

January 17, 2019

19-069

ADOPTION OF OCCA BOARD POLICY SERVICES

PREPARED BY: Jeannie Moton, Executive Coordinator, Board of Directors

FINANCIAL RESPONSIBILITY: Mark Mitsui, College President

APPROVED BY: Mark Mitsui, College President

REPORT: Oregon Community College Association recently made services to manage board policy available for a fee to Oregon Community Colleges. The service is a comprehensive collection of board policies and administrative procedures to facilitate compliance with Oregon and Federal statutes and NWC UU Standards. PCC has invested in the service.

With the adoption of these services there will be a need for staff to perform an audit of current policies. Along with this audit, staff would like to also change the current numbering system to match what is suggested by OCCA. This will be a benefit when updates and additions are made to the framework by OCCA. We will be better equipped to make any updates and changes efficiently.

Any changes to existing policies will come before the board for the required two readings at future meetings.

RECOMMENDATION: That the Board of Directors approved the adoption of the OCCA Board Policy Services and permit staff to change the numbering system for current board policies.