beginning JULY 1, 2023 and for the purposes shown below are hereby appropriated.

	1st Year of Biennium 2023-25	2nd Year of Biennium 2023-25	Total Biennium 2023-25
General Fund	\$295,122,777	\$317,805,700	\$612,928,477
CEU/CED Fund	7,956,354	7,978,519	15,934,873
Auxiliary Fund	2,224,757	3,512,772	5,737,529
Contracts and Grants Fund	29,534,088	31,980,162	61,514,250
Student Activities Fund	3,688,497	3,688,497	7,376,994
Student Financial Aid Fund	96,701,100	96,715,894	193,416,994
Capital Projects Fund	5,380,730	23,260,729	28,641,459
Capital Construction Fund	76,346,585	185,410,861	261,757,446
College Bookstore Fund	7,778,078	7,859,577	15,637,655
Food Services Fund	4,327,478	4,242,430	8,569,908
Transportation & Parking Fund	4,212,551	4,314,599	8,527,150
Internal Service-PERS/Reserve	\$23,951,318	39,617,473	63,568,791
Risk Management Fund	7,267,488	16,518,957	23,786,445
Print Center Fund	1,483,940	1,503,221	2,987,161
Early Retirement Fund	1,109,286	2,010,542	3,119,828
Debt Service Fund (G.O. Bonds)	60,994,326	66,823,729	127,818,055
PERS Debt Service Fund	23,951,318	24,881,673	48,832,991
Total All Funds	<u>\$ 652,030,671</u>	<u>\$ 838,125,335</u>	<u>\$ 1,490,156,006</u>

Note: the 2nd year Biennium total includes Unappropriated Ending Fund Balance

Exhibit B

GENERAL FUND

Programs areas:

Office of the President	\$30,021,616
Finance & Administration	\$133,800,436
Academic Affairs	\$279,317,253
Student Affairs	\$70,189,076
Transfers	16,078,931
Contingency	\$59,971,029
TOTAL APPROPRIATIONS	\$589,378,341
Unappropriated Ending Fund Balance (see note)	23,550,136
TOTAL GENERAL FUND	\$612,928,477

CEU/CED FUND

Sylvania Campus	\$0
Cascade Campus	50,048
Workforce & Cmnty Dev	11,612,854
Transfers	200,188
Contingency	4,071,783
TOTAL APPROPRIATIONS	15,934,873
Unappropriated Ending Fund Balance (see note)	0
TOTAL CEU/CED Fund	15,934,873

AUXILIARY FUND

Facilities Usage	\$1,693,539
Campus Activities	1,801,517
Sustainability Projects	200,000
Transfers	197,799
Contingency	400,000
TOTAL APPROPRIATIONS	\$4,292,855
Unappropriated Ending Fund Balance (see note)	1,444,674
TOTAL AUXILIARY FUND	\$5,737,529

CONTRACTS AND GRANTS FUND

State Grants	\$18,573,955
Federal Grants	22,163,730
Local Contracts	13,878,055
Transfers	3,375,590
Contingency	3,522,920
TOTAL APPROPRIATIONS	\$61,514,250
Unappropriated Ending Fund Balance (see note)	\$0
TOTAL CONTRACTS AND GRANTS FUND	\$61,514,250

STUDENT ACTIVITIES FUND

Civic Leadership Development	\$485,482
Student Engagement	1,489,128
Basic Needs & Sustainability Leadership	1,035,336
ASPPC Senate	520,566
Student Belonging & Wellbeing	1,239,760
Emergency Grants	289,926
Student Life & Leadership Initiatives	1,598,126
Contingency	718,670
TOTAL APPROPRIATIONS	\$7,376,994
Unappropriated Ending Fund Balance (see note)	0
TOTAL STUDENT ACTIVITIES FUND	\$7,376,994

Note: Unappropriated Ending Fund Balance is not an appropriation

STUDENT FINANCIAL AID FUND

College Funded Programs	\$103,300
Federal Programs	146,092,150
State Programs	45,760,000
Short Term Student Loan Program	20,300
Transfers	258,734
Contingency	1,182,510
TOTAL APPROPRIATIONS	\$193,416,994
Unappropriated Ending Fund Balance (see note)	0
TOTAL STUDENT FINANCIAL AID FUND	\$193,416,994

CAPITAL PROJECTS FUND

Capital Outlay	9,645,000
Contingency	1,571,459
TOTAL APPROPRIATIONS	\$11,216,459
Unappropriated Ending Fund Balance (see note)	17,425,000
TOTAL CAPITAL PROJECTS FUND	\$28,641,459

CAPITAL CONSTRUCTION FUND

Sylvania Campus	\$61,259,130
Rock Creek Campus	\$16,733,299
Cascade Campus	\$5,821,519
Southeast Campus	\$243,681
District-wide Projects	\$75,593,956
Contingency	20,000,000
TOTAL APPROPRIATIONS	179,651,585
Unappropriated Ending Fund Balance (see note)	82,105,861
TOTAL CAPITAL CONSTRUCTION FUND	\$261,757,446

COLLEGE BOOKSTORE FUND

Bookstore Operations	\$12,658,393
Transfers	961,714
Contingency	2,017,548
TOTAL APPROPRIATIONS	\$15,637,655
Unappropriated Ending Fund Balance (see note)	0
TOTAL COLLEGE BOOKSTORE FUND	\$15,637,655

FOOD SERVICES FUND

Food Services Operations	\$7,781,798
Transfers	47,359
Contingency	740,751
TOTAL APPROPRIATIONS	\$8,569,908
Unappropriated Ending Fund Balance (see note)	\$0
TOTAL FOOD SERVICES FUND	<u>\$8,569,908</u>

Note: Unappropriated Ending Fund Balance is not an appropriation.

TRANSPORTATION & PARKING SERVICES FUND

Parking Operations	\$7,082,747
Transfers	214,825
Contingency	1,229,578
TOTAL APPROPRIATIONS	\$8,527,150
Unappropriated Ending Fund Balance (see note)	0
TOTAL TRANSPORTATION & PARKING SVCS	<u>\$8,527,150</u>

INTERNAL SERVICE-PERS/RESERVE FUND

Transfers	\$48,832,991
Contingency	0
Unappropriated Ending Fund Balance (see note)	14,735,800
TOTAL INTERNAL SERVICE-PERS/RESERVE	<u>\$63,568,791</u>

RISK MANAGEMENT FUND

Self Insurance & Risk Administration	\$13,318,456
Contingency	2,000,000
TOTAL APPROPRIATIONS	\$15,318,456
Unappropriated Ending Fund Balance (see note)	8,467,989
TOTAL RISK MANAGEMENT FUND	<u>\$23,786,445</u>

PRINT CENTER FUND

Print Center Operations	\$2,726,530
Transfers	94,230
Contingency	166,401
TOTAL APPROPRIATIONS	\$2,987,161
Unappropriated Ending Fund Balance (see note)	0
TOTAL PRINT CENTER FUND	<u>\$2,987,161</u>

EARLY RETIREMENT FUND

Personal Services	\$1,718,572
Contingency	500,000
TOTAL APPROPRIATIONS	\$2,218,572
Unappropriated Ending Fund Balance (see note)	901,256
TOTAL EARLY RETIREMENT FUND	<u>\$3,119,828</u>

DEBT SERVICE (GO Bonds) FUND	
Debt Service	\$123,818,055
Unappropriated Ending Fund Balance (see note)	4,000,000
TOTAL DEBT SERVICE (GO Bonds) FUND	<u><u>\$127,818,055</u></u>

PERS DEBT SERVICE FUND	
Debt Service	\$48,832,991
TOTAL PERS DEBT SERVICE FUND	<u><u>\$48,832,991</u></u>

Note: Unappropriated Ending Fund Balance is not an appropriation.

NOW THEREFORE BE IT RESOLVED, that the Board of Directors of the Portland Community College District hereby imposes the taxes provided for in the adopted budget and that these taxes are hereby imposed and categorized for the tax year 2023-2024 and for 2024-2025 upon the assessed value of all taxable property within the Portland Community College District of Clackamas, Columbia, Multnomah, Washington, and Yamhill Counties, of the State of Oregon. The following allocation and categorization, subject to the limit of Section 11b, Article XI of the Oregon Constitution make up the aforementioned levy:

For the 1st year of the biennium period July 1, 2023 to June 30, 2024:

Amount Subject to the Education Limitation:

General Fund \$0.2828* per \$1,000 of assessed value of properties within the District boundary.

(*Constitutionally established by Ballot Measure 50.)

Amount Excluded from the Educational Limitation (for payment of maturing principal and interest of voter-approved General Obligation Bonds):

Debt Service Fund \$61,183,618

For the 2nd year of the biennium period: July 1, 2024 to June 30, 2025:

Amount Subject to the Education Limitation:

General Fund \$0.2828* per \$1,000 of assessed value of properties within the District boundary.

(*Constitutionally established by Ballot Measure 50.)

Amount Excluded from the Educational Limitation (for payment of maturing principal and interest of voter-approved General Obligation Bonds):

Debt Service Fund \$66,400,771

AND, that the President of Portland Community College be hereby authorized and directed to file with the County Assessor of each County in which the Portland Community College District is located, a notice of tax levy and a true copy of the budget as finally adopted in accordance with the provisions of ORS 310.060 and ORS 294.555.

ADOPTED BY THE GOVERNING BOARD OF THE PORTLAND COMMUNITY COLLEGE DISTRICT THIS 15th DAY OF JUNE, 2023.

ATTEST:

Dr. Adrien L. Bennings
President

APPROVED:

Tiffani Penson
Chair, Board of Directors

It is against the College's policy for any manager, supervisor, faculty member, staff member, or student to engage in prohibited harassment or discrimination of any member of the College community. PCC adheres to all federal, state, and local civil rights laws and regulations prohibiting discrimination in public institutions of higher education, including applicable provisions of the Civil Rights Act of 1964 (as amended); related Executive Orders 11246 and 11375; Title IX of the Education Amendments Act of 1972; Section 504 of the Rehabilitation Act of 1973; Titles I and II of the Americans with Disabilities Act of 1990 (as amended); the Age Discrimination in Employment Act, the Uniformed Service Employment and Reemployment Rights Act, and all applicable federal, state, and local civil rights laws. PCC does not discriminate against any employee, applicant for employment, student, or applicant for admission on the race, color, religion, national origin, sex, marital status, disability, veteran status, age, sexual orientation, or any other status protected by federal, state, or local law including protections for those opposing discrimination or participating in any resolution process on campus, with the Equal Employment Opportunity Commission or other human rights agencies. This policy covers nondiscrimination in both employment and access to educational opportunities. Therefore, any member of the PCC community who acts to deny, deprive, or limit the educational or employment and/or social access, benefits, and/or opportunities of any member of the PCC community, guest, or visitor on the basis of their actual or perceived membership in the protected classes listed above is in violation of PCC's policy on nondiscrimination.