

August 18, 2022

23-035

CONTRACT APPROVAL FOR DISTRICT WIDE  
INFORMATION TECHNOLOGY TENANT IMPROVEMENT  
DESIGN SERVICES TO HOLST ARCHITECTURE

PREPARED BY: John MacLean, Finance & Procurement Manager, Planning & Capital Construction

FINANCIAL  
RESPONSIBILITY: Rebecca Ocken, Interim Director, Planning & Capital Construction

APPROVED BY: Eric Blumenthal, Vice President, Finance and Administration  
Dr. Adrien L. Bennings, President

STRATEGIC THEME: Delivery: Redefine time, place, and systems of educational delivery to create a more learner-centric ecosystem;  
Enterprise: Cultivate a long-term sustainable college enterprise

REPORT: The College has identified a need to renovate Information Technology (IT) space across the district to better support staff, faculty and students. The project will renovate existing IT staff spaces, allow for the consolidation of Client Services and Media Services at the CA/SY/RC campuses, and provide equitable IT space at each of these campuses.

At the June 27, 2019 Board Meeting, the Board approved BA19-126 to establish a price agreement for Architectural, Engineering, and Landscape Architectural Design Consulting Services.

Planning & Capital Construction requested Holst Architecture, one of the firms on this agreement, to provide a proposal for design services. Staff have reviewed the proposal and recommend acceptance. The total cost proposed is \$248,818.

Holst is an Oregon COBID registered WBE and DBE. They propose using MBE and WBE firms as sub consultants. A total of 86% of the fee will go to COBID certified firms.

RECOMMENDATION: That the Board of Directors authorize PCC to execute a contract with Holst Architecture for the District Wide IT Tenant Improvements Design for \$248,818. Funding will be from the 2017 Bond.