



PORTLAND COMMUNITY COLLEGE BOARD OF DIRECTORS

# Business Meeting



August 18, 2022

The Board of Directors meetings are held in accordance with open meeting laws and accessibility requirements. If a person with a disability needs assistance in order to attend or participate in a meeting, please notify the Board of Director's Office at least 48 hours in advance by calling (971) 722-4365 or by email at [boardmember@pcc.edu](mailto:boardmember@pcc.edu), please use ACCESSIBILITY in the subject line.

# Board of Directors Goals 2021-2022

## Belonging

**Strategic Goal:** Ensure that the Board of Directors and the President both advance Diversity, Equity and Inclusion in measurable and strategic ways.

- Increase the recruitment, hiring, and retention of employees of color.
- Increase the awarding of contracts to D/M/W/ESB/SDV companies.
- Integrate diversity, equity, and inclusion into its policymaking processes and all board functions.

## Delivery

**Strategic Goal:** The board holds itself and the college president accountable for improving equitable student success.

- Improve access, retention, and completion rates for all students; while reducing and eliminating disparities in these rates for low-income students and students of color.
- Utilize personal and professional networks to establish new strategic partnerships that bring new resources to the goal of improving outcomes for students (e.g., resources that address student housing and food insecurity, the PCC Campaign for Opportunity, etc.).

## Enterprise

**Strategic Goal:** Through the development of policy, a strong relationship with the college president and effective public advocacy, ensure that Portland Community College is well positioned to meet the current and future needs of the communities it serves:

- Hire and on-board PCC's 8th President and communicate the PCC governance structure
- Coordinate and strengthen strategic advocacy with city, county, regional, state, and federal governments.
- Continue strategic oversight of college performance.
- Prepare for the 2022 Bond Measure.
- Engage in Board development by participating in evaluations, professional development and trainings.
- Support and actively contribute to the successful completion of reaccreditation.

## Workforce

**Strategic Goal:** Advocate for workforce development.

- Review strategic-level workforce data to support alignment of pathways to close talent and opportunity gaps and move students into quality, livable wage careers, increasing economic mobility.
- Advocate for state investments in community colleges to promote equitable workforce development.
- Assist in cultivating donors and leveraging private/public partnerships that contribute leading edge training equipment for PCC programs.

### The PCC Board of Directors Working Agreement:

- |  |  |
|--|--|
| • Treat each other with respect          | • Call in/Call out                     |
| • Plan agenda thoughtfully               | • Be aware of impact as well as intent |
| • Listen with an empathic mind and heart | • Conduct effective meetings           |
| • Be prepared                            | • Stay true to board goals             |
| • Be honest, act with integrity          | • Stay engaged                         |
| • Create a positive working environment  |  |

Portland Community College  
**BOARD OF DIRECTORS**  
PO BOX 19000, Portland, Oregon 97280

August 18, 2022

**Virtual:** <https://portlandcc.zoom.us/j/95777677962>

**Webinar ID:** 957 7767 7962

Or Telephone: US: +1 669 900 6833 or +1 719 359 4580 or +1 253 215 8782 or +1 346 248

**AGENDA**

6:30 PM **BUSINESS SESSION**

**Call to Order**

- Land Acknowledgment
- Approval of Agenda—August 18, 2022
- Approval of Minutes— July 21, 2022

6:35 PM **PRESIDENT’S UPDATES**

6:45 PM **INFORMATION SESSIONS**

**ENTERPRISE:** Cultivate a long-term sustainable college enterprise

- [Accreditation Update](#)—Katy Ho (20 minutes)

**DELIVERY:** Redefine time, place, and systems of educational delivery to create a more learner-centric ecosystem

- [Opportunity Centers Update](#) (P&CC)—Rebecca Ocken and Pam Hester (20 minutes)

7:25 PM **PUBLIC COMMENT ON AGENDA ITEMS**

Persons wishing to make public comment on agenda items can request a time slot by using this [link](#). Details and directions can be found at the link. Deadline for signups: Wednesday, August 17 at 5:00 pm.

7:40 PM **CONSENT AGENDA:** (All items will be approved by consent agenda unless an item is withdrawn by request of a member of the Board. A separate motion will then be required to take action on the item in question.)

**PERSONNEL**

**Page**

23-028 Approval of Personnel Actions—  
August 18, 2022..... 038

**Academic Professional Appointments:**

Gabrielle Brown, Medical Lab Technology Program  
Specialist, Academic Affairs

Maritza Ceja, Community Resource Specialist, Student  
Affairs (NonGeneral Fund)

Hayley Hayes, Resource Program Coordinator II, Student  
Affairs

Leala Huffstutter, Employment Specialist, Academic Affairs  
(NonGeneral Fund)  
Morgan Johnson, Online Student Services Coordinator,  
Academic Affairs (Temporary)  
Faith Kebekol, Resource Program Coordinator II, Student  
Affairs (Temporary)  
Alisa Leeper, Veterinary Technology Program Specialist,  
Academic Affairs  
Tanya Maldonado, Career Services Coordinator, Student  
Affairs (Temporary)  
Hayli Minnick, Foundation Accountant, Office of the  
Executive Vice President (NonGeneral Fund)  
Bryant Royal, Student Resource Specialist / Basic Skills  
Navigator, Academic Affairs (NonGeneral Fund)  
Reba Stephney, Sales Operations Coordinator, Academic  
Affairs (Temporary)  
Talina Villao, Enrollment Advisor, Student Affairs

**Administrative Appointments:**

Josh Coleman, Program Dean, Aerospace & Transportation  
Technologies, Academic Affairs  
Lisa Navarro-Sanchez, Director of Nursing Programs,  
Academic Affairs  
Lindsey Roberts, Foundation Marketing & Strategic  
Engagement Manager, Office of the Executive Vice  
President  
Jackie Sandquist, Employee Relations Representative,  
Office of the Executive Vice President  
Rondi Schei, Program Manager III, Academic Affairs  
(Temporary)

**Faculty Appointments:**

Manar Alattar, Instructor, Biology, Academic Affairs  
Robert Asaadi, Instructor, Political Science, Academic  
Affairs  
Karina Bjork, Instructor, Communication Studies, Academic  
Affairs  
Li-Ren Chang, Instructor, Communication Studies,  
Academic Affairs  
Ceci de Valdenebro, Instructor, Education, Academic Affairs  
Estefania Herrera Perez, Instructor, Food and Nutrition,  
Academic Affairs  
Betty Homer, Instructor, Paralegal, Academic Affairs  
David Ison, Instructor, Aviation Science, Academic Affairs  
Kelsey Kelley, Instructor, Psychology, Academic Affairs  
Ravi Kittappa, Instructor, Music & Sonic Arts, Academic  
Affairs  
Teresa Langford, Instructor, Business, Academic Affairs  
Kelly LeFave, Instructor, English / Dual-Credit, Academic  
Affairs (Temporary)

Hailey Lofdahl, Instructor, Medical Professions, Academic Affairs  
 Heather Lubay, Instructor, Journalism / Communication Studies, Academic Affairs  
 Natalie Mix, Instructor, Biology, Academic Affairs  
 JD Newby, Instructor, Medical Assisting, Academic Affairs  
 Wilson Nitunga, Instructor, Business Administration, Academic Affairs  
 Tyler Nusca, Instructor, Bioscience Technology, Academic Affairs  
 Taryn Oakley, Instructor, Environmental Science, Academic Affairs  
 Nao Okumura, Instructor, Japanese, Academic Affairs  
 Jonathan Ortiz, Instructor, Chicanx Studies, Academic Affairs  
 Jennifer Perrine, Instructor, Ethnic Studies & Writing, Academic Affairs  
 Veronica Sandoval, Instructor, Ethnic Studies & Writing, Academic Affairs  
 Jenny Sasser, Instructor, Gerontology, Academic Affairs (Temporary)  
 Maria del Paso Sefchick, Instructor, College Success & Ethnic Studies, Academic Affairs  
 Heidi Sickert, Instructor, Business Administration, Academic Affairs  
 David Torres, Instructor, Art / New Media, Academic Affairs  
 Charmaine Vannimwegen, Instructor, Ethnic Studies & Writing, Academic Affairs  
 Cameo West, Instructor, Ethnic Studies & Writing, Academic Affairs  
 Sarah Wheat, Instructor, Psychology, Academic Affairs  
 Zachary Yamada, Instructor, CIS, Academic Affairs  
 Roger Zimmerman, Instructor, CIS, Academic Affairs (Temporary)

#### RETIREEES

23-029	Commendation of Retiring Employee – Alfonso Chicharro (21 years) .....	056
23-030	Commendation of Retiring Employee - Amy Ritter (9 years) .....	057

#### BIDS AND CONTRACTS

23-031	Contract Approval for District Wide Mass Notification System Installation Services to Cache Valley Electric .....	058
23-032	Increase Contract Amount for CM/GC Services for the Portland Metropolitan Workforce Training Center with Andersen Construction .....	060

23-033	Authorization to Contract with Hyland Software, Inc ...	062
23-034	Contract Approval for Cascade Campus Student Union and Cascade Hall Engineering Services to Glumac, Inc .....	063
23-035	Contract Approval for District Wide Information Technology Tenant Improvement Design Services to Holst Architecture.....	065
23-036	Contract Approval for Simcapture Learning Management System for Nursing Simulation Suite at Sylvania Health Technology Building to Laerdal Medical Corporation.....	066
23-037	Increase Contract Amount for Planning, Programming and Design Services for the Portland Metropolitan Workforce Training Center with Bora Architects ....	068
23-038	Delegate Authority to College President or Designee to Negotiate A Lease Agreement with Multnomah County at the Portland Metropolitan Workforce Training Center .....	070
23-039	Increase Pence Construction Contract Value for Guaranteed Maximum Price for Rock Creek Campus Building 9 Re-Roof .....	072
<b>BOARD</b>		
23-040	Appointment of Delegate to Attend the Association of Community College Trustees (ACCT) 2022 Community College Annual Leadership Congress in New York, New York from October 26-29, 2022.....	074
23-041	Appointment of Board Roles .....	075

7:50 PM

### **PUBLIC COMMENT ON NON-AGENDA ITEMS**

Persons wishing to make public comment on agenda items can request a time slot by using this [link](#). Details and directions can be found at the link. Deadline for signups: Wednesday, August 17 at 5:00 pm.

8:05 PM

### **REPORTS**

- Student Update—Lauren Riddle, Student Board Member
- PCC Federation of Classified Employees (AFT Local 3922)—Jeff Grider, President
- PCC Federation of Faculty and Academic Professionals (AFT Local 2277)—Frank Goulard, President
- Board Members

8:25 PM

### **ADJOURNMENT**

Portland Community College Board of Directors  
PO BOX 19000, Portland, Oregon 97280

July 21, 2022  
Sylvania Campus, 12000 SW 49<sup>th</sup> Avenue, Portland OR 97219  
In Person and Streaming

## **BOARD MEETING MINUTES**

### **ATTENDANCE**

Mohamed Alyajouri, Serin Bussell, Laurie Cremona Wagner, Tiffani Penson, Dan Saltzman, Michael Sonnleitner, Kristi Wilson, Mohasin Biswas Manab, Lauren Riddle

### **EXECUTIVE SESSION**

In accordance with ORS 192.660 (2) the PCC Board of Directors met in Executive Session to discuss real property and school safety. Eric Blumenthal provided an updated on a potential sale of PCC property. Reet Kaur and Michael Northover provided the annual cybersecurity update.

### **WORK SESSION**

The Board of Directors met in Work Session to discuss board operations topics including Officers and Roles, Board Strategic Calendar and Board Retreat.

### **BUSINESS SESSION**

Chair Alyajouri called the Business Meeting to order at 6:33 pm and shared the Land Acknowledgement.

The July 21, 2022 agenda was approved as published. Penson/Cremona Wagner

Alyajouri – Yes	Penson – Yes	Wilson – Yes
Bussell – Yes	Saltzman – Yes	
Cremona Wagner - Yes	Sonnleitner – Yes	

### **APPROVAL OF THE MINUTES**

The June 16, 2022 minutes were approved as published. Sonnleitner/Wilson

Alyajouri – Yes	Penson – Yes	Wilson – Yes
Bussell – Yes	Saltzman – Yes	
Cremona Wagner - Yes	Sonnleitner – Yes	

### **ELECTION OF CHAIR AND VICE CHAIR**

Chair Alyajouri called for a motion to elect Tiffani Penson as chair for 2022-2023. Saltzman/Wilson

Alyajouri – Yes	Penson – Yes	Wilson – Yes
Bussell – Yes	Saltzman – Yes	
Cremona Wagner - Yes	Sonnleitner – Yes	

Chair Alyajouri called for a motion to elect Laurie Cremona Wagner as vice chair for 2022-2023. Sonnleitner/Saltzman

Alyajouri – Yes

Penson – Yes

Wilson – Yes

Bussell – Yes

Saltzman – Yes

Cremona Wagner - Yes

Sonnleitner – Yes

Once approved, Dr. Bennings swore in Chair Penson and Vice Chair Cremona Wagner.

### **RECOGNITIONS**

Student Board Member Mohasin Manab was thanked by the board members for his year of service. The board members welcomed Lauren Riddle, the incoming student board member, to the meeting. President Bennings recognized two 30+ year retirements, Sylvia Gray and Josette Beach.

### **PRESIDENT UPDATES**

Dr. Bennings congratulated the Chair and Vice Chair on their new roles. She also thanked Director Alyajouri for his time as chair. Dr. Bennings' report included updates on the presidential transition, community engagement and grants.

### **INFORMATION SESSIONS**

In the theme of Belonging, Peter Goss, Director, Financial Aid and Veterans Services and Lauren Smith, Dean, Student Belonging and Wellbeing provided an update on Veterans Services at PCC. That update can be found at this [link](#).

In the theme of Workforce and Enterprise, Amy James Neel, Outreach Manager for Workforce Equity and Diversity and John MacLean, Bond Finance Manager updated the board members on the Workforce and Contracting Equity Report in Planning and Capital Construction. That presentation can be found at this [link](#).

### **PUBLIC COMMENT ON AGENDA ITEMS**

None

### **BUSINESS SESSION**

Consent Agenda:

Chair Alyajouri proposed approval of Resolutions 23-001 through 23-027. Cremona Wagner/Alyajouri

Wilson

Alyajouri – Yes

Penson – Yes

Wilson – Yes

Bussell – Yes

Saltzman – Yes

Cremona Wagner - Yes

Sonnleitner – Yes

### **PUBLIC COMMENT ON NON-AGENDA ITEMS**

Meryl DePasquale via Zoom

Request for data about student success outcomes based on class modality

Mike Guthrie

PCC Swim Pool decision

Frank Goulard

Aquatic facilities



### **REPORTS**

Reports were provided by Frank Goulard, PCC Federation of Faculty and Academic Professionals (AFT Local 2277); Jeff Grider, PCC Federation of Classified Employees (AFT Local 3922); and Student Board Member Mohasin Biswas Manab on behalf of the District Student Council.

Director Sonleitner made remarks about a few of the many PCC retirees on the agenda for commendation approval. He also would like to provide this [document](#) in response to the censure hearing held at the June 16 board meeting.

### **ADJOURNMENT**

There being no further business, the meeting adjourned at 8:53 pm.

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Tiffani Penson, Chair

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Dr. Adrien L. Bennings, President

Prepared by:

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Jeannie Moton, Executive Coordinator

Minutes approved on August 18, 2022

August 18, 2022

23-028

APPROVAL OF PERSONNEL ACTIONS

PREPARED BY: The Human Resources Department Staff

APPROVED BY: Alisa Hampton, Recruitment Manager, Human Resources  
Jennifer de Laix, Interim Associate Vice President, Human Resources  
Dr. Adrien Bennings, President

STRATEGIC THEMES: Belonging: Transform our learning culture toward creating a sense of belonging and well-being for every student; Delivery: Redefine time, place, and systems of educational delivery to create a more learner-centric ecosystem; Workforce: Respond to community and workforce needs by developing a culture of agility, Enterprise: Cultivate a long-term sustainable college enterprise

REPORT: Approval of Personnel Actions

RECOMMENDATION: That the Board of Directors approve the following actions:

Approval of new hires, new positions and change of position

Academic Professional Appointment – **Gabrielle Brown**

Medical Lab Technology Program Specialist

Academic Affairs

Annual Salary: \$61,708

Grade: 3

Step: 7

Effective: June 21, 2022

Applicant Flow:

Gender

Ethnicity

4 Female

0 American Indian or Alaska Native

1 Male

1 Asian

0 Not Disclosed

0 Black or African American

0 Hispanic/Latino

0 Native Hawaiian or Other Pacific Islander

1 Not Disclosed

1 Two or More Selections

2 White

5 Total

Academic Professional Appointment (NonGeneral Fund) – **Maritza Ceja**

Community Resource Specialist

Student Affairs

Annual Salary: \$53,777

Grade: 3

Step: 3

Effective: July 18, 2022

Applicant Flow:		Ethnicity	
Gender			
12	Female	0	American Indian or Alaska Native
7	Male	1	Asian
2	Not Disclosed	2	Black or African American
		3	Hispanic/Latino
		0	Native Hawaiian or Other Pacific Islander
		2	Not Disclosed
		1	Two or More Selections
		12	White
		<hr/>	
		21	Total

**Academic Professional Appointment – Hayley Hayes**

Resource Program Coordinator II

Student Affairs

Annual Salary: \$59,276

Grade: 4

Step: 4

Effective: July 18, 2022

Applicant Flow:

Gender		Ethnicity	
3	Female	0	American Indian or Alaska Native
0	Male	0	Asian
0	Not Disclosed	0	Black or African American
		1	Hispanic/Latino
		0	Native Hawaiian or Other Pacific Islander
		0	Not Disclosed
		0	Two or More Selections
		2	White
		<hr/>	
		3	Total

**Academic Professional Appointment (NonGeneral Fund) – Leala Huffstutter**

Employment Specialist

Academic Affairs

Annual Salary: \$51,958

Grade: 3

Step: 2

Effective: July 21, 2022

Applicant Flow:

Gender		Ethnicity	
34	Female	0	American Indian or Alaska Native
10	Male	1	Asian
3	Not Disclosed	5	Black or African American
		4	Hispanic/Latino
		0	Native Hawaiian or Other Pacific Islander
		4	Not Disclosed
		10	Two or More Selections
		23	White
		<hr/>	
		47	Total



6	White
<hr/>	
11	Total

## Student Resource Specialist / Basic Skills Navigator

10 Total

## Sales Operations Coordinator

Applicant Flow: Article 3.64 Recruitment

5 Not Disclosed

1	Two or More Selections
35	White
58	Total

**Administrative Appointment– Josh Coleman**

Program Dean, Aerospace & Transportation Technologies

Academic Affairs

Annual Salary: \$110,000 Grade: N

Effective: July 11, 2022

Applicant Flow:

Gender

Ethnicity

3	Female	0	American Indian or Alaska Native
4	Male	0	Asian
2	Not Disclosed	2	Black or African American
		0	Hispanic/Latino
		0	Native Hawaiian or Other Pacific Islander
		3	Not Disclosed
		1	Two or More Selections
		3	White
		9	Total

**Administrative Appointment– Lisa Navarro-Sanchez**

Director of Nursing Programs

Academic Affairs

Annual Salary: \$105,000 Grade: M

Effective: July 25, 2022

Applicant Flow:

Gender

Ethnicity

3	Female	0	American Indian or Alaska Native
0	Male	0	Asian
0	Not Disclosed	0	Black or African American
		1	Hispanic/Latino
		0	Native Hawaiian or Other Pacific Islander
		0	Not Disclosed
		0	Two or More Selections
		2	White
		3	Total

**Administrative Appointment– Lindsey Roberts**

Foundation Marketing & Strategic Engagement Manager

Office of the Executive Vice President

Annual Salary: \$88,500 Grade: K

Effective: August 8, 2022

Applicant Flow:

Gender

Ethnicity

13	Female	0	American Indian or Alaska Native
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4	Male	0	Asian
1	Not Disclosed	1	Black or African American
		2	Hispanic/Latino
		0	Native Hawaiian or Other Pacific Islander
		1	Not Disclosed
		1	Two or More Selections
		13	White
		18	Total

**Administrative Appointment– Jackie Sandquist**

Employee Relations Representative

Office of the Executive Vice President

Annual Salary: \$108,478 Grade: K

Effective: June 21, 2022

Applicant Flow: Direct Appointment

**Administrative Appointment (Temporary)– Rondi Schei**

Program Manager III

Academic Affairs

Annual Salary: \$81,300 Grade: L

Effective: March 31, 2022 to March 20, 2023

Applicant Flow: Direct Appointment

**Faculty Appointment– Manar Alattar**

Instructor, Biology

Academic Affairs

Annual Salary: \$68,491 Step: 3

Effective: September 1, 2022

Applicant Flow:

Gender

Ethnicity

9	Female	0	American Indian or Alaska Native
13	Male	4	Asian
1	Not Disclosed	2	Black or African American
		2	Hispanic/Latino
		0	Native Hawaiian or Other Pacific Islander
		0	Not Disclosed
		2	Two or More Selections
		13	White
		23	Total

**Faculty Appointment– Robert Asaadi**

Instructor, Political Science

Academic Affairs

Annual Salary: \$68,491 Step: 3

Effective: September 1, 2022

Applicant Flow:

Gender		Ethnicity	
12	Female	0	American Indian or Alaska Native
54	Male	9	Asian
5	Not Disclosed	4	Black or African American
		1	Hispanic/Latino
		0	Native Hawaiian or Other Pacific Islander
		9	Not Disclosed
		5	Two or More Selections
		43	White
		<hr/>	
		71	Total

**Faculty Appointment– Karina Bjork**

Instructor, Communication Studies

Academic Affairs

Annual Salary: \$68,491 Step: 3

Effective: September 1, 2022

Applicant Flow:

Gender		Ethnicity	
15	Female	0	American Indian or Alaska Native
22	Male	5	Asian
5	Not Disclosed	2	Black or African American
		2	Hispanic/Latino
		0	Native Hawaiian or Other Pacific Islander
		6	Not Disclosed
		4	Two or More Selections
		23	White
		<hr/>	
		42	Total

**Faculty Appointment– Li-Ren Chang**

Instructor, Communication Studies

Academic Affairs

Annual Salary: \$66,497 Step: 2

Effective: September 1, 2022

Applicant Flow:

Gender		Ethnicity	
15	Female	0	American Indian or Alaska Native
22	Male	5	Asian
5	Not Disclosed	2	Black or African American
		2	Hispanic/Latino
		0	Native Hawaiian or Other Pacific Islander
		6	Not Disclosed
		4	Two or More Selections
		23	White
		<hr/>	
		42	Total

**Faculty Appointment– Ceci de Valdenebro**



Instructor, Education  
Academic Affairs

Annual Salary: \$68,491 Step: 3

Effective: September 1, 2022

Applicant Flow:

Gender		Ethnicity	
26	Female	0	American Indian or Alaska Native
19	Male	6	Asian
5	Not Disclosed	4	Black or African American
		4	Hispanic/Latino
		0	Native Hawaiian or Other Pacific Islander
		10	Not Disclosed
		5	Two or More Selections
		21	White
		50	Total

Faculty Appointment– **Estefania Herrera Perez**

Instructor, Food and Nutrition

Academic Affairs

Annual Salary: \$64,562 Step: 1

Effective: September 1, 2022

Applicant Flow:

Gender		Ethnicity	
13	Female	1	American Indian or Alaska Native
2	Male	1	Asian
0	Not Disclosed	1	Black or African American
		1	Hispanic/Latino
		0	Native Hawaiian or Other Pacific Islander
		1	Not Disclosed
		1	Two or More Selections
		9	White
		15	Total

Faculty Appointment– **Betty Homer**

Instructor, Paralegal

Academic Affairs

Annual Salary: \$68,491 Step: 3

Effective: September 1, 2022

Applicant Flow:

Gender		Ethnicity	
9	Female	0	American Indian or Alaska Native
7	Male	1	Asian
1	Not Disclosed	0	Black or African American
		2	Hispanic/Latino
		0	Native Hawaiian or Other Pacific Islander
		2	Not Disclosed

3	Two or More Selections
9	White
<hr/> 17	Total

**Faculty Appointment– David Ison**

Instructor, Aviation Science

Academic Affairs

Annual Salary: \$77,078 Step: 7

Effective: September 1, 2022

Applicant Flow:

Gender		Ethnicity	
0	Female	0	American Indian or Alaska Native
12	Male	2	Asian
2	Not Disclosed	0	Black or African American
		0	Hispanic/Latino
		0	Native Hawaiian or Other Pacific Islander
		2	Not Disclosed
		0	Two or More Selections
		<hr/> 10	White
		14	Total

**Faculty Appointment– Kelsey Kelley**

Instructor, Psychology

Academic Affairs

Annual Salary: \$64,562 Step: 1

Effective: September 1, 2022

Applicant Flow:

Gender		Ethnicity	
32	Female	0	American Indian or Alaska Native
19	Male	4	Asian
3	Not Disclosed	3	Black or African American
		4	Hispanic/Latino
		0	Native Hawaiian or Other Pacific Islander
		2	Not Disclosed
		7	Two or More Selections
		<hr/> 34	White
		54	Total

**Faculty Appointment– Ravi Kittappa**

Instructor, Music & Sonic Arts

Academic Affairs

Annual Salary: \$68,491 Step: 3

Effective: September 1, 2022

Applicant Flow:

Gender		Ethnicity	
4	Female	0	American Indian or Alaska Native

41	Male	3	Asian
5	Not Disclosed	1	Black or African American
		4	Hispanic/Latino
		0	Native Hawaiian or Other Pacific Islander
		3	Not Disclosed
		3	Two or More Selections
		<u>36</u>	White
		50	Total

**Faculty Appointment– Teresa Langford**

Instructor, Business

Academic Affairs

Annual Salary: \$68,491 Step: 3

Effective: September 1, 2022

Applicant Flow:

Gender

Ethnicity

4	Female	1	American Indian or Alaska Native
7	Male	3	Asian
0	Not Disclosed	0	Black or African American
		0	Hispanic/Latino
		0	Native Hawaiian or Other Pacific Islander
		1	Not Disclosed
		0	Two or More Selections
		<u>6</u>	White
		11	Total

**Faculty Appointment (Temporary)– Kelly LeFave**

Instructor, English / Dual-Credit

Academic Affairs

Annual Salary: \$68,491 Step: 3

Effective: September 1, 2022 to June 20, 2023

Applicant Flow:

Gender

Ethnicity

3	Female	0	American Indian or Alaska Native
0	Male	0	Asian
2	Not Disclosed	0	Black or African American
		0	Hispanic/Latino
		0	Native Hawaiian or Other Pacific Islander
		1	Not Disclosed
		1	Two or More Selections
		<u>3</u>	White
		5	Total

**Faculty Appointment– Hailey Lofdahl**

Instructor, Medical Professions

Academic Affairs

Annual Salary: \$68,491 Step: 3  
Effective: September 1, 2022

Applicant Flow:

Gender		Ethnicity	
8	Female	0	American Indian or Alaska Native
2	Male	2	Asian
0	Not Disclosed	0	Black or African American
		0	Hispanic/Latino
		0	Native Hawaiian or Other Pacific Islander
		1	Not Disclosed
		0	Two or More Selections
		7	White
		10	Total

**Faculty Appointment– Heather Lubay**

Instructor, Journalism / Communication Studies

Academic Affairs

Annual Salary: \$68,491 Step: 3  
Effective: September 1, 2022

Applicant Flow:

Gender		Ethnicity	
11	Female	0	American Indian or Alaska Native
9	Male	3	Asian
5	Not Disclosed	2	Black or African American
		1	Hispanic/Latino
		0	Native Hawaiian or Other Pacific Islander
		5	Not Disclosed
		1	Two or More Selections
		13	White
		25	Total

**Faculty Appointment– Natalie Mix**

Instructor, Biology

Academic Affairs

Annual Salary: \$68,491 Step: 3  
Effective: September 1, 2022

Applicant Flow:

Gender		Ethnicity	
20	Female	0	American Indian or Alaska Native
18	Male	6	Asian
0	Not Disclosed	1	Black or African American
		0	Hispanic/Latino
		0	Native Hawaiian or Other Pacific Islander
		1	Not Disclosed
		3	Two or More Selections
		27	White

38 Total

Faculty Appointment (Temporary)– JD Newby

Instructor, Medical Assisting

Academic Affairs

Annual Salary: \$62,665 Step: 3

Effective: June 21, 2022 to April 20, 2023

Applicant Flow:

Gender

Ethnicity

0	Female	0	American Indian or Alaska Native
1	Male	0	Asian
0	Not Disclosed	0	Black or African American
		0	Hispanic/Latino
		0	Native Hawaiian or Other Pacific Islander
		0	Not Disclosed
		0	Two or More Selections
		1	White
		1	Total

Faculty Appointment– Wilson Nitunga

Instructor, Business Administration

Academic Affairs

Annual Salary: \$68,491 Step: 3

Effective: September 1, 2022

Applicant Flow:

Gender

Ethnicity

12	Female	1	American Indian or Alaska Native
22	Male	2	Asian
1	Not Disclosed	4	Black or African American
		3	Hispanic/Latino
		0	Native Hawaiian or Other Pacific Islander
		3	Not Disclosed
		0	Two or More Selections
		22	White
		35	Total

Faculty Appointment– Tyler Nusca

Instructor, Bioscience Technology

Academic Affairs

Annual Salary: \$68,491 Step: 3

Effective: September 1, 2022

Applicant Flow:

Gender

Ethnicity

3	Female	0	American Indian or Alaska Native
8	Male	2	Asian
0	Not Disclosed	0	Black or African American

0	Hispanic/Latino
0	Native Hawaiian or Other Pacific Islander
3	Not Disclosed
1	Two or More Selections
5	White
<hr/> 11	Total

**Faculty Appointment– Taryn Oakley**

Instructor, Environmental Science

Academic Affairs

Annual Salary: \$68,491 Step: 3

Effective: September 1, 2022

Applicant Flow:

Gender		Ethnicity	
22	Female	0	American Indian or Alaska Native
29	Male	9	Asian
2	Not Disclosed	1	Black or African American
		1	Hispanic/Latino
		0	Native Hawaiian or Other Pacific Islander
		6	Not Disclosed
		2	Two or More Selections
		34	White
		<hr/> 53	Total

**Faculty Appointment– Nao Okumura**

Instructor, Japanese

Academic Affairs

Annual Salary: \$66,497 Step: 2

Effective: September 1, 2022

Applicant Flow:

Gender		Ethnicity	
21	Female	0	American Indian or Alaska Native
8	Male	24	Asian
0	Not Disclosed	0	Black or African American
		0	Hispanic/Latino
		0	Native Hawaiian or Other Pacific Islander
		2	Not Disclosed
		0	Two or More Selections
		3	White
		<hr/> 29	Total

**Faculty Appointment– Jonathan Ortiz**

Instructor, Chicanx Studies

Academic Affairs

Annual Salary: \$68,491 Step: 3

Effective: September 1, 2022

Applicant Flow:

Gender		Ethnicity	
6	Female	1	American Indian or Alaska Native
9	Male	0	Asian
0	Not Disclosed	0	Black or African American
		9	Hispanic/Latino
		0	Native Hawaiian or Other Pacific Islander
		0	Not Disclosed
		4	Two or More Selections
		1	White
		15	Total

**Faculty Appointment– Jennifer Perrine**

Instructor, Ethnic Studies & Writing

Academic Affairs

Annual Salary: \$68,491 Step: 3

Effective: September 1, 2022

Applicant Flow:

Gender		Ethnicity	
90	Female	2	American Indian or Alaska Native
25	Male	16	Asian
20	Not Disclosed	7	Black or African American
		11	Hispanic/Latino
		0	Native Hawaiian or Other Pacific Islander
		11	Not Disclosed
		19	Two or More Selections
		69	White
		135	Total

**Faculty Appointment– Veronica Sandoval**

Instructor, Ethnic Studies & Writing

Academic Affairs

Annual Salary: \$64,562 Step: 1

Effective: September 1, 2022

Applicant Flow:

Gender		Ethnicity	
90	Female	2	American Indian or Alaska Native
25	Male	16	Asian
20	Not Disclosed	7	Black or African American
		11	Hispanic/Latino
		0	Native Hawaiian or Other Pacific Islander
		11	Not Disclosed
		19	Two or More Selections
		69	White
		135	Total

**Faculty Appointment (Temporary)– Jenny Sasser**

Instructor, Gerontology

Academic Affairs

Annual Salary: \$66,497 Step: 2

Effective: September 1, 2022 to June 20, 2023

Applicant Flow: Article 3.64 Recruitment

**Faculty Appointment– Maria del Paso Sefchick**

Instructor, College Success & Ethnic Studies

Academic Affairs

Annual Salary: \$68,491 Step: 3

Effective: September 1, 2022

Applicant Flow:

Gender

Ethnicity

10	Female	0	American Indian or Alaska Native
4	Male	2	Asian
1	Not Disclosed	4	Black or African American
		2	Hispanic/Latino
		0	Native Hawaiian or Other Pacific Islander
		0	Not Disclosed
		3	Two or More Selections
		4	White
		<hr/>	
		15	Total

**Faculty Appointment – Heidi Sickert**

Instructor, Business Administration

Academic Affairs

Annual Salary: \$68,491 Step: 3

Effective: September 1, 2022

Applicant Flow:

Gender

Ethnicity

12	Female	1	American Indian or Alaska Native
22	Male	2	Asian
1	Not Disclosed	4	Black or African American
		3	Hispanic/Latino
		0	Native Hawaiian or Other Pacific Islander
		3	Not Disclosed
		0	Two or More Selections
		22	White
		<hr/>	
		35	Total

**Faculty Appointment– David Torres**

Instructor, Art / New Media

Academic Affairs

Annual Salary: \$68,491 Step: 3

Effective: September 1, 2022



Applicant Flow:

Gender		Ethnicity	
7	Female	0	American Indian or Alaska Native
9	Male	1	Asian
3	Not Disclosed	3	Black or African American
		0	Hispanic/Latino
		0	Native Hawaiian or Other Pacific Islander
		3	Not Disclosed
		2	Two or More Selections
		10	White
		19	Total

Faculty Appointment– Charmaine Vannimwegen

Instructor, Ethnic Studies & Writing

Academic Affairs

Annual Salary: \$68,491 Step: 3

Effective: September 1, 2022

Applicant Flow:

Gender		Ethnicity	
90	Female	2	American Indian or Alaska Native
25	Male	16	Asian
20	Not Disclosed	7	Black or African American
		11	Hispanic/Latino
		0	Native Hawaiian or Other Pacific Islander
		11	Not Disclosed
		19	Two or More Selections
		69	White
		135	Total

Faculty Appointment– Cameo West

Instructor, Ethnic Studies & Writing

Academic Affairs

Annual Salary: \$68,491 Step: 3

Effective: September 1, 2022

Applicant Flow:

Gender		Ethnicity	
90	Female	2	American Indian or Alaska Native
25	Male	16	Asian
20	Not Disclosed	7	Black or African American
		11	Hispanic/Latino
		0	Native Hawaiian or Other Pacific Islander
		11	Not Disclosed
		19	Two or More Selections
		69	White
		135	Total

**Faculty Appointment– Sarah Wheat**

Instructor, Psychology

Academic Affairs

Annual Salary: \$64,562

Step: 1

Effective: September 1, 2022

Applicant Flow:

Gender

Ethnicity

32	Female	0	American Indian or Alaska Native
19	Male	4	Asian
3	Not Disclosed	3	Black or African American
		4	Hispanic/Latino
		0	Native Hawaiian or Other Pacific Islander
		2	Not Disclosed
		7	Two or More Selections
		34	White
		<hr/>	
		54	Total

**Faculty Appointment– Zachary Yamada**

Instructor, CIS

Academic Affairs

Annual Salary: \$77,078

Step: 7

Effective: September 1, 2022

Applicant Flow:

Gender

Ethnicity

0	Female	0	American Indian or Alaska Native
4	Male	1	Asian
1	Not Disclosed	1	Black or African American
		0	Hispanic/Latino
		0	Native Hawaiian or Other Pacific Islander
		0	Not Disclosed
		1	Two or More Selections
		2	White
		<hr/>	
		5	Total

**Faculty Appointment (Temporary)– Roger Zimmerman**

Instructor, CIS

Academic Affairs

Annual Salary: \$68,491

Step: 3

Effective: September 1, 2022 to June 20, 2023

Applicant Flow: Article 3.64 Recruitment

**ETHNIC AND GENDER DESCRIPTION OF STAFF  
PROPOSED TO BE HIRED IN THE AUGUST 18, 2022 PERSONNEL REPORT**

Female	36
Male	11
Not Disclosed	<u>2</u>
	49

American Indian/Alaskan Native	1
Asian	7
Black or African American	5
Hispanic/Latino	6
Native Hawaiian/Pacific Islander	1
Not Disclosed	3
Two or More Selections	8
White	<u>18</u>
	49

August 18, 2022

23-029

COMMENDATION OF RETIRING EMPLOYEE -  
ALFONSO CHICHARRO (21 years)

PREPARED BY: Michelle Lee, HRIS Specialist, Human Resources

APPROVED BY: Julie Kinney, Director, Human Resources  
Dr. Adrien L. Bennings, President

STRATEGIC THEME: Belonging: Transform our learning culture toward creating a sense of belonging and well-being for every student

REPORT: Alfonso Chicharro has performed faithfully in his duties as an Accounting Clerk, Accounting Asst. I, Payroll Specialist and Accounting Tech III for Portland Community College since March 12, 2001. He retires effective August 18, 2022.

RECOMMENDATION: That the Board commend him for his service to Portland Community College and wish him well in his retirement years.

August 18, 2022

23-030

COMMENDATION OF RETIRING EMPLOYEE -  
AMY RITTER (9 YEARS)

PREPARED BY: Melissa Morton, HRIS Specialist, Human Resources

FINANCIAL  
RESPONSIBILITY: Jennifer de Laix, Associate Vice President, Human Resources

APPROVED BY: Julie Kinney, Interim Director, Human Resources  
Jennifer de Laix, Associate Vice President, Human Resources  
Dr. Adrien L. Bennings, President

STRATEGIC THEME: Workforce: Respond to community and workforce  
needs by developing a culture of agility; Belonging:  
Transform our learning culture toward creating a sense of  
belonging and well-being for every student

REPORT: Amy Ritter has performed faithfully in her duties as Public  
Safety Communications Officer for Portland Community  
College since September 09, 2013. She retires effective July  
30, 2022.

RECOMMENDATION: That the Board commend her for her service to Portland  
Community College and wish her well in her retirement years.

August 18, 2022

23-031

CONTRACT APPROVAL FOR DISTRICT WIDE MASS  
NOTIFICATION SYSTEM INSTALLATION SERVICES TO  
CACHE VALLEY ELECTRIC

PREPARED BY: John MacLean, Finance & Procurement Manager, Planning  
& Capital Construction

FINANCIAL  
RESPONSIBILITY: Rebecca Ocken, Interim Director, Planning & Capital  
Construction

APPROVED BY: Eric Blumenthal, Vice President, Finance and Administration  
Dr. Adrien L. Bennings, President

STRATEGIC THEME: Delivery: Redefine time, place, and systems of educational  
delivery to create a more learner-centric ecosystem;  
Enterprise: Cultivate a long-term sustainable college  
enterprise

REPORT: The 2017 Bond includes an initiative for Public Safety  
electronic security upgrades. One of the projects that has  
been identified as a priority is the replacement of the current,  
outdated, mass notification system.

P&CC and Public Safety staff conducted a pilot  
implementation of the Alertus system at the CLIMB Center  
and the Columbia County Center. The pilot was successful  
and the College is ready to implement the system across the  
district.

At the February 17, 2022 meeting, the Board adopted BR  
22-083, approving the purchase of Alterus equipment for this  
project. A separate procurement process was carried out for  
installation services.

On May 16, 2022 the Invitation to Bid (ITB) was advertised in  
the Daily Journal of Commerce, State of Oregon  
(OregonBuys), BidLocker, Portland Observer, and the  
Portland Business Tribune. In addition, P&CC staff reached  
out to all identified COBID registered firms who could  
provide these services. At the bid closing time of 2:00 PM  
June 16, 2022, the College received one (1) valid bid from  
Cache Valley Electric for \$335,362.

P&CC staff reviewed the bid and recommends acceptance. Staff do not believe that re-bidding the project will result in an increase in responses.

No COBID registered firms responded to the ITB and there are no COBID subcontractors being utilized on the project.

**RECOMMENDATION:** That the Board of Directors authorize PCC to execute a contract with Cache Valley Electric for the District Wide Mass Notification Installation Services for up to \$368,898 which includes a 10% contingency. Funding will be from the 2017 Bond.

August 18, 2022

23-032

INCREASE CONTRACT AMOUNT FOR CM/GC SERVICES  
FOR THE PORTLAND METROPOLITAN WORKFORCE  
TRAINING CENTER WITH ANDERSEN CONSTRUCTION

PREPARED BY: John MacLean, Finance & Procurement Manager, Planning  
& Capital Construction

FINANCIAL  
RESPONSIBILITY: Rebecca Ocken, Interim Director, Planning & Capital  
Construction

APPROVED BY: Eric Blumenthal, Vice President, Finance and Administration  
Dr. Adrien L. Bennings, President

STRATEGIC THEME: Delivery: Redefine time, place, and systems of educational  
delivery to create a more learner-centric ecosystem;  
Enterprise: Cultivate a long-term sustainable college  
enterprise

REPORT: On February 27, 2020, through Board Resolution 20-105,  
the Board of Directors authorized the College to enter a  
contract with Andersen Construction for a not to exceed fee  
of \$165,000 for preconstruction services for the replacement  
of the existing Metro Center with a new building.

On September 23, 2021, through Board Resolution BA22-  
039, the Board of Directors authorized the College to enter  
into a Guaranteed Maximum Price (GMP) agreement with  
Andersen Construction for up to \$28,983,246 including  
contingency.

The College has been negotiating with Multnomah County to  
provide a 10,000 square foot health clinic as part of the  
project. If a mutually acceptable lease is agreed to, the  
College will provide a \$1 million tenant improvement  
allowance towards the build out of the clinic. The College  
and the County have agreed that the most cost and time  
efficient method to carry out the work is for PCC to contract  
with the existing design and construction teams and be  
reimbursed by the County for all costs beyond the agreed  
tenant improvement allowance.

Andersen has provided a cost estimate of \$4,544,038 for  
construction services for the clinic. P&CC staff have



reviewed and recommend acceptance subject to a lease agreement being reached with Multnomah County.

Andersen currently has 31.3% COBID participation and 21.9% MBE/DBE participation. This additional scope of work is projected to have a similar level of participation.

**RECOMMENDATION:** That the Board of Directors authorize PCC to execute an amendment to the existing contract with Andersen Construction for the Portland Metropolitan Workforce and Training Center for up to \$4,998,442 which includes a 10% contingency. The new contract value will be a maximum of \$33,981,688. Funding will be from the 2017 Bond and through a reimbursement agreement with Multnomah County.

August 18, 2022

23-033

AUTHORIZATION TO CONTRACT WITH HYLAND  
SOFTWARE, INC

PREPARED BY: Michael Mathews, College Purchasing Manager,  
Procurement and Contract Services

FINANCIAL  
RESPONSIBILITY: Michael Northover, CIO, Information Technology

APPROVED BY: Dr. Adrien L. Bennings, President

STRATEGIC THEME: Belonging: Transform our learning culture toward  
creating a sense of belonging and well-being for every  
student; Workforce: Respond to community and  
workforce needs by developing a culture of agility;  
Enterprise: Cultivate a long-term sustainable college  
enterprise

REPORT: Perceptive Content (formerly known as ImageNow) is a  
document imaging system that is used in conjunction with  
Banner and is key to operations in Human Resources,  
Financial Services, Disability Resources & Accessible  
Ed, Academic Advising, and Counseling.

The Hyland perpetual maintenance license purchase will  
be conducted as a Special procurement pursuant to the  
Board-approved Community College Rules of  
Procurement CCR.212 for intellectual property.

The annual cost is \$88,801.38/year over a three-year  
term.

Hyland Software Inc. is a sole provider and is not  
registered as an MWESB firm.

RECOMMENDATION: The Portland Community College Board of Directors  
authorizes the College to enter into a contract with  
Hyland Software, Inc for a term of three (3) years at a  
total cost of \$266,404.14.

August 18, 2022

23-034

CONTRACT APPROVAL FOR CASCADE CAMPUS  
STUDENT UNION AND CASCADE HALL  
ENGINEERING SERVICES TO GLUMAC, INC

PREPARED BY: John MacLean, Finance & Procurement Manager,  
Planning & Capital Construction

FINANCIAL  
RESPONSIBILITY: Rebecca Ocken, Interim Director, Planning & Capital  
Construction

APPROVED BY: Eric Blumenthal, VP Finance and Administration  
Dr. Adrien L. Bennings, President

STRATEGIC THEME: Delivery: Redefine time, place, and systems of  
educational delivery to create a more learner-centric  
ecosystem; Enterprise: Cultivate a long-term sustainable  
college enterprise

REPORT: The 2017 Bond Program included funding for projects to  
increase facility lifespan and efficiency through energy  
efficiency, heating, ventilation, air conditioning, electrical,  
plumbing, and sustainability improvements.

Facilities Management Services staff have identified  
issues with the HVAC system in the Student Union  
Building and Cascade Hall on the Cascade Campus.  
Both buildings utilize the same type of HVAC system.

At the June 27, 2019 Board Meeting, the Board approved  
BA19-126 to establish a price agreement for  
Architectural, Engineering, and Landscape Architectural  
Design Consulting Services

Planning & Capital Construction requested Glumac, Inc,  
one of the firms on this agreement, to provide a proposal  
for engineering services. Staff have reviewed the  
proposal and recommend acceptance. The total cost  
proposed is \$207,900.

Although Glumac is not an MWESB firm they will partner  
with P&CC to utilize COBID subconsultants when  
possible.

RECOMMENDATION: That the Board of Directors authorize PCC to execute a contract with Glumac, Inc for the Cascade Campus Student Union and Cascade Hall HVAC upgrades for up to \$228,690 which includes a 10% contingency. Funding will be from the 2017 Bond.

August 18, 2022

23-035

CONTRACT APPROVAL FOR DISTRICT WIDE  
INFORMATION TECHNOLOGY TENANT IMPROVEMENT  
DESIGN SERVICES TO HOLST ARCHITECTURE

PREPARED BY: John MacLean, Finance & Procurement Manager, Planning & Capital Construction

FINANCIAL  
RESPONSIBILITY: Rebecca Ocken, Interim Director, Planning & Capital Construction

APPROVED BY: Eric Blumenthal, Vice President, Finance and Administration  
Dr. Adrien L. Bennings, President

STRATEGIC THEME: Delivery: Redefine time, place, and systems of educational delivery to create a more learner-centric ecosystem;  
Enterprise: Cultivate a long-term sustainable college enterprise

REPORT: The College has identified a need to renovate Information Technology (IT) space across the district to better support staff, faculty and students. The project will renovate existing IT staff spaces, allow for the consolidation of Client Services and Media Services at the CA/SY/RC campuses, and provide equitable IT space at each of these campuses.

At the June 27, 2019 Board Meeting, the Board approved BA19-126 to establish a price agreement for Architectural, Engineering, and Landscape Architectural Design Consulting Services.

Planning & Capital Construction requested Holst Architecture, one of the firms on this agreement, to provide a proposal for design services. Staff have reviewed the proposal and recommend acceptance. The total cost proposed is \$248,818.

Holst is an Oregon COBID registered WBE and DBE. They propose using MBE and WBE firms as sub consultants. A total of 86% of the fee will go to COBID certified firms.

RECOMMENDATION: That the Board of Directors authorize PCC to execute a contract with Holst Architecture for the District Wide IT Tenant Improvements Design for \$248,818. Funding will be from the 2017 Bond.

August 18, 2022

23-036

CONTRACT APPROVAL FOR SIMCAPTURE LEARNING  
MANAGEMENT SYSTEM FOR NURSING SIMULATION  
SUITE AT SYLVANIA HEALTH TECHNOLOGY BUILDING  
TO LAERDAL MEDICAL CORPORATION

PREPARED BY: John MacLean, Finance & Procurement Manager, Planning  
& Capital Construction

FINANCIAL  
RESPONSIBILITY: Rebecca Ocken, Interim Director, Planning & Capital  
Construction

APPROVED BY: Eric Blumenthal, Vice President, Finance and Administration  
Dr. Adrien L. Bennings, President

STRATEGIC THEME: Delivery: Redefine time, place, and systems of educational  
delivery to create a more learner-centric ecosystem;  
Enterprise: Cultivate a long-term sustainable college  
enterprise

REPORT: The 2017 Bond Program included funding to create new  
medical simulation labs. The first of these was created at the  
Cascade Campus in the Public Services Educational  
Building (PSEB). There is now a need to install a similar  
system in the Nursing Simulation Suite at the Sylvania  
Campus HT Building.

To maintain consistency across the district, it is desired that  
the same system be used in both simulation labs.

At its March 4, 2021 meeting, through BR 21-112, the board  
approved a sole source procurement of the SimCapture  
system from Laerdal Medical Corporation. This is the only  
available Learning Management System that can work with  
the College's existing mannequins. No other available  
system can integrate with existing equipment and provide  
the output required.

The total cost of the system for Nursing Simulation Lab will  
be \$160,412 for the initial system and five years support.  
P&CC staff have reviewed the proposal and recommend  
acceptance.

**RECOMMENDATION:** That the Board of Directors authorize PCC to award the contract for the SimCapture Learning Management System to Laerdal Medical Corporation for a cost of \$176,453 including a 10% contingency. The initial cost of equipment, including one year's support, will come from 2017 Bond Funds. Subsequent annual support will be from General Funds.

August 18, 2022

23-037

INCREASE CONTRACT AMOUNT FOR PLANNING,  
PROGRAMMING AND DESIGN SERVICES FOR THE  
PORTLAND METROPOLITAN WORKFORCE TRAINING  
CENTER WITH BORA ARCHITECTS

PREPARED BY: John MacLean, Finance & Procurement Manager, Planning  
& Capital Construction

FINANCIAL  
RESPONSIBILITY: Rebecca Ocken, Interim Director, Planning & Capital  
Construction

APPROVED BY: Eric Blumenthal, Vice President, Finance and Administration  
Dr. Adrien L. Bennings, President

STRATEGIC THEME: Delivery: Redefine time, place, and systems of educational  
delivery to create a more learner-centric ecosystem;  
Enterprise: Cultivate a long-term sustainable college  
enterprise

REPORT: On August 15, 2019, through Board Resolution BA20-028,  
the Board of Directors authorized the College to enter into a  
contract with BORA Architects for a not to exceed fee of  
\$350,000 to provide preliminary services for the construction  
of a new building for the Portland Metropolitan Workforce  
Training Center (PMWTC).

On February 27, 2020, through Board Resolution BA20-103,  
the Board of Directors authorized the College to increase the  
contract value to \$4,103,216 to provide services through  
design and construction.

The College has been negotiating with Multnomah County to  
provide a 10,000 square foot health clinic as part of the  
project. If a mutually acceptable lease is agreed to, the  
College will provide a \$1 million tenant improvement  
allowance towards the build out of the clinic. The College  
and the County have agreed that the most cost and time  
efficient method to carry out the work is for PCC to contract  
with the existing design and construction team and be  
reimbursed by the County for all costs beyond the agreed  
tenant improvement allowance.



BORA has provided a cost estimate of \$591,900 for design and construction administration for the Clinic. P&CC staff have reviewed and recommend acceptance subject to a lease agreement being reached with Multnomah County.

BORA currently has 32.3% COBID participation and 27.5% MBE/DBE participation. This additional scope of work is projected to have a similar level of participation.

**RECOMMENDATION:** That the Board of Directors authorize PCC to execute an amendment to the existing contract with BORA Architects for the Portland Metropolitan Workforce and Training Center for up to \$651,090 which includes a 10% contingency. The new contract value will be \$4,695,116. Funding will be from the 2017 Bond.

August 18, 2022

23-038

DELEGATE AUTHORITY TO COLLEGE PRESIDENT OR  
DESIGNEE TO NEGOTIATE A LEASE AGREEMENT WITH  
MULTNOMAH COUNTY AT THE PORTLAND  
METROPOLITAN WORKFORCE TRAINING CENTER

PREPARED BY: John MacLean, Finance & Procurement Manager, Planning  
& Capital Construction  
Michael Mathews, College Purchasing Manager, Finance

FINANCIAL  
RESPONSIBILITY: Rebecca Ocken, Interim Director, Planning & Capital  
Construction

APPROVED BY: Eric Blumenthal, Vice President, Finance and Administration  
Dr. Adrien L. Bennings, President

STRATEGIC THEME: Delivery: Redefine time, place, and systems of educational  
delivery to create a more learner-centric ecosystem;  
Enterprise: Cultivate a long-term sustainable college  
enterprise

REPORT: The College has been negotiating with Multnomah County to  
provide a 10,000 square foot health clinic as part of the  
Portland Metropolitan Workforce and Training Center  
(PMWTC) project. Both parties are in agreement that  
provision of a County operated health clinic on this site  
would be of benefit to those using the services provided by  
PCC and the State Department of Human Services (DHS) at  
the new center.

Key provisions in the proposed lease include:

- PCC to provide a \$1 million tenant Improvement allowance towards the buildout of the clinic
- Lease rate of \$18 per square foot
- Lease term of 10 years with options for four further renewals of five years
- County to provide internships, training, clinical rotations, and support to PCC students.

P&CC and College Purchasing staff are working with the County to finalize the lease which will also be approved by the Multnomah County Board of Commissioners.

RECOMMENDATION: That the Board of Directors delegates to the College President or designee the authority to enter into a lease agreement for approximately 10,000 square feet of space at the new Portland Metropolitan Workforce and Training Center for the creation of a Multnomah County health clinic. The College tenant improvement contribution will come from the 2017 Bond.

August 18, 2022

23-039

INCREASE PENCE CONSTRUCTION CONTRACT VALUE  
FOR GUARANTEED MAXIMUM PRICE FOR ROCK  
CREEK CAMPUS BUILDING 9 RE-ROOF

PREPARED BY: John MacLean, Finance & Procurement Manager, Planning  
& Capital Construction

FINANCIAL  
RESPONSIBILITY: Rebecca Ocken, Interim Director, Planning & Capital  
Construction

APPROVED BY: Eric Blumenthal, Vice President, Finance and Administration  
Dr. Adrien L. Bennings, President

STRATEGIC THEME: Delivery: Redefine time, place, and systems of educational  
delivery to create a more learner-centric ecosystem;  
Enterprise: Cultivate a long-term sustainable college  
enterprise

REPORT: At the June 2022 meeting the Board, through BR 22-133,  
ratified the award of the contract for an emergency roof  
replacement at the Rock Creek Campus Building 9 to Pence  
Construction.

The initial contract value was \$359,921 to allow early  
procurement of roofing materials that are subject to supply  
chain issues and design and preconstruction costs.

Pence has provided the full Guaranteed Maximum Price for  
work on the Building 9 roof. The total proposed GMP is \$  
2,127,410 which includes design, preconstruction services  
and early procurement.

P&CC staff have reviewed the proposed GMP and  
recommend acceptance of this amount plus a 10%  
contingency for a total of \$2,340,151.

The current proposed COBID utilization is 9%. Due to the  
need to have the work completed in a tight schedule  
opportunity for COBID participation are limited. Pence and  
P&CC staff will continue to work to identify opportunities for  
lower tier COBID subcontractors.

RECOMMENDATION: That the Board of Directors approve the Guaranteed Maximum Price for the Rock Creek Building 9 Re-roof Project from Pence Construction of \$2,340,151 including contingency. Funding is from the 2017 Bond Program.

August 18, 2022

23-040

APPOINTMENT OF DELEGATES TO ATTEND THE  
ASSOCIATION OF COMMUNITY COLLEGE  
TRUSTEES (ACCT) 2022 COMMUNITY COLLEGE  
ANNUAL LEADERSHIP CONGRESS IN NEW YORK,  
NEW YORK FROM OCTOBER 26-29, 2022

PREPARED BY: Jeannie Moton, Executive Coordinator, Office of the President

APPROVED BY: Dr. Adrien L. Bennings, President

REPORT: In accordance with Board Policy B 210, the Board of Directors recognizes the benefits derived by the College through membership in various educational organizations and from attendance of directors at state and national meetings which deal with community college issues. The Chair and Vice Chair have considered a slate of delegates to attend the ACCT Leadership Congress in New York NY from October 26-29, 2022.

On May 19, 2022 Resolution 22-123 had previously approved Mohamed Alyajouri, Tiffani Penson, Michael Sonnleitner and Kristi Wilson to attend.

RECOMMENDATION: That the Board of Directors appoint Laurie Cremona Wagner as delegates to represent the College at the ACCT Leadership Congress.

August 18, 2022

23-042

APPOINTMENT OF BOARD ROLES

PREPARED BY: Jeannie Moton, Executive Coordinator, Board of Directors

APPROVED BY: Dr. Adrien L. Bennings, President  
Tiffani Penson, Chair

STRATEGIC THEME: Belonging: Transform our learning culture toward creating a sense of belonging and well-being for every student;  
Delivery: Redefine time, place, and systems of educational delivery to create a more learner-centric ecosystem;  
Workforce: Respond to community and workforce needs by developing a culture of agility; Enterprise: Cultivate a long-term sustainable college enterprise

REPORT: Each year board members are asked to serve in various roles based on work internally and externally around the college community. Chair Penson seeks approval for the following appointments:

- Secretary: Kristi Wilson
- PCC Foundation Representative: Serin Bussell
- OCCA Representative: Michael Sonnleitner

RECOMMENDATION: The Board approve the appointments as recommended by Chair Penson for the FY 2022-2023.

It is against the College's policy for any manager, supervisor, faculty member, staff member, or student to engage in prohibited harassment or discrimination of any member of the College community. PCC adheres to all federal, state, and local civil rights laws and regulations prohibiting discrimination in public institutions of higher education, including applicable provisions of the Civil Rights Act of 1964 (as amended); related Executive Orders 11246 and 11375; Title IX of the Education Amendments Act of 1972; Section 504 of the Rehabilitation Act of 1973; Titles I and II of the Americans with Disabilities Act of 1990 (as amended); the Age Discrimination in Employment Act, the Uniformed Service Employment and Reemployment Rights Act, and all applicable federal, state, and local civil rights laws. PCC does not discriminate against any employee, applicant for employment, student, or applicant for admission on the race, color, religion, national origin, sex, marital status, disability, veteran status, age, sexual orientation, or any other status protected by federal, state, or local law including protections for those opposing discrimination or participating in any resolution process on campus, with the Equal Employment Opportunity Commission or other human rights agencies. This policy covers nondiscrimination in both employment and access to educational opportunities. Therefore, any member of the PCC community who acts to deny, deprive, or limit the educational or employment and/or social access, benefits, and/or opportunities of any member of the PCC community, guest, or visitor on the basis of their actual or perceived membership in the protected classes listed above is in violation of PCC's policy on nondiscrimination.