April 15, 2021

<u>21-156</u> <u>AUTHORIZATION TO REFUND STUDENT</u>

TRANSPORTATION FEE FOR SPRING TERM 2021

PREPARED BY: Michelle Brown, Interim Bursar/Treasury Manager, Finance

FINANCIAL

RESPONSIBILITY: Dina Farrell, Associate Vice President, Finance

APPROVED BY: Eric Blumenthal, Vice President, Finance and Administration

Mark Mitsui, President

REPORT: This Board Resolution relates to removing and refunding

the Student Transportation Fee for the Spring 2021 term because no TriMet student select transit passes have been, or will be, sold to students during the Spring 2021 academic term. The change is due to PCC moving to remote operations during the COVID-19 pandemic.

The Student Transportation Fee is a mandatory fee charged to all students at \$8.00 per student per term. The fee covers the subsidized portion of TriMet student select transit passes sold to students. No transit passes were issued during the Spring 2021 term. Since TriMet student select passes have not been purchased for the Spring 2021 term there is little to no substantial lost revenue due to refunding the fee in the Spring 2021 term.

The Student Transportation Fee along with other student fees were reviewed by the President's Cabinet for possible

adjustment due to the move to remote operations and changes in services to students. The Cabinet endorsed the

adjustments to the Student Transportation Fee.

RECOMMENDATION: That the Board of Directors authorize the removal and

refunding of the Student Transportation Fee for Spring term

2021.