

April 16, 2020

20-129

AUTHORIZATION TO AWARD CONTRACT FOR
PROJECT MANAGEMENT SERVICES FOR THE
SYLVANIA HEATH TECHNOLOGY BUILDING
RENOVATION PROJECT

PREPARED BY: John MacLean, Finance and Procurement Manager,
Planning and Capital Construction

FINANCIAL
RESPONSIBILITY: Linda Degman, Director, Planning and Capital
Construction

APPROVED BY: Sylvia Kelley, Executive Vice President
Mark Mitsui, College President

REPORT: The College has a need for specialized project management services to support the renovation of the HT building at the Sylvania Campus. This is a complex multi-year project that impacts many buildings on the campus. P&CC has a need for a project manager with experience in similar projects.

At the September 2018 Board Meeting the Board approved BA 19-030 to establish a price agreement for Owner Project Management Services. This was a formal RFP process to identify firms able to provide project management services on as needed basis. Two firms were selected as result of that RFP.

Planning & Capital Construction requested Inici Group Inc, one of the firms on this agreement, to provide a proposal for these services. The proposed project manager is a trained architect and has recently completed a project of similar size and complexity at Clackamas Community College. Staff have reviewed the proposal and recommend acceptance. The total cost proposed, including reimbursable expenses, is \$905,132 for services through June 30, 2023. This is maximum price and the College will be invoiced for actual hours used up to this amount.

MWESB participation was sought at the time the price agreement was established. Neither successful firm on

the agreement are MWESB certified.

RECOMMENDATION: That the Board of Directors authorize PCC to award the contract for Project Management Services for the Sylvania HT Building renovation to Inici Group Inc for a total amount of \$995,645 including 10% contingency. Funding is from the 2017 Bond Program.