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20-130

APPROVE AND AWARD A CONTRACT TO D2L LTD. FOR THE PURCHASE OF LEARNING MANAGEMENT SYSTEM LICENSES AND SYSTEMS SUPPORT FOR ONLINE LEARNING

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REPORT: Portland Community College (PCC) has a need to purchase Learning Management System (LMS) licenses, hosting, maintenance, and support services. The system is used by PCC instructors to provide online credit and non-credit courses, services, and programs to students. The College has used the D2L Brightspace Learning Management System for the past ten (10) years. The term of the current contract is expiring, and the College has conducted a formal competitive procurement process to assess the available LMS systems to determine which system best meets the needs of the College.

On October 7, 2019, the Request for Proposals (RFP) was advertised in the Daily Journal of Commerce, Oregon Procurement Information Network (ORPIN), and the PCC Solicitation website. By the deadline of November 7, 2019, two (2) proposals were received.

The proposals were reviewed and evaluated by the committee members based on the following criteria:

- proposer's alignment with the College's goals and key initiatives toward equitable student success
- best experience for students and instructors
- company capabilities
- implementation approach
- quality of proposal

- cost

Interviews/Presentations were held, and Sandbox Testing was conducted. Sixty-one (61) faculty, staff, and students were involved in the evaluation process. D2L Ltd. was the highest scoring proposer with their Brightspace LMS platform determined to be the best option for the College.

The annual costs proposed are as follows:

Year	Software and Support Cost
1	\$292,986.90
2	\$293,504.42
3	\$296,439.47
4	\$299,403.85
5	\$302,397.88

The annual software and support costs include an annual increase of 1%.

MWESB Statement: No proposals were received from firms certified by Oregon's Certification Office for Business Inclusion & Diversity.

**RECOMMENDATION:** That the Board of Directors authorize the award of a five (5) year contract to D2L Ltd. for purchasing licenses and support services for its Brightspace Learning Management System. The initial contract term will be through June 30, 2025. The total expenditure for the initial five (5) year contract term is \$1,484,732.52. Funding will be from the General Fund.