June 18, 2020

<u>20-163</u> <u>BOARD RESOLUTION FOR EXECUTIVE</u>

MANAGEMENT AND CONFIDENTIAL SALARY
AND BENEFIT ADJUSTMENTS FOR FY 2020-21

PREPARED BY: Lisa Bledsoe, Associate Vice President, Human Resources

APPROVED BY: Sylvia Kelley, Executive Vice President

Mark Mitsui, President

REPORT: The College has a goal of paying competitive salaries and

benefits and making annual salary adjustments that reflect market trends in order to maintain the relative market position of executive, management and confidential

salaries, and to address concerns with salary compression among employees groups. To allow for this, the College

budgeted funds for an FY20-21 increase for executive,

management and confidential employees.

It is recommended that the College President be granted the authority to approve an annual salary increase for executive, management and confidential employees for FY20-21 within the resources that have been budgeted, and that the College President implement cost saving measures (e.g., unpaid furlough days) to eliminate or reduce the financial impact of those increases on the

budget, as needed.

RECOMMENDATION: That the Board of Directors approve the following:

That the College President be granted the authority to

approve an annual salary increase for executive,

management and confidential employees for FY20-21, and that the College President is further granted the authority to implement cost saving strategies to eliminate or reduce the financial impact of those increases on the budget as the

College President determines necessary.

Notwithstanding the preceding paragraph, the president may delay the salary adjustment to the start of any later pay period in FY 20-21 if the president deems it necessary or advisable for budgetary reasons. Any adjustment will be implemented in accordance with Human Resources

practice.

That the monthly maximum College contributions toward employee health insurance (combined medical,

prescription drug, vision and dental) shall remain at:

Employee \$773 Employee Spouse/Partner \$1416 Employee + Child(ren) \$1315 Family \$1667