

December 15, 2022

23-090

CONTRACT APPROVAL FOR DISTRICT PUBLIC  
SAFETY TENANT IMPROVEMENT DESIGN SERVICES  
TO STUDIO PETRETTI ARCHITECTS

PREPARED BY: John MacLean, Finance & Procurement Manager,  
Planning & Capital Construction

FINANCIAL  
RESPONSIBILITY: Rebecca Ocken, Interim Director, Planning & Capital  
Construction

APPROVED BY: Eric Blumenthal, Executive Vice President, Finance and  
Administration  
Dr. Adrien L. Bennings, President

STRATEGIC THEME: Delivery: Redefine time, place, and systems of  
educational delivery to create a more learner-centric  
ecosystem; Enterprise: Cultivate a long-term sustainable  
college enterprise

REPORT: The Facilities Plan identified as a priority, improvements  
to Public Safety offices across the district. The 2017  
Bond includes an initiative for Public Safety upgrades.  
There is a need to renovate the Public Safety Building at  
the Cascade Campus, establish a new dispatch center at  
the Cascade Campus, and review the Public Safety  
spaces at the Sylvania and Southeast Campuses for  
future upgrades.

To maintain consistency across the district a single RFP  
was conducted to obtain design services for these  
projects.

On June 13, 2022 the Request for Proposal (RFP) was  
advertised in the Daily Journal of Commerce, State of  
Oregon (OregonBuys), BidLocker, Portland Observer,  
and the Portland Business Tribune. In addition, P&CC  
staff reached out to all identified COBID registered firms  
who could provide these services. At the proposal closing  
time of July 13, 2022, the College received four valid  
proposals. Three proposals were from firms registered as  
COBID firms in Oregon.

P&CC staff reviewed the proposals and carried out an interview process with selected finalists.

P&CC staff selected Studio Petretti and entered into contract and fee negotiations. A preliminary fee of \$139,800 was agreed upon to enable planning and full costing to proceed. Studio Petretti has now submitted a complete fee proposal. P&CC staff have reviewed it and recommend acceptance. The total fee, including optional supplemental services to be added if required, is \$1,065,945

The work will be performed in phases with the first phase being the renovation of the Cascade Campus Public Safety Building. The fee for phase 1 is \$376,898.

At this time approval is sought for Phase 1 only. As each subsequent phase is scheduled, board approval will be requested.

Studio Petretti is a WBE registered with Oregon COBID. Including subconsultants it is expected that 70% of the contract value will go to COBID certified firms.

**RECOMMENDATION:** That the Board of Directors authorize PCC to execute a contract with Studio Petretti for the Public Safety Tenant Improvement Design Services Phase 1 services for up to \$414,588 which includes a 10% contingency. Phase 1 funding will be from the 2017 bond.