

August 18, 2022

23-033

AUTHORIZATION TO CONTRACT WITH HYLAND  
SOFTWARE, INC

PREPARED BY: Michael Mathews, College Purchasing Manager,  
Procurement and Contract Services

FINANCIAL  
RESPONSIBILITY: Michael Northover, CIO, Information Technology

APPROVED BY: Dr. Adrien L. Bennings, President

STRATEGIC THEME: Belonging: Transform our learning culture toward  
creating a sense of belonging and well-being for every  
student; Workforce: Respond to community and  
workforce needs by developing a culture of agility;  
Enterprise: Cultivate a long-term sustainable college  
enterprise

REPORT: Perceptive Content (formerly known as ImageNow) is a  
document imaging system that is used in conjunction with  
Banner and is key to operations in Human Resources,  
Financial Services, Disability Resources & Accessible  
Ed, Academic Advising, and Counseling.

The Hyland perpetual maintenance license purchase will  
be conducted as a Special procurement pursuant to the  
Board-approved Community College Rules of  
Procurement CCR.212 for intellectual property.

The annual cost is \$88,801.38/year over a three-year  
term.

Hyland Software Inc. is a sole provider and is not  
registered as an MWESB firm.

RECOMMENDATION: The Portland Community College Board of Directors  
authorizes the College to enter into a contract with  
Hyland Software, Inc for a term of three (3) years at a  
total cost of \$266,404.14.