

March 18, 2021

21-132

AUTHORIZATION TO ISSUE EARLY WORK  
AMENDMENT TO PENCE CONSTRUCTION FOR THE  
ROCK CREEK CAMPUS BUILDING SEVEN ORGANIC  
CHEMISTRY LABS MODERNIZATION PROJECT

PREPARED BY: John MacLean, Finance and Procurement Manager,  
Planning and Capital Construction

FINANCIAL  
RESPONSIBILITY: Linda Degman, Director, Planning and Capital  
Construction

APPROVED BY: Sylvia Kelley, Executive Vice President  
Mark Mitsui, President

REPORT: On October 24, 2019 through BA 20-060 the Board  
adopted the finding, granted an exemption, and  
authorized the use of the CM/GC alternative contracting  
method for the Rock Creek Campus projects.

One of projects that was anticipated as part of this  
contract was the modernization and upgrade of the  
Organic Chemistry Labs in Building 7.

To enable this work to proceed on schedule there is a  
need to execute an Early Work Amendment (EWA) in  
advance of the Guaranteed Maximum Price Agreement  
(GMP). This EWA is for procurement of equipment and  
lab furniture with long lead times.

Pence Construction has provided a proposed EWA in the  
amount of \$260,000. P&CC staff have reviewed and  
recommend acceptance.

Time is of the essence if work is to be carried out this  
summer.

There are no firms registered with the Oregon  
Certification Office for Business Inclusion and Diversity  
(COBID) for the fume hoods or specialized furniture that  
is needed for this portion of the project.

Further Board approval will be requested once the Guaranteed Maximum Price has been established for the total project. This will also include information on COBID certified sub-contractors.

**RECOMMENDATION:** That the Board of Directors authorize PCC to issue an Early Work Amendment to Pence Construction in the amount of \$286,000 including 10% contingency. Funding is from the 2017 Bond Program.