

April 18, 2019

19-097

AWARD CONTRACT FOR FABRICATION AND
INSTALLATION OF EXTERIOR WAYFINDING SIGNS AT
CASCADE CAMPUS

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FINANCIAL
RESPONSIBILITY: Linda Degman, Director, Planning and Capital Construction

APPROVED BY: Sylvia Kelley, Executive Vice President
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REPORT: The exterior wayfinding signage at the Cascade Campus requires updating to reflect the work carried out on the campus as part of the 2008 bond program. The Office of Planning and Capital Construction engaged a specialist design firm to create a comprehensive plan that was then bid.

On March 4, 2019 the Request for Proposals (RFP) was advertised in the Daily Journal of Commerce, State of Oregon (ORPIN), Portland Observer, and the PCC solicitation website. A total of twenty four (24) firms registered and received a copy of the RFP document along with thirteen (13) plan centres. Of these seven (7) firms and two (2) plan centers were MWESB firms. Twelve (12) firms attended the mandatory pre-proposal meeting of which three (3) were MWESB firms. At the proposal closing time of 2:00 PM April 8th, 2019, the College received six (6) proposals of which three (3) were from MWESB firms. The contractor proposals were evaluated based on experience, overall project and schedule, social responsibility approach and fee structure. Review committee member scores were added together, averaged and then the scoring points for price were added to reach a final score with a maximum of 100 points.

Contractor:	Points:
Sea Reach Ltd*	94

Center Point Signs Inc.*	71
Security Signs	62
ES&A Signs and Awning Co.	55
18 Oaks Sign Company*	52
Hilton Displays Inc.	48

* MWESB Firm

Selection was based on proposal scoring. There were no interviews conducted.

MWESB

The recommended contractor is both WBE & DBE certified.

The total cost for wayfinding signage at Cascade Campus is \$144,553 including a 15% contingency.

RECOMMENDATION:

That the Board of Directors authorize PCC to negotiate a contract for the fabrication and installation of wayfinding signage at the Cascade Campus with Sea Reach Ltd. Funding will be from Bond funds.