

April 16, 2020

20-128

AUTHORIZATION TO AWARD CONTRACT FOR  
FACILITIES PLAN PHASE 2

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Planning and Capital Construction

FINANCIAL  
RESPONSIBILITY: Linda Degman, Director, Planning and Capital  
Construction

APPROVED BY: Sylvia Kelley, Executive Vice President  
Mark Mitsui, College President

REPORT: At the August 2016 Board Meeting the Board approved BA 17-017 for the Facilities Plan Phase 1. Facilities Plan Phase 1 was a comprehensive assessment of existing conditions at all of our campuses and centers. The focus was on eight areas: facility condition assessment, transportation and parking, accessibility, space utilization, safety and security, information technology, sustainability, and capital projects. That work has been completed and the College is ready to move forward with the Facilities Plan Phase 2.

This project will build from the data and assessment conducted in Phase 1 facilities planning to determine appropriate growth capacity and development patterns for each of the College's four campuses and eight centers. This includes ensuring that the college has the necessary space in the appropriate locations to support its mission of equitable student success. In addition, space utilization will be evaluated, sustainable principles incorporated, and a robust and inclusive engagement process followed.

On December 4, 2019 the Request for Proposals (RFP) was advertised in the Daily Journal of Commerce, State of Oregon (ORPIN), and the Portland Observer. A total of thirty (30) firms registered and received a copy of the RFP document. Of these four (4) were COBID registered firms. At the proposal closing time of 2:00 PM January 6, 2020 the College received five (5) proposals one (1) of which was from a COBID registered firm.

The proposals were evaluated based on experience, overall project planning and schedule, subcontracting plan, and social responsibility approach.

After review the three highest scoring proposers were invited for interview.

After the interview process the proposal score and interview were combined and the highest scoring firm Walker Macy is recommended for contract award.

The proposed fee for the work is \$1,899,998 plus a \$100,000 allowance for reimbursables. Staff have reviewed the fee proposal and recommend acceptance.

Walker Macy are an Oregon certified Women Owned Business Enterprise. In addition, three sub-consultants are Oregon COBID certified businesses. At this point Walker Macy are projecting that 62% of the total fee will go to Oregon COBID certified firms. The breakdown is shown below

<b>Certification</b>	<b>Amount</b>
Women Owned Business Enterprises	\$1,001,520
Disadvantaged Business Enterprises	\$203,158

Several firms have multiple certifications and are shown in each category.

**RECOMMENDATION:** That the Board of Directors authorize PCC to award the contract for Facilities Plan Phase 2 to Walker Macy for a amount up to \$2,199,998 including 10% contingency. Funding is from the 2017 Bond Program.