

June 17, 2021

21-195

CONTRACT APPROVAL FOR ASTRA SCHEDULING  
SYSTEM SOFTWARE AS A SERVICE (SaaS) TO AD  
ASTRA

PREPARED BY: Michael Mathews, College Purchasing Manager,  
Procurement

FINANCIAL  
RESPONSIBILITY: Kurt Simonds, Dean, Academic Affairs and Student Affairs  
Operations

APPROVED BY: Katy Ho, Vice President, Academic Affairs  
Mark Mitsui, President

REPORT: Portland Community College has identified the need for a  
system to help better utilize resources and improve  
districtwide data and information sharing related  
to strategic scheduling.

Astra Schedule is a SaaS enterprise-class scheduling  
system that provides analysis and optimization of  
academic resources. The system supports what-if  
modeling and management of rooms for classes, exams,  
events, and resources. All activities are presented through  
intuitive calendars that can be tailored to specific  
audiences. The Ad Astra Solution will include SaaS Astra  
Schedule, Saas Align, SaaS Predict, and Saas Monitor.

The College will be utilizing Portland State University  
Permissive Cooperative Contract 595904 pursuant to  
ORS 279A.215. This procurement will also be pursuant to  
Portland Community College Procurement Rule CCR.212  
Intellectual Property and proprietary software licenses.  
The initial term of the contract is five years with  
subsequent optional annual renewals.

Year 1: \$230,000 includes annual subscription fees plus  
implementation fees for Astra Schedule and Predict.  
Years 2-5: \$160,000 annual subscription fee.

RECOMMENDATION: That the Board of Directors authorizes PCC to award the  
five-year contract for Ad Astra Scheduling System  
Software as a Service to Ad Astra for a total amount not to  
exceed \$870,000. Funding is from the General Fund.