

June 27, 2019

19-125

ESTABLISH PRICE AGREEMENT FOR AMERICANS WITH  
DISABILITIES ACT (ADA) DESIGN CONSULTING  
SERVICES

PREPARED BY: John MacLean, Finance and Procurement Manager,  
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FINANCIAL  
RESPONSIBILITY: Linda Degman, Director, Planning and Capital Construction

APPROVED BY: Sylvia Kelley, Executive Vice President  
Mark Mitsui, College President

REPORT: The College has a need to hire consultants who have the expertise and capability to provide ADA consulting services for construction projects. At this point the precise quantities of those services cannot be defined. Under PCC-48-0270 the College may establish price agreements with qualified consultants to perform these services as needed.

On April 24th, 2019 the Request for Proposals (RFP) was advertised in the Daily Journal of Commerce, State of Oregon (ORPIN), Portland Observer, and the PCC solicitation website. A total of twenty-two (22) firms registered and received a copy of the RFP document along with three (3) plan centres. Of these, eight (8) firms were COBID certified as was one (1) plan center. At the proposal closing time of 2:00 PM May 15th, 2019 the College received four (4) proposals of which one (1) firm was registered with Oregon COBID and one (1) was certified with the State of Washington Office of Minority & Women's Business Enterprises. The consultant proposals were evaluated based on experience, overall project and schedule and social responsibility approach. Review committee member scores were added together and averaged to reach a final score with a maximum of 80 points.

| <b>Contractor:</b>                  | <b>Points:</b> |
|-------------------------------------|----------------|
| <b>Code Unlimited <sup>1</sup></b>  | <b>75</b>      |
| <b>Studio Pacifica <sup>2</sup></b> | <b>71</b>      |
| <b>Endelman &amp; Associates</b>    | <b>69</b>      |

|                |    |
|----------------|----|
| Tindale Oliver | 62 |
|----------------|----|

<sup>1</sup> Code Unlimited is registered with the State of Oregon as both a Minority Owned Enterprise and a Women Owned Enterprise

<sup>2</sup>Studio Pacifica is registered with the State of Washington as a Women Owned Enterprise

Expenditures are unknown at this time, however fees on any single project will not exceed \$250,000

**RECOMMENDATION:** That the Board of Directors authorize PCC to create Price Agreements for ADA Consulting Services with Code Unlimited, Studio Pacifica and Endelman & Associates. Funding will be from Bond Funds, Capital Projects Funds and General Funds as needed.