

June 17, 2021

21-207

BP 2361 INFORMATION REQUEST (FIRST READING)

PREPARED BY: Jeannie Moton, Executive Coordinator, Office of the President

APPROVED BY: Mark Mitsui, President

REPORT: With adoption of resolution 19-069 on January 17, 2019 the board approved a policy framework provided by OCCA. The board appointed two board members to a work group to begin updating PCC Board Policy.

After review, the work group is proposing adoption of the following:

BP 2361 INFORMATION REQUEST

As fiduciaries of PCC, each board member has a responsibility for oversight to ensure effective operation of the college by the President. Each board member has the right to submit questions or information requests of the President through the board chair or vice-chair.

The chair or vice-chair shall decide if the information request or question(s) will be submitted to the President for response.

The following guidelines will be considered by the chair or vice-chair in making their decision:

- 1) The question or information request is germane to the board's role and responsibilities with respect to operations of the college.
- 2) The question or information request is not frivolous; designed to embarrass; or rhetorical in nature.
- 3) Responding to the question or information request is not unduly burdensome to college staff.
- 4) The question or information request does not seek personal or confidential information.

Individual board members do not have the authority to direct college staff to take action. Information provided to any board member shall be available to all board members.

RECOMMENDATION: That the board approve BP 2361 for a first reading.