

November 17, 2022

23-079

AUTHORIZATION TO CONTRACT WITH THE
ORGANIZATION FOR EDUCATIONAL TECHNOLOGY
AND CURRICULUM (OETC) FOR MICROSOFT
SOFTWARE

PREPARED BY: Michael Mathews, Director, Procurement & Contracting

FINANCIAL
RESPONSIBILITY: Michael Northover, CIO, Information Technology

APPROVED BY: Dr. Adrien L. Bennings, President

STRATEGIC THEME: Belonging: Transform our learning culture toward creating a sense of belonging and well-being for every student;
Delivery: Redefine time, place, and systems of educational delivery to create a more learner-centric ecosystem;
Workforce: Respond to community and workforce needs by developing a culture of agility;
Enterprise: Cultivate a long-term sustainable college enterprise

REPORT: Portland Community College has a need to purchase Microsoft Enrollment for Education Solutions (EES) Software licensing. The software includes the Microsoft Operating Systems, Office Suite, and Server software licensing for district computers and servers that are key to the operation of the college.

The Microsoft Software agreement purchase will be conducted utilizing the cooperative procurement contract OETC-22B-Microsoft with Organization for Educational Technology and Curriculum (OETC). Portland Community College Public Contracting rules allow the College to purchase from a properly solicited cooperative contract per Community College Rules of Procurement CCR.205.

The Annual Cost by fiscal year utilizing the OETC cooperative contract will be \$315,480.24 through fiscal year 2025.

■ Microsoft is not a COBID certified firm. No COBID certified firms provide a comparable product.

RECOMMENDATION: That the Portland Community College Board of Directors authorize the College to enter into a contract with OETC for Microsoft EES Software. The total cost will be \$946,440.72 through fiscal year 2025. This contract will be funded through the General Fund and the Technology Fee Fund.