January 21, 2021

<u>21-096</u> <u>AUTHORIZATION TO REFUND STUDENT</u>

TRANSPORTATION FEE FOR WINTER TERM

<u>2021</u>

PREPARED BY: Michelle Brown, Interim Bursar/Treasury Manager,

Financial Services

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RESPONSIBILITY: Dina Farrell, Associate Vice President, Financial

Services

Eric Blumenthal, Vice President, Finance and

Administration

APPROVED BY: Mark Mitsui, President

REPORT: This Board Resolution relates to removing and

refunding the Student Transportation Fee for the winter 2021 term because no TriMet student select transit passes have been, or will be, sold to students during the winter 2021 academic term. The change is due to PCC moving to remote operations during the COVID-19

pandemic.

The Student Transportation Fee is a mandatory fee charged to all students at \$8.00 per student per term. The fee covers the subsidized portion of TriMet student

select transit passes sold to students. No transit

passes were issued during the winter 2021 term. Since TriMet student select passes have not been purchased for the winter 2021 term there is little to no substantial lost revenue due to refunding the fee in the winter 2021

term.

The Student Transportation Fee along with other student fees were reviewed by the President's Cabinet for possible adjustment due to the move to remote operations and changes in services to students. The Cabinet endorsed the adjustments to the Student

Transportation Fee.

RECOMMENDATION: That the Board of Directors authorize the removal and

refunding of the Student Transportation Fee for winter term

2021.