

April 16, 2020

20-132

AUTHORIZATION TO AWARD CONTRACT FOR
SYLVANIA CHILD DEVELOPMENT CENTER
MODIFICATIONS

PREPARED BY: John MacLean, Finance and Procurement Manager,
Planning and Capital Construction

FINANCIAL
RESPONSIBILITY: Linda Degman, Director, Planning and Capital
Construction

APPROVED BY: Sylvia Kelley, Executive Vice President
Mark Mitsui, College President

REPORT: The Sylvania Child Development Center has a need for
code required modifications to the toddler changing
rooms. Until this work is completed the CDC is required
to have extra staff available to monitor the changing
rooms

This work is time critical and needs to be performed over the
summer.

Due to the current COVID emergency it is not practical to
follow the normal procurement processes for this work
and meet the required schedule.

On March 25, 2020 the College issued an emergency
declaration for procurement processes.

The College has a general contractor, Lease Crutcher
Lewis (LCL), under contract to perform the Sylvania
Health Technologies Building.

LCL are willing and able to perform this work within the
schedule required. P&CC staff asked LCL to provide an
estimate which has been reviewed and staff recommend
that it should be accepted. The proposed cost is
\$171,356.

LCL have identified a certified Woman Owned Business
to perform \$50,005 (29.18%) of the work.

RECOMMENDATION: That the Board of Directors authorize PCC to award the contract for the Sylvania Child Care Center Modification to Lease Crutcher Lewis for a fee of \$188,492 including 10% contingency. Funding is from the 2008 Bond Program.