

March 21, 2019

19-088

DELEGATE AUTHORITY TO PRESIDENT TO NEGOTIATE
LEASE FOR ROCK CREEK CHILD CARE CENTER

PREPARED BY: John MacLean, Finance and Procurement Manager,
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FINANCIAL
RESPONSIBILITY: Linda Degman, Director, Planning and Capital Construction

APPROVED BY: Sylvia Kelley, Executive Vice President
Mark Mitsui, College President

REPORT: The childcare center at the Rock Creek campus will be completed in summer 2019 with an anticipated opening in fall 2019. The College desires to enter into a lease with a service provider that best meets the College's desired criteria for licensing, service delivery, hours, and fees. College purchasing policies require that any lease that may exceed \$150,000 receive board approval.

On January 9th, 2019 the request for Proposals (RFP) was advertised in the Daily Journal of Commerce, State of Oregon (ORPIN), Portland Observer, and the PCC solicitation website. In addition every Child Care provider registered with the State COBID program was sent a notice of the opportunity. A total of six (6) child care providers registered and received a copy of the RFP document along with two (2) plan centres. None of the providers were MWESB firms. At the proposal closing time of 2:00 PM February 11th, 2019, the College received three (3) proposals. The provider proposals were evaluated based on experience, quality of child care proposed, understanding of PCC culture and values, social responsibility approach, and fee structure for users. Review committee member scores were added together, averaged and then the scoring points for price were added to reach a final score with a maximum of 100 points.

Provider:	Points:
Fruit and Flower	90
YMCA	67
KinderCare	62

All three vendors were selected to move on to the oral interview.

Points for the oral interviews were

Contractor:	Points:
Fruit and Flower	90
YMCA	81
KinderCare	65

MWESB – Although all certified MWESB Child Care providers were notified of the opportunity none of the proposers are a certified MWESB.

RECOMMENDATION: That the Board of Directors authorize the President or his designee to negotiate a lease for the operations of the Rock Creek Child Care Center with Fruit & Flower.