



PORTLAND COMMUNITY COLLEGE BOARD OF DIRECTORS

Business Meeting



February 16, 2023



The Board of Directors meetings are held in accordance with open meeting laws and accessibility requirements. If a person with a disability needs assistance in order to attend or participate in a meeting, please notify the Board of Director's Office at least 48 hours in advance by calling (971) 722-4365 or by email at boardmember@pcc.edu, please use ACCESSIBILITY in the subject line.

Board of Directors Goals 2022-2023

Belonging

Strategic Goal: Ensure that the Board of Directors and the President both advance Diversity, Equity and Inclusion in measurable and strategic ways.

- Monitor the recruitment, hiring, and retention of employees of color.
- Monitor the awarding of contracts to D/M/W/ESB/SDV companies.
- Integrate diversity, equity, and inclusion into its policymaking processes and all
- board functions.
- Support a people-centered approach to the well-being of students and staff.

Delivery

Strategic Goal: The board holds itself and the college president accountable for improving equitable student success.

- Monitor semiannual performance on access, retention, and completion rates for all students; while reducing and eliminating disparities in these rates for low-income students and students of color.
- Utilize personal and professional networks to establish new strategic partnerships that bring new resources to the goal of improving outcomes for students (e.g., resources that address student housing and food insecurity, the PCC Campaign for Opportunity, etc.).
- Support the president in Workplace Transformation.

Enterprise

Strategic Goal: Through the development of policy, a strong relationship with the college president and effective public advocacy, ensure that Portland Community College is well positioned to meet the current and future needs of the communities it serves:

- Hire and on-board PCC's 8th President and communicate the PCC governance structure.
- Support successful on-boarding of the president.
- Engage in strategic advocacy with city, county, regional, state, and federal governments.
- Support successful passage for the 2022 Bond Measure.
- Engage in Board development by participating in evaluations, professional development, and training.
- Support the strategies around the accreditation recommendations and actively contribute to a successful accreditation cycle.

Workforce

Strategic Goal: Advocate for workforce development.

- Understand strategic-level workforce data to support the alignment of pathways to close talent and opportunity gaps and move students into quality, livable wage careers, increasing economic mobility.
- Advocate for and support state and federal investments in community colleges to promote equitable workforce development.

The PCC Board of Directors Working Agreement:

- | | |
|---|---|
| • Treat each other with respect | • Create a positive working environment |
| • Plan agenda thoughtfully/Conduct effective meetings | • Call in/Call out |
| • Listen with an empathetic mind and heart | • Be aware of impact as well as intent |
| • Be prepared | • Stay true to board goals |
| • Be honest, act with integrity | • Stay engaged |
| | • Enable/empower all voices |

Portland Community College
BOARD OF DIRECTORS
PO BOX 19000, Portland, Oregon 97280

February 16, 2023
Sylvania Campus, 12000 SW 49th Avenue, Portland, OR 97219
Streaming Link: <https://portlandcc.zoom.us/j/91565224059>
+1 669 444 9171 or +1 669 900 6833 or +1 719 359 4580 or +1 253 205 0468

AGENDA

- 3:45 PM **EXECUTIVE SESSION** In accordance with ORS 192.660 (2), (d) labor negotiations, (h) litigation and (k) school safety.
- Media Requests to join the Executive Session can be phoned in to 971.722.4365 or emailed to boardmember@pcc.edu by **noon of the meeting date**. Please use **MEDIA REQUEST** in the subject line.
- 4:30 PM **WORK SESSION** CC Building, Rooms 233 A/B
- [Budget Planning](#) – Eric Blumenthal, Dina Farrell, Tom Andrews
 - [Elasticity of Enrollment](#) – Tom Andrews
- 5:30 PM **DINNER** (*Invite Only*)
- 6:30 PM **BUSINESS SESSION** CC Building, Rooms 233 A/B
Call to Order
- Land Acknowledgment
 - Approval of Agenda — February 16, 2023
 - Approval of Minutes — January 19, 2023
- 6:35 PM **RECOGNITION**
- Commendation of Retiring Employee—Jan Underwood (30 years)
- 6:40 PM **1TT1 SPOTLIGHT**
- [Cascade Festival of African Films](#)
 - [National Career Technical Education \(CTE\) Month](#)
- 7:00 PM **PRESIDENT’S UPDATES**
- President’s Report
 - [Personnel Report](#)
- 7:20 PM **INFORMATION SESSIONS**
- Belonging:** Transform our learning culture toward creating a sense of belonging and well-being for every student
- [Building a Brighter Future](#) – Christina Kline, Jennifer Monnig, Kim Morgan

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Enterprise: Cultivate a long-term sustainable college enterprise

- [Legislative Session and PCC Advocacy Day Update](#) – Sage Learn

8:00PM

PUBLIC COMMENT ON AGENDA ITEMS

Persons wishing to make public comment on agenda items can request a time slot by using this [link](#). Details and directions can be found at the link. Deadline for signups: Wednesday, February 15 at 5:00 pm.

8:15 PM

CONSENT AGENDA: (All items will be approved by consent agenda unless an item is withdrawn by request of a member of the Board. A separate motion will then be required to act on the item in question.)

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8:20 PM

PUBLIC COMMENT ON NON-AGENDA ITEMS

Persons wishing to make public comment on agenda items can request a time slot by using this [link](#). Details and directions can be found at the link. Deadline for signups: Wednesday, February 15 at 5:00 pm.

8:35 PM

REPORTS

- Student Update—Lauren Riddle, Student Board Member
- PCC Federation of Classified Employees (AFT Local 3922)—Jeff Grider, President
- PCC Federation of Faculty and Academic Professionals (AFT Local 2277)—Frank Goulard, President
- Board Members
 - ACCT Update
 - OCCA Update

8:55 PM

ADJOURNMENT

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Portland Community College
PO BOX 19000, Portland, Oregon 97280

January 19, 2023

BOARD MEETING MINUTES

ATTENDANCE

Serin Bussell, Tiffani Penson, Dan Saltzman (virtual), Michael Sonnleitner (virtual), Kristi Wilson, Lauren Riddle

EXECUTIVE SESSION

The PCC Board of Directors met in accordance with ORS 192.660 (2) the PCC Board of Directors will now meet in Executive Session to discuss (d) labor negotiations. Kelly Schwartz and Rob Stormer provided updates on details of the upcoming labor negotiations.

WORK SESSION/DINNER

The Board of Directors met in Work Session to discuss proposed updates to the Student Trustee Position and the [draft MOU](#) between ASPCC and Board of Directors.

BUSINESS SESSION

Chair Penson called the Business Meeting to order at 6:32 pm and shared the Land Acknowledgement.

The January 19, 2023 agenda was approved as published. Cremona-Wagner/Wilson

Alyajouri – Absent

Penson – Yes

Wilson – Yes

Bussell – Yes

Saltzman – Yes

Cremona Wagner – Yes

Sonnleitner – Yes

The December 15, 2022 minutes were approved as published. Saltzman/Wilson

Alyajouri – Absent

Penson – Yes

Wilson – Yes

Bussell – Yes

Saltzman – Yes

Cremona Wagner – Yes

Sonnleitner – Yes

RECOGNITION

Dr. Bennings recognized Eric Blumenthal and presented him and the team with the Government Finance Officers Association Certificate of Excellence: Stephen Arthur for 15 years of service with Phi Theta Kappa; Esther Loanzon for 23 Years of service at PCC.

Dr. Bennings also highlighted Partnering for Success at the Coffee Creek Correctional Facility; Maritime Welding and Shipfitting; Opportunity Center as part of PCC's One Together, Together One (1TT1) initiative.

PRESIDENT'S UPDATES

Dr. Bennings provided college updates in her report, as well as highlights from the [Personnel Report](#).

INFORMATION SESSIONS

BELONGING: Provide training to all employees to develop competencies in principles of intercultural communication, systemic racism and social oppression, and culturally responsive practices that support our students and each other.

- [PCC Equity & Inclusion Update: Cultural Competency Standards Bill \(HB2864\)](#) - Dr. Traci Fordham

PUBLIC COMMENT ON AGENDA ITEMS

None

CONSENT AGENDA

Chair Penson proposed approval of Resolutions 23-097 through 23-104.

Wilson/Bussell

Alyajouri – Absent

Penson – Yes

Wilson – Yes

Bussell – Yes

Saltzman – Yes

Cremona Wagner – Yes

Sonnleitner – Yes

LOCAL CONTRACT REVIEW BOARD

The Board adjourned the Business Session and Convened as Local Contract Review Board.

- [Exemption Update:](#) Rebecca Ocken, Interim Director, Planning and Capital Construction.

PUBLIC COMMENT LOCAL CONTRACT REVIEW BOARD

None

NON-CONSENT AGENDA

Motion to Approve 23-105: Adopt Findings - Grant an Exemption from Competitive Bidding - Authorize Use of the Construction Manager/General Contractor (CMGC) Alternative Contracting Method for Cascade Campus Student Union and Cascade Hall Renovation. Bussell/Cremona-Wagner

Alyajouri – Absent

Penson – Yes

Wilson – Yes

Bussell – Yes

Saltzman – Yes

Cremona Wagner – Yes

Sonnleitner – Yes

The Board adjourned the Local Contract Review Board and Reconvened as Business Meeting.

PUBLIC COMMENT ON NON-AGENDA ITEMS

Kate Carney: ESOL/Adult Ed issue; in person

Amy Boehnke: Adult Ed/ ESOL Issue; in person

Daniel Davis: ESOL/Adult Ed Issue; in person

Reuel Kurzet: Board goal & tonight's theme: to create a sense of belonging and well-being for every student & the strategic goal to support a people-centered approach to the well-being of students and staff; in person

Davina Ramirez: Management concern; in person
Laura Wadlin: ESOL/Adult Ed Issue; in person
Lara Mendicino: ESOL/Adult Ed Issue; in person

REPORTS

Reports were provided by Student Board Member Lauren Riddle on behalf of the District Student Council; Jeff Grider, PCC Federation of Classified Employees (AFT Local 3922); Frank Goulard, PCC Federation of Faculty and Academic Professionals (AFT Local 2277); and Board Members, Sonleitner, Wilson and Bussell.

ADJOURNMENT

There being no further business, the meeting adjourned at 8:34 pm.

Tiffani Penson, Chair

Dr. Adrien L. Bennings, President

Prepared by:

Jeannie Moton, Executive Coordinator

Minutes approved on February 16, 2023

February 16, 2023

23-106

COMMENDATION FOR RETIRING EMPLOYEE-
DAUD SAHIM (19 YEARS)

PREPARED BY: Melissa Morton, HRIS Specialist, Human Resources

APPROVED BY: Dr. Adrien L. Bennings, President

STRATEGIC THEME: Belonging: Transform our learning culture toward creating a sense of belonging and well-being for every student. Delivery: Redefine time, place and systems of educational delivery to create a more learner-centric ecosystem. Workforce: Respond to community and workforce needs by developing a culture of agility

REPORT: Daud Sahim has performed faithfully in his duties as Employment Specialist for Portland Community College since October 6, 2004. He retires effective January 31, 2023.

RECOMMENDATION: That the Board commend him for his service to Portland Community College and wish him well in his retirement years.

February 16, 2023

23-107

COMMENDATION FOR RETIRING EMPLOYEE-
DONNELL SMITH (15 YEARS)

PREPARED BY: Melissa Morton, Compliance Specialist, Human Resources

APPROVED BY: Dr. Adrien L. Bennings, President

STRATEGIC THEME: Workforce: Respond to community and workforce needs by developing a culture of agility

REPORT: Donnell Smith has performed faithfully in his duties as Lead Custodian and Custodian for Portland Community College since February 4, 2008. He retires effective February 10, 2023.

RECOMMENDATION: That the Board commend him for his service to Portland Community College and wish him well in his retirement years.

February 16, 2023

23-108

COMMENDATION FOR RETIRING EMPLOYEE-
UNDERWOOD, JAN (30 YEARS)

PREPARED BY: Melissa Morton, HRIS Specialist, Human Resources

FINANCIAL
RESPONSIBILITY: Julie Kinney, Acting Director, Human Resources

APPROVED BY: Dr. Adrien L. Bennings, President

STRATEGIC THEME: Belonging: Transform our learning culture toward creating a sense of belonging and well-being for every student. Delivery: Redefine time, place and systems of educational delivery to create a more learner-centric ecosystem. Workforce: Respond to community and workforce needs by developing a culture of agility

REPORT: Jan Underwood has performed faithfully in her duties as Full-time Faculty & Part-time Faculty for Portland Community College since September 21, 1992. She retires effective December 31, 2022.

RECOMMENDATION: That the Board commend her for her service to Portland Community College and wish her well in her retirement years.

February 16, 2023

23-109

CONTRACT APPROVAL FOR REPLACEMENT IT
FIREWALL WITH DELL TECHNOLOGIES

PREPARED BY: John MacLean, Finance & Procurement Manager,
Planning & Capital Construction

FINANCIAL
RESPONSIBILITY: Rebecca Ocken, Interim Director, Planning & Capital
Construction

APPROVED BY: Eric Blumenthal, Executive Vice President,
Administration and Finance
Dr. Adrien L. Bennings, President

STRATEGIC THEME: Enterprise: Cultivate a long-term sustainable college
enterprise

REPORT: The 2017 & 2022 Bonds includes funding for IT upgrades
across the district.

P&CC and IT staff have identified a need to upgrade the
IT Firewall system used by the college.

The system will be purchased from Dell Technologies
who are on a cooperative contract issued by the National
Cooperative Purchasing Alliance, reference number 01-
42. The Community College Rules of Procurement
Section CCR-205 exempts the college from a competitive
process when using an approved cooperative contract.

Dell have provided the college with a quote for
\$644,014 to provide the specified equipment and training.
PCC staff have reviewed the quotes and recommends
acceptance.

In this instance, a COBID certified firm does not hold a
contract for the goods and related services being
procured.

RECOMMENDATION: That the Board of Directors authorize PCC to execute a
contract with Dell Technologies for up to \$708,415, which
includes a 10% contingency, for an IT Firewall System.
Funding will be from 2017 and 2022 Bond funds.

February 16, 2023

23-110

AUTHORIZATION TO CONTRACT WITH CDW-G FOR
UNINTERRUPTIBLE POWER SUPPLY MANAGEMENT
AND REPLACEMENT

PREPARED BY: Michael Mathews, Director, Procurement & Contracting

FINANCIAL
RESPONSIBILITY: Brad Ortman, Director, Facilities Management Services

APPROVED BY: Eric Blumenthal, Executive Vice President,
Administration and Finance
Dr. Adrien L. Bennings, President

STRATEGIC THEME: Workforce: Respond to community and workforce needs
by developing a culture of agility. Enterprise: Cultivate a
long-term sustainable college enterprise.

REPORT: The College has a need to continue the provision of
technical updates, support, and scheduled replacement
of outdated Uninterruptible Power Supplies (UPS), for
the proactive management and monitoring of single and
three-phase UPSs. A UPS provides near-instantaneous
emergency power to the Colleges critical IT data and
networking infrastructure. Current UPS equipment is now
at end of service life, replacement is recommended in
2023 for all units that have reached an age of 10 years.
This will afford continued service and protect systems
through 2027.

Procurement has reviewed and will utilize the State of
Oregon Cooperative Price Agreement 5603 for IT
Hardware Value Added Reseller (HVAR), valid through
December 30, 2023.

This is a state of Oregon contract that was formally bid as
DASPS-2143-15. Utilizing a State of Oregon Price
Agreement typically attracts a wider range of interest
from prospective proposers. This process included an
“OMWESB Out Reach Plan”. In addition, the contract has
specific language for “Oregon Economic Support” to work
with the Certification Office of Business Inclusion and
Diversity-COBID agency.

The estimated contract cost is \$580,381.93 for the three (3) year period, which consists of the following fees:

Year #1 \$289,754.53 (Includes equipment replacement purchases in Q1 of 2023)

Year #2 \$147,514.34

Year #3 \$143,113.06

RECOMMENDATION: The Portland Community College Board of Directors authorizes the College to enter into a contract with CDW Government LLC for a total of \$580,381.93.

February 16, 2023

23-111

CONTRACT APPROVAL FOR WIRELESS DOCUMENT
CAMERAS TO BLUUM USA, INC

PREPARED BY: John MacLean, Finance & Procurement Manager,
Planning & Capital Construction

FINANCIAL
RESPONSIBILITY: Rebecca Ocken, Interim Director, Planning & Capital
Construction

APPROVED BY: Eric Blumenthal, Executive Vice President,
Administration and Finance
Dr. Adrien L. Bennings, President

STRATEGIC THEME: Enterprise: Cultivate a long-term sustainable college
enterprise

REPORT: The 2017 Bond includes funding for IT upgrades across
the district.

P&CC and IT staff have identified a need to replace
wireless document cameras in classrooms. Existing
technology is coming to the end of its useful life and
requires upgrading.

The cameras will be purchased from Bloom USA, Inc
who are on a cooperative contract issued by the National
Cooperative Purchasing Alliance, reference number 01-
48, which expires on November 30th, 2025. The
Community College Rules of Procurement Section CCR-
205 exempts the college from a competitive process
when using an approved cooperative contract.

Bluum have provided the college with a quote for
\$163,548 to provide the specified equipment. The
cameras will be installed by PCC staff. PCC staff have
reviewed the quotes and recommends acceptance.

In this instance, a COBID certified firm does not hold a
contract for the goods and related services being
procured.

RECOMMENDATION: That the Board of Directors authorize PCC to execute a
contract with Bluum USA, Inc for \$163,548 for the
purchase of wireless document cameras. Funding will be

from the 2017 Bond funds.

February 16, 2023

23-112

CONTRACT APPROVAL FOR DATA ARCHIVE AND
STORAGE SYSTEMS TO CDW-G

PREPARED BY: John MacLean, Finance & Procurement Manager,
Planning & Capital Construction

FINANCIAL
RESPONSIBILITY: Rebecca Ocken, Interim Director, Planning & Capital
Construction

APPROVED BY: Eric Blumenthal, Executive Vice President,
Administration and Finance
Dr. Adrien L. Bennings, President

STRATEGIC THEME: Enterprise: Cultivate a long-term sustainable college
enterprise

REPORT: The 2017 & 2022 Bonds includes funding for IT upgrades
across the district.

P&CC and IT staff have identified a need to upgrade the
college's data archive and storage systems, including
protection from ransomware attacks.

The system will be purchased from CDW-G who are on a
State of Oregon Value Added Reseller (VAR) contract,
reference number 5603. The Community College Rules
of Procurement Section CCR-205 exempts the College
from a competitive process when using an approved
cooperative contract.

CDW-G have provided the college with a quote for
\$390,869 to provide the specified equipment. PCC staff
have reviewed the quote and recommends acceptance.

In this instance, a COBID certified firm does not hold a
contract for the goods and related services being
procured.

RECOMMENDATION: That the Board of Directors authorize PCC to execute a
contract with CDW-G, Inc for \$390,869 for the purchase
of data archive and storage systems. Funding will be
from 2017 and 2022 Bond funds.

February 16, 2023

23-113

CONTRACT APPROVAL FOR VXRail UPGRADES TO
CDW-G

PREPARED BY: John MacLean, Finance & Procurement Manager,
Planning & Capital Construction

FINANCIAL
RESPONSIBILITY: Rebecca Ocken, Interim Director, Planning & Capital
Construction

APPROVED BY: Eric Blumenthal, Executive Vice President,
Administration and Finance
Dr. Adrien L. Bennings, President

STRATEGIC THEME: Enterprise: Cultivate a long-term sustainable college
enterprise

REPORT: The 2017 & 2022 Bonds includes funding for IT upgrades
across the district.

P&CC and IT staff have identified a need to upgrade the
VXRail network infrastructure across the district. This
supports critical college software including the college's
ERP Banner.

The hardware will be purchased from CDW-G who are on
a State of Oregon Value Added Reseller (VAR) contract,
reference number 5603. The Community College Rules
of Procurement Section CCR-205 exempts the College
from a competitive process when using an approved
cooperative contract.

CDW-G have provided the college with a quote for
\$1,501,844 to provide the specified equipment. PCC
staff have reviewed the quote and recommends
acceptance.

In this instance, a COBID certified firm does not hold a
contract for the goods and related services being
procured.

RECOMMENDATION: That the Board of Directors authorize PCC to execute a
contract with CDW-G, Inc for \$1,501,844 for the
purchase of VXRail hardware. Funding will be from 2017
and 2022 Bond funds.

February 16, 2023

23-114

CONTRACT APPROVAL FOR VXRail UPGRADES TO
DELL TECHNOLOGIES

PREPARED BY: John MacLean, Finance & Procurement Manager,
Planning & Capital Construction

FINANCIAL
RESPONSIBILITY: Rebecca Ocken, Interim Director, Planning & Capital
Construction

APPROVED BY: Eric Blumenthal, Executive Vice President,
Administration and Finance
Dr. Adrien L. Bennings, President

STRATEGIC THEME: Enterprise: Cultivate a long-term sustainable college
enterprise

REPORT: The 2017 & 2022 Bonds includes funding for IT upgrades
across the district.

P&CC and IT staff have identified a need to upgrade the
VXRail network infrastructure across the district. This
supports critical college software including the college's
ERP Banner.

The software licenses will be provided by Dell
Technologies who are on a cooperative contract issued
by the National Cooperative Purchasing Alliance,
reference number 01-42. The Community College Rules
of Procurement Section CCR-205 exempts the college
from a competitive process when using an approved
cooperative contract.

Dell Technologies have provided a quote for \$529,166 for
the software licenses. PCC staff have reviewed the
quote and recommends acceptance.

In this instance, a COBID certified firm does not hold a
contract for the goods and related services being
procured.

RECOMMENDATION: That the Board of Directors authorize PCC to execute a
contract with Dell Technologies for \$529,166 for VXRail
software. Funding will be from 2017 and 2022 Bond
funds.

February 16, 2023

23-115

APPROVAL OF PROFESSIONAL LEAVES FOR FY23–
24 FACULTY AND ACADEMIC PROFESSIONALS

PREPARED BY: Patti Battles, Executive Assistant, Academic Affairs
Katy Ho, Vice President, Academic Affairs

FINANCIAL
RESPONSIBILITY: Katy Ho, Vice President, Academic Affairs

APPROVED BY: Dr Adrien L. Bennings, President

STRATEGIC THEME: Belonging: Transform our learning culture toward creating a sense of belonging and well-being for every student. Delivery: Redefine time, place, and systems of educational delivery to create a more learner-centric ecosystem. Workforce: Respond to community and workforce needs by developing a culture of agility. Enterprise: Cultivate a long-term sustainable college enterprise

REPORT: Applications for professional leave were received and processed in accordance with Article 20 of the Agreement between Portland Community College and the Portland Community College Faculty Federation. The President has reviewed the applications and recommendations of the campus/district administration.

RECOMMENDATION: That the following Portland Community College faculty or Academic Professional be granted professional leaves for the purpose, time period, and salary payments indicated:

Amy Boehnke

Full-time Faculty: Adult Education

Two Terms: Fall 2023; Winter 2024

Salary: 75% of Annual Scheduled Salary

Purpose of Leave:

My project is two-fold and interdependent: decolonizing United States history, civics and language arts curriculum, with a focus on Native issues and voices; art and land based, culturally responsive curriculum development. I am interested in this work because I have seen the difference it makes in the lives of students who identify as native and/or indigenous, and in turn, all student identities. I am committed to ongoing improvement and learning as a reflective, culturally responsive and trauma-informed educator. Students must see themselves in the stories of our classrooms in order to feel the belonging and trust that is necessary for transformative and empowering education.

Relates to PCC's Strategic Plan themes:

"Transform our learning culture toward creating a sense of belonging and well-being for every student." I just recently met with a former student, a member of the Lummi nation, who shared a disappointing story of feeling silenced and marginalized in a credit class this term. I don't think the instructor was aware of the impact of their words and method. As we talked, I asked what has helped her to feel belonging and respect. Her answers confirmed why this work is so necessary for my work as an Adult Ed instructor.

Austina Fong

Full time Faculty: Mathematics

One Term: Fall 2023

Salary: 100% of Annual Scheduled Salary

Purpose of Leave:

During professional leave, I will adapt the existing Online MTH 253 shell to use OER materials with a more equitable and engaging structure to align with our adapted MTH 251/252 courses in the sequence. OER video lectures and lecture notes will consist of shorter, objective-level chunks along with check-in opportunities after each video via MyOpenMath to solidify understanding. MyOpenMath will be embedded directly into D2L for a seamless learning experience along with being no cost to students for an equitable, accessible and engaging learning experience from day one. These instructional materials can be utilized in all modalities of MTH 253.

Relates to PCC's Strategic Plan themes:

My proposal supports the theme of Delivery, as the OER structure of MTH 253 will improve educational delivery to create a more learner-centric ecosystem that is equitable, accessible, and engaging. It will also support Belonging by providing a seamless learning experience for students at no cost along with opportunities for students to interact with one another and nurture a sense of belonging.

Ben Cushing**Full-time Faculty: Sociology****One Term: Fall 2023****Salary: 100% of Annual Scheduled Salary****Purpose of Leave:**

Too often, we discuss social injustices and ecological crises separately. This project is an attempt to bring them more fully together within the classroom: deepening my own knowledge, forging new relationships between the classroom and community leaders, and developing new open-access Culturally Responsive Teaching (CRT) materials that can be shared across multiple disciplines: a series of podcast interviews with climate justice leaders and scholars in the pacific northwest.

Relates to PCC's Strategic Plan themes:**Belonging and Delivery**

Our students face social and ecological crises to which there are no current solutions. Their lives, like all of our lives, will almost certainly unfold within a world that is rapidly and unpredictably changing. They require the skills, knowledge, and networks to participate as agents of change within a changing world.

Our mission at PCC includes a commitment to "... promoting sustainability in a collaborative culture of diversity, equity and inclusion." PCC, then, seems to acknowledge something that a growing number of scholars and community leaders have argued: equity and sustainability belong together.

In this professional leave project, I will conduct personal study, develop new curricula and produce open access CRT educational resources - namely a second season of the podcast Tracing the Roots of the Climate Crisis based on in-depth interviews with scholars and community leaders

Bonni Goldberg**Academic Professional: Heath Care & Emergency Services Pathway****3 month Leave: Spring 2024****Salary: 100% of Annual Scheduled Salary****Purpose of Leave:**

Over one term, I will complete the courses to obtain an Educational Student Success Coach Certification, with an emphasis on cultural competency, through The Academy of Creative Coaching. This supports PCC's college priority of Belonging and the goals of Access and Equitable Student Success through the stated goal of culturally responsive, equity-conscious support services. I'll both incorporate the coaching strategies in my academic advising practice and work with the Academic & Career Pathways Guidance Training and Development Coordinator to create opportunities to share these resources and strategies with all advisors.

Relates to PCC's Strategic Plan themes:**Belonging and Delivery.**

The new Caseload Advising model Student Affairs is transitioning to lift up the

student-advisor relationship to a primary one for students with advisors serving as coaches from the beginning to the completion of a student's learning experience at PCC.

My proposal addresses the priorities of

- Cultivating a student-focused culture, grounded in culturally responsive, anti-racist practices.
- Student Affairs service delivery that incorporates culturally responsive and inclusive interactions, guidance, and support for all students.
- Implementing equity-conscious support services that center the experiences of the students most directly impacted by college delivery decisions.
- Providing training to all employees to develop competencies in principles of intercultural communication, and culturally responsive practices, that support students

Jamee Kristen

Full-time Faculty: Sociology

One Term: Fall 2023

Salary: 100% of Annual Scheduled Salary

Purpose of Leave:

High quality faculty-student interactions are both supportive and caring, resulting in growth and learning through recognition and belonging and, ultimately, equitable student success. Professional coaching provides an excellent model for high quality faculty-student interactions. The International Coaching Federation (ICF) defines coaching as “partnering with clients (students) in a thought-provoking and creative process that inspires them to maximize their personal and professional potential.” I am currently enrolled in ICF accredited coach training, with the goal of ACC certification by August 2023. I plan to develop an instructional model that integrates the coaching mindset and tools to improve faculty-student interactions.

Relates to PCC’s Strategic Plan themes:

Professional academic coaching aligns with the PCC strategic initiative for belonging in two ways: 1) “Create a sense of belonging in our learning environment as a college priority, and as a key factor in equitable student success,” and 2) “Provide training to all employees to develop competencies in principles of intercultural communication, systemic racism and social oppression, and culturally responsive practices that support our students and each other.” Academic coaching emphasizes the relationship between the faculty coach and student and can be used to facilitate group activities in the classroom in addition to individual conversations, creating a sense of belonging.

Meredith Farkas

Full-time Faculty: Library

Two Terms: Fall 2023; Winter 2024

Salary: 75% of Annual Scheduled Salary

Purpose of Leave:

The goal of this project is to help the Library develop a high-quality and

sustainable program to create culturally responsive information literacy tutorials that support equitable student success. Video and interactive library tutorials are powerful tools to sustainably deliver information literacy instruction to PCC students and we have evidence that our existing tutorials have measurably improved student academic outcomes. Based on my research, I will make recommendations for best practices the library can adopt as well as different potential staffing models to support this work.

Relates to PCC's Strategic Plan themes:

*Belonging - instead of assuming that all PCC students are coming in with specific skills (potentially alienating or overwhelming students), providing tutorials at students' points of need can help students customize their learning and allows them to learn at their own pace.

*Delivery - culturally-responsive tutorials are learner-centered and can be deployed at a student's point of need. Tutorials can be assigned in face-to-face, online, and remote classes or can be discoverable by students on the Library website.

*Enterprise - online tutorials are a sustainable tool for delivering information literacy instruction. PCC Librarians cannot possibly provide synchronous information literacy instruction in all of the relevant classes and to all of the students who need it, so tutorials offer a sustainable and scalable way to support student information literacy learning throughout the College.

Michael J. Mackel

Full time Faculty: Physical Sciences/Chemistry

One Term: Spring 2024

Salary: 100% of Annual Scheduled Salary

Purpose of Leave:

I aim to develop curriculum for term-long, student-lead, experiment-based research projects utilizing the PCC Learning Gardens. These projects could be incorporated into the lab portion of our science courses. As part of my leave, I would like to complete Master Gardener Training to strengthen my gardening knowledge and make connections with community partners.

Relates to PCC's Strategic Plan themes:

My work would:

- Promote belonging by having a community of students and staff working collaboratively in a natural environment.
- Diversify delivery of STEM curriculum by swapping "cookbook" science labs for open-ended, hands-on research projects.
- Prepare students for the workforce by having them engage in experiment-based research that more closely reflects the structure of STEM research in universities and industry and by introducing them to horticultural skills.
- Engage in the enterprise of introducing sustainable food production to students who may never have grown their own food, thereby giving them knowledge and agency to thrive within their communities.

Michelle DuBarry

Academic Professional: Grants Office

3 month Leave: Winter 2024

Salary: 100% of Annual Scheduled Salary

Purpose of Leave:

As a PCC Grants Officer, I support equitable student success by developing and supporting grant funded projects that encourage belonging, inspire teaching and learning innovation, expand evidence-based best practices, foster partnerships with community partners, and integrate systemic initiatives.

I am requesting professional leave to pursue training and professional certification in project management and educational program design.

Project milestones include:

- 1.) Complete Project Management certificate program at Portland State University
- 2.) Complete Enhancing Program Performance with Logic Models— a course to help practitioners plan and evaluate education and outreach programs.

Relates to PCC's Strategic Plan themes:

This project aligns with the “Enterprise” Strategic Area of Focus: This project will improve my skills and contributions to the PCC Grants Office team that works to secure new revenue for the College.

Additionally, grant-funded projects align with the strategic plan in myriad ways, as the Grants Office secures funding for services that are not typically covered by student tuition and fees. Examples include individualized, intensive advising, basic needs support (housing, food, and emergency funds), culturally specific support and referrals, and workforce development activities such as internships and on the job learning.

Miriam Budner

Academic Professional: Community Ed

3 month Leave: Spring 2024

Salary: 100% of Annual Scheduled Salary

Purpose of Leave:

CED is committed to hiring diverse instructors and contracting with small businesses to develop and teach our classes (ENTERPRISE). Our department has struggled with hiring people of color who have rich professional, artistic, and community experience but don't have the expected teaching expertise. By developing deeper inclusion we broaden our programming and classroom experiences (BELONGING). My proposal explores best practices in onboarding new instructors through discussing goals, skills, and concerns (BELONGING). I will observe their teaching and provide feedback. Then instructors will identify what has been supportive and recommend additional strategies. I will create an adaptable toolkit for programming staff.

Relates to PCC's Strategic Plan themes:

Belonging: With more diverse instructors and classes, more students will find points of belonging within our programs. A pragmatic and reflective onboarding process will help our instructors feel valued, connected, and competent.

Enterprise: By involving more parts of the community (individuals and small businesses) we expand the community's investment in PCC's wellbeing as an institution.

Monica Marlo Martinez-Gallagher

Academic Professional: Learning Technology and Innovation

3 month Leave: Summer 2023

Salary: 100% of Annual Scheduled Salary

Purpose of Leave:

I am requesting a one-term summer 2023 leave to bolster my professional development in immersive learning technologies toward creating on-boarding content and experiences for faculty and staff. I will also use system information gathered in the lead up to summer to help our Learning Technologies and Innovation division clarify our work pipeline for future immersive learning projects. I'll be checking in with the three immersive projects from our 2020 Immersive Education workgroup report and with the Deans of Learning and Innovation to produce a system-level overview of the state of immersive learning at PCC.

Relates to PCC's Strategic Plan themes:

Delivery- Immersive education design redefines time, place, and systems of educational delivery by its very nature. As one component of a robust technology ecosystem, immersive platforms offer unique affordances that are learner-centric. They widen access to engaging instructional experiences and ways of being and seeing ones self- a beneficial component of learner engagement and completion.

Tatiana Simonova

Full time Faculty: Art Department

Two Terms: Winter 2024; Spring 2024

Salary: 75% of Annual Scheduled Salary

Purpose of Leave:

I have become keenly aware of the lack of cultural diversity in the Printmaking curriculum at PCC and plan to utilize my sabbatical time to research and study in Japan so that I can re-invigorate my pedagogy, create culturally responsive curricula and also find new rhythms, connections and ideas in my studio art practice.

I plan to study traditional Japanese woodblock printmaking at Mokuhanga Innovation Laboratory in Kawaguchiko-cho, research methods of Japanese papermaking as an Artist in Residence at Awagami Factory in Yoshinogawa, and independently study traditional pigments and their application in printmaking. Acquiring technical knowledge and growing as an artist in this environment will help strengthen my pedagogy and facilitate the delivery of outstanding educational experiences to my PCC students. I also believe that through implementing tradition and respective practices in a culturally responsive way the classroom can be transformed into a safe space where marginalized and underrepresented students belong and diversity and inclusion are celebrated.

Relates to PCC's Strategic Plan themes:

Belonging and Workforce: I also believe that through implementing tradition and

respective practices in a culturally responsive way, the classroom can be transformed into a safe space where marginalized and underrepresented students belong and diversity and inclusion are celebrated.

As a result of my sabbatical research I will be able to add a new, non-Western perspective to the ART 274, Printmaking: Relief curriculum. Focusing on a non-Western printmaking process and its history will allow alternate means of narrating the continuity of purpose and means of making visual images. It will offer students an opportunity to diversify their transfer portfolio applications and stand out in workforce pursuits with expanded competency.

February 16, 2023

23-116

ALLOCATION OF STUDENT TRANSPORTATION FEE
RESERVES

PREPARED BY: Michael Kuehn, Transportation and Parking Manager,
Auxiliary Services

FINANCIAL
RESPONSIBILITY: Amber Mendel, Director, Auxiliary Services

APPROVED BY: Eric Blumenthal, Executive Vice President,
Administration and Finance
Dr. Adrien L. Bennings, President

STRATEGIC THEME: Enterprise: Cultivate a long-term sustainable college
enterprise.

REPORT: PCC maintains an Enterprise Fund, referred to currently
as the Transportation & Parking Services Fund. This fund
accounts for the college parking program. Resources are
expended for alternative transportation options and
maintenance of the parking lots. The major sources of
revenue are from parking permits, parking fines, and a
student transportation fee assessed at registration.
Resolution 23-117 recommends the elimination of the
Transportation Fee (authorized by resolution 15-086) to
align with Spring term 2023 registration. As a result, the
remaining fund balance in the Transportation & Parking
Services Fund attributable to the Student Transportation
Fee will be used to continue the Student TriMet HOP
card program until funds are depleted.

The Student Transportation Fee covers the subsidized
portion of TriMet student select transit passes sold to
students.

Based on current data, the remaining fund balance of
\$190,634.00 will allow for the continuation of the program
to sell approximately 1500 Student HOP Cards through
Summer term 2024.

Any remaining funds after Summer Term 2024 will be
repurposed within the current Transportation & Parking

Services Fund for alternative transportation options and/or maintenance of PCC parking lots.

This recommendation was presented for review by the Student Fees Committee and the President's Cabinet for changes in services to students, as fee adjustments are considered. The President's Cabinet endorsed the change.

RECOMMENDATION: The remaining Transportation Fund balance will be used to continue the Student HOP card program until funds are depleted, any remaining funds after Summer term 2024 will be transferred to the Parking Fund.

February 16, 2023

23-117

AUTHORIZATION TO ELIMINATE STUDENT
TRANSPORTATION FEE FOR SPRING TERM 2023

PREPARED BY: Michael Kuehn, Transportation and Parking Manager,
Auxiliary Services

FINANCIAL
RESPONSIBILITY: Amber Mendel, Director, Auxiliary Services

APPROVED BY: Eric Blumenthal, Executive Vice President,
Administration and Finance
Dr. Adrien L. Bennings, President

STRATEGIC THEME: Enterprise: Cultivate a long-term sustainable college
enterprise

REPORT: Consistent with the Strategic Focus to cultivate a
long-term sustainable college enterprise, this Board
Resolution authorizes the removal of the Student
Transportation Fee.

Board Resolution 15-086 granted the authority to
implement The Student Transportation Fee of \$8.00 per
term in support of the College's Transportation Demand
Management Plan.

The fee funds the subsidized portion of TriMet student
select transit passes sold to students.

During the COVID Pandemic from March 2019 to August
2022 the transportation fee was waived.

Since resumption of in-person classes in the Fall of 2022
minimal transit passes have been sold. TriMet now offers
a better alternative to the Student Select Program, an
income based fare program. A majority of our students
qualify for this program.

The Student Transportation Fee and other student fees
were reviewed by the Student Fees Committee and the
President's Cabinet for changes in student services. The
Cabinet endorsed the removal of the Student
Transportation Fee.

RECOMMENDATION: We recommend that the Board of Directors authorize the elimination of the Student Transportation Fee to align with the spring term 2023 registration.

February 16, 2023

23-118

OFFICIAL RECOGNITION THAT CLASSIFIED
EMPLOYEE APPRECIATION WEEK WILL BE
CELEBRATED MARCH 6-10, 2023

PREPARED BY: Jeannie Moton, Executive Coordinator, Office of the President

APPROVED BY: Jeff Grider, President, PCC Federation of Classified Employees (AFT Local 3922)
Dr. Adrien L. Bennings, President

REPORT: The College recognizes that education is essential to the future of our community, state, country and world; and the classified employees are an integral part of the services that PCC provides to the students and the community

They work directly with students, faculty, academic professionals, parents, volunteers, business partners and community members to help provide a good learning environment in the community.

They support the smooth operation of offices, the safety and maintenance of buildings and property, and the safe transportation, healthy nutrition and direct instruction of students.

They, with their diverse talents and true dedication, support the nurturing of students throughout the academic years.

RECOMMENDATION: That the Board of Directors proclaim March 6-10, 2023, to be CLASSIFIED EMPLOYEE APPRECIATION WEEK and that the Board of Directors strongly encourage all members of our community to join in this observance, recognizing the dedication and hard work of these individuals.

February 16, 2023

23-119

DECLARE THE BOARD POSITION (ZONE 6) VACANT IN
ACCORDANCE WITH ORS 341.335(1)(a) AND (2)
EFFECTIVE JUNE 30, 2023

PREPARED BY: Jeannie Moton, Executive Coordinator, Office of the President

APPROVED BY: Dr. Adrien L. Bennings, President

REPORT: This resolution is to officially declare Zone 6 board position for Portland Community College vacant effective June 30, 2023. Director Mohamed Alyajouri has notified the Board that he has relocated his permanent residence outside of the Zone 6 boundaries.

Director Mohamed Alyajouri was elected to the Portland Community College Board of Directors for a second term in May of 2021 for a four-year term. Under ORS 341.335(2), he may continue to serve as the Zone 6 Director until June 30, 2023. This statute requires the second two years of his term to be filled by election at the next regular district election (May 16, 2023). The elected successor will take office on July 1, 2023, and serve the remaining two years of Director Alyajouris' term as provided in ORS 341.335(5).

In order to place the Zone 6 board position on the ballot for the May 2023 Special Election, the Board must declare the position as vacant in accordance with ORS 341.335(1)(a) and (2), effective June 30, 2023.

RECOMMENDATION: That the Board of Directors declare the Board position in Zone 6 Vacant effective June 30, 2023. This will enable the position to be placed on the ballot for the May 2023 Special Election in accordance with ORS 341-335 (2), (3) and (5).

It is against the College's policy for any manager, supervisor, faculty member, staff member, or student to engage in prohibited harassment or discrimination of any member of the College community. PCC adheres to all federal, state, and local civil rights laws and regulations prohibiting discrimination in public institutions of higher education, including applicable provisions of the Civil Rights Act of 1964 (as amended); related Executive Orders 11246 and 11375; Title IX of the Education Amendments Act of 1972; Section 504 of the Rehabilitation Act of 1973; Titles I and II of the Americans with Disabilities Act of 1990 (as amended); the Age Discrimination in Employment Act, the Uniformed Service Employment and Reemployment Rights Act, and all applicable federal, state, and local civil rights laws. PCC does not discriminate against any employee, applicant for employment, student, or applicant for admission on the race, color, religion, national origin, sex, marital status, disability, veteran status, age, sexual orientation, or any other status protected by federal, state, or local law including protections for those opposing discrimination or participating in any resolution process on campus, with the Equal Employment Opportunity Commission or other human rights agencies. This policy covers nondiscrimination in both employment and access to educational opportunities. Therefore, any member of the PCC community who acts to deny, deprive, or limit the educational or employment and/or social access, benefits, and/or opportunities of any member of the PCC community, guest, or visitor on the basis of their actual or perceived membership in the protected classes listed above is in violation of PCC's policy on nondiscrimination.