

May 21, 2020

20-150

AUTHORIZATION TO REFUND LAB FEES FOR
SPRING TERM 2020 TO STUDENTS

PREPARED BY:

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FINANCIAL
RESPONSIBILITY:

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APPROVED BY:

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REPORT:

This Board Resolution relates to refunding Student Lab Fees to students for the spring 2020 term. Adjustments are due to PCC moving to remote operations during the COVID-19 pandemic.

Student Lab Fees are mandatory fees charged to students for certain academic lab courses, at varying rates up to \$45 per lab. Lab fees cover a broad range of costs including materials, supplies, and equipment.

Removal and refunding of course lab fees for the spring 2020 term will reduce lab fee revenue by approximately \$168,000. Backfilling the reduction of lab fee revenue is a recognized use of the institutional portion of US Department of Education CARES ACT funds.

Student lab fees along with other student fees were reviewed by the President's Cabinet for possible adjustment due to the move to remote operations and changes in services to students. The Cabinet endorsed the adjustment to student lab fees.

RECOMMENDATION:

That the Board of Directors authorize the removal and refunding of student lab fees for the spring 2020 term.