

December 15, 2022

23-084

COMMENDATION FOR RETIRING EMPLOYEE-  
MICHELLE SAMUEL (12 YEARS)

PREPARED BY: Melissa Morton, HRIS Specialist, Human Resources

FINANCIAL  
RESPONSIBILITY: Julie Kinney, Acting Director, Human Resources  
Administration

APPROVED BY: Dr. Adrien L. Bennings, President

STRATEGIC THEME: Belonging: Transform our learning culture toward  
creating a sense of belonging and well-being for every  
student; Enterprise: Cultivate a long-term sustainable  
college enterprise; Workforce: Respond to community  
and workforce needs by developing a culture of agility

REPORT: Michelle Samuel has performed faithfully in her duties as  
Instructional Administrative Assistant II, and Instructional  
Administrative Assistant I for Portland Community  
College since November 04, 2010. She retires effective  
November 30, 2022.

RECOMMENDATION: That the Board commend her for her service to Portland  
Community College and wish her well in her retirement  
years.