

February 28, 2019

19-078

AUTHORIZATION TO UTILIZE AN INTER-GOVERNMENTAL
COOPERATIVE CONTRACT TO PROVIDE ELEVATOR
MAINTENANCE, REPAIR, AND MODERNIZATION SERVICES

PREPARED BY: Gina Dowd, Buyer/Contract Specialist, Purchasing

FINANCIAL
RESPONSIBILITY: Tony Ichsan, Director, Facilities Management Services
Dina Farrell, Interim Associate Vice President, Finance
Eric Blumenthal, Interim Vice President, Finance and
Administration

APPROVED BY: Mark Mitsui, College President

REPORT: The College has a need to contract with a qualified company to provide the college with full elevator maintenance service and maintain a continuing system of full preventative elevator maintenance, repair, and modernization services at various PCC District locations. Staff would like to utilize an existing intergovernmental cooperative contract (allowable without an additional competitive process per College Procurement Rules, PCC-46-0420), U.S. Communities, Contract #EV2516 which resulted in a competitively priced contract with Kone, Inc. for providing these services. The estimated cost of these services will exceed the \$150,000 threshold, requiring the Board of Directors approval (B505).

MWESB Statement: Kone, Inc is not an MWESB vendor, however, the RFP for the cooperative contract encouraged MWESB participation. Five (5) of the 41 respondents were MWESB businesses.

RECOMMENDATION: That the Board of Directors authorize the use of an intergovernmental contract for the provision of Elevator Maintenance, Repair and Modernization Services for an amount not to exceed \$160,000.00 annually for a maximum of \$960,000.00 over a six (6) year period. The contract expenditures will come from the general fund and the capital projects fund.