

August 18, 2022

23-031

CONTRACT APPROVAL FOR DISTRICT WIDE MASS
NOTIFICATION SYSTEM INSTALLATION SERVICES TO
CACHE VALLEY ELECTRIC

PREPARED BY: John MacLean, Finance & Procurement Manager, Planning
& Capital Construction

FINANCIAL
RESPONSIBILITY: Rebecca Ocken, Interim Director, Planning & Capital
Construction

APPROVED BY: Eric Blumenthal, Vice President, Finance and Administration
Dr. Adrien L. Bennings, President

STRATEGIC THEME: Delivery: Redefine time, place, and systems of educational
delivery to create a more learner-centric ecosystem;
Enterprise: Cultivate a long-term sustainable college
enterprise

REPORT: The 2017 Bond includes an initiative for Public Safety
electronic security upgrades. One of the projects that has
been identified as a priority is the replacement of the current,
outdated, mass notification system.

P&CC and Public Safety staff conducted a pilot
implementation of the Alertus system at the CLIMB Center
and the Columbia County Center. The pilot was successful
and the College is ready to implement the system across the
district.

At the February 17, 2022 meeting, the Board adopted BR
22-083, approving the purchase of Alterus equipment for this
project. A separate procurement process was carried out for
installation services.

On May 16, 2022 the Invitation to Bid (ITB) was advertised in
the Daily Journal of Commerce, State of Oregon
(OregonBuys), BidLocker, Portland Observer, and the
Portland Business Tribune. In addition, P&CC staff reached
out to all identified COBID registered firms who could
provide these services. At the bid closing time of 2:00 PM
June 16, 2022, the College received one (1) valid bid from
Cache Valley Electric for \$335,362.

P&CC staff reviewed the bid and recommends acceptance. Staff do not believe that re-bidding the project will result in an increase in responses.

No COBID registered firms responded to the ITB and there are no COBID subcontractors being utilized on the project.

RECOMMENDATION: That the Board of Directors authorize PCC to execute a contract with Cache Valley Electric for the District Wide Mass Notification Installation Services for up to \$368,898 which includes a 10% contingency. Funding will be from the 2017 Bond.