

September 15, 2022

23-052

APPROVAL FOR RECLASSIFICATION OF ERIC
BLUMENTHAL TO EXECUTIVE VICE PRESIDENT –
FINANCE AND ADMINISTRATION

PREPARED BY: Dr. Adrien L. Bennings, President

APPROVED BY: Dr. Adrien L. Bennings, President

REPORT: The President has conducted an assessment of the former Executive Vice President role and responsibilities.

Eric Blumenthal currently serves as the Vice President, Administration and Finance. With the vacancy of the Executive Vice President (EVP) position, Eric Has been performing many of the duties on a temporary basis with no formal plan for permanency. This was largely due to the transition in the Office of the President.

Dr. Bennings has completed a review and assessment of the position and has identified the institutional need to expand the function of Eric's position to permanently align roles and responsibilities previously performed by former EVP, Sylvia Kelley.

A critical step in this process involved a review of the current job description for the position and consultation with former Human Resources Associate Vice President Jennifer deLaix. This resulted in significant updates to the job description to accurately reflect the position scope, key responsibilities, essential functions, and specialized knowledge and experience.

The recommendation is in alignment with the significant increase in oversight and responsibilities with the addition of the Planning & Capital Division and allocation of the former EVP's responsibilities.

There is no request for new funds. Previously budgeted funds for the EVP role (currently vacant) will be reallocated to account for the recommended salary increase of 15% for Mr. Blumenthal.

RECOMMENDATION: That the Board of Directors approve the reclassification of Mr. Blumenthal as Executive Vice President Finance and Administration (Grade S), effective August 21, 2022.

That the Board authorize the Administration to amend the base salary for Mr. Blumenthal to \$231,466.

All other terms of the current contract remain unchanged.