

MAY 18, 2022

23-150

CONTRACT APPROVAL FOR TOUCHNET VIP  
ONECARD

PREPARED BY: Michael Mathews, Director Procurement & Contracting,  
Financial Services

FINANCIAL  
RESPONSIBILITY: Dina Farrell, Associate Vice President Financial Services  
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APPROVED BY: Eric Blumenthal, Executive Vice President, Administration &  
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Dr. Adrien L. Bennings, President

STRATEGIC THEME: Belonging: Transform our learning culture toward creating a  
sense of belonging and well-being for every student;  
Workforce: Respond to community and workforce needs by  
developing a culture of agility; Enterprise: Cultivate a long-  
term sustainable college enterprise

The College has identified an opportunity to make improvements to services to students related to ID, Financial aid, and emergency funds distribution. Implementing a single-card solution will improve the speed at which funds are delivered and PCI security enhancements. Once implemented all students will receive a VIP One card.

- ID Card.
  - All students would have a physical ID card and a virtual mobile device ID card.
- Refunding of Financial Aid.
  - Financial aid may be sent to the card. Students will still have the option to have it directly deposited or have a paper check if they choose.
  - The card is automatically sent to the student, it will streamline the current process and the funds will arrive to the student quicker than the current process.
- Refunding of non-financial aid.
  - Any refund, not financial aid related can be immediately available through the VIP card.
- Student basic needs fund.

- When a student is awarded emergency funds for basic needs these funds may be placed on the card for immediate use.
- The VIP card has the option to load funds that may be used internally at any of our dining services or our bookstore.
- The VIP card may be used at outside businesses that we set up to take our card for things that the college does not provide such as gas, auto repair, groceries, etc.
- Print center
  - The card may be set up for students to use a declining balance at any of the print centers for printing on campus.
- Dining
  - Dining services are currently in the process of purchasing a point-of-sale system from Touchnet which will allow the use of the VIP card.
- Library.
  - A library barcode may be added to the card so that the students are able to use their card in our library
- Room access control may be added to the VIP card at a later date if the college determines appropriate

In this instance, a COBID-certified firm does not provide the services to be procured.

**RECOMMENDATION:**

The Board of Directors authorizes the College to increase the contract with Touchnet Information Systems, Inc. by \$176,723 for a district-wide VIP Onecard Program.